



# Wharton County Junior College

## PAID PROFESSIONAL ASSIGNMENT (PPA) REQUEST FORM

TO: President Betty McCrohan

DATE: January 30, 2023

FROM: Bryce Kocian

DIV or UNIT: Administrative Services

SUBJ: PPA request for: Doug Baumgarten

Title of PPA activity: Interim Director of Facilities Management

Dates (or semesters) of activity: January to March 2023

- A. **Activity and Expected Outcomes.** Provide a brief narrative description plus a list of tasks and expected outcomes (append add'l pages if necessary). If PPA duties are described in a college-approved job description, simply refer to that document.

Request to compensate Doug Baumgarten for the additional duties and responsibilities as "Interim Director of Facilities Management" from January 1, 2023 through March 31, 2023.

Note: Temporary until a Director of Facilities Management is hired.

B. Cost

Type PPA	# PPA Pay Hours	PPA Salary	Total Costs
ON CONTRACT (release time from teaching)			
ON OVERLOAD (additional compensation)		\$ 3,000.00	\$ 3,000.00
TOTAL		\$ 3,000.00	\$ 3,000.00

Budget Number : 1110.1191.6094.700

C. Approvals

Supervisor: Bryce D. Kocian

Digitally signed by Bryce D. Kocian  
DN: cn=Bryce D. Kocian, o=Wharton  
County Junior College, ou=Administrative  
Services, email=brycek@edjc.edu, c=US  
Date: 2023.01.30 11:13:50 -0600

Date: 01/30/2023

VP: Bryce D. Kocian

Digitally signed by Bryce D. Kocian  
DN: cn=Bryce D. Kocian, o=Wharton  
County Junior College, ou=Administrative  
Services, email=brycek@edjc.edu, c=US  
Date: 2023.01.30 11:14:08 -0600

Date: 01/30/2023

President: Betty A. McCrohan

Date: 1-30-23