# Browning Public Schools **Board Agenda Request**Meeting to Be Held: August 30, 2017



Recogni	tion: Students	☐ Staff	Parents	
Informa	tion:	Old Business	Superintendent's Report	
Action:	Resignation	Hiring	Contract Service Agreements	
	Travel Out-of-State	Travel In State	Approvals	
	Termination	Legal Matters	Other:	
	This action request pertains t	o Elementary (only)	☐ High School/District Wide	
Date:	August 15, 2017			
То:	Corrina Guardipee-Hall Superintendent	From: Tonia Tatsey Title: KW Vina School Principal		
Subject:	In State Travel			
_	<b>cion:</b> I am requesting approval ip Conference (MCEL) in Bil		ontana Conference of Education	
Financia	al Impact: \$767.53 ea			
Funding	Source (Budget/grant, etc.):	126.10.120.2410.582		
Attachm	nent(s): Leave-Travel Reque	st/Conference Agenda		
Approva	al: Superintendent's Office/Fi	nance/Personnel as applic	able (Initial)	
Comme	nts:			
Board A	ction: N/A (Info)	Approved Denie	d Tabled to:	



Governed by Elected Trustees

 ${f R}$ esponsive to the needs of each Community

Excellent, Efficient, Equitable, and Empowered

Adapting and Innovating to Advance Student Achievement for Each Child in Montana's Public Schools

Trusted through Transparency and Openness

"Leadership for Transforming Education, Empowering Montana Students!"

## Schedule at a Glance October 18-20, 2017 - Billings, Montana

### Wednesday, October 18, 2017

12:00 PM	5:00 PM	Registration – Double Tree (2 <sup>nd</sup> Floor)
1:00 PM	5:00 PM	Innovative Virtual Learning Experience (Six 30-minute sessions) - Recap of the 2017 Legislative Session - School Law
3:00 PM	5:00 PM	WCRRP Board Meeting

#### Thursday, October 19, 2017

7:30 AM	5:00 PM	Registration – Double Tree $(2^{nd} Floor)$	
7:30 AM	8:30 AM	Meet & Greet with Exhibitors – Northern Hotel Coffee & Pastries	
8:30 AM	9:30 AM	Presentation of Flag & Awards Ceremony - Alberta Bair Theater	
9:30 AM	10:30 AM	General Session – Alberta Bair Theater	
10:45 AM	11:35 AM	Clinic Sessions I	
11:35 AM	1:00 PM	Lunch on your own Visit with Exhibitors – Northern Hotel	
11:45 AM	1:00 PM	SAM Board Meeting - Administrators	
1:00 PM	1:50 PM	Clinic Sessions II	

2:55 PM	Clinic Sessions III
4:00 PM	Break with Exhibitors – Northern Hotel ** 3:30 pm Exhibitor Drawings & Giveaways
5:00 PM	MTSBA Regional Trustee Meetings SAM Business Meeting MASBO Membership Meeting
6:00 PM	Indian School Board Caucus Board Meeting
7:00 PM	University Alumni Receptions (MSU & UM)
9:30 PM	MREA & MCS Reception – Everyone Welcome – Double Tree Petroleum Club – 20 <sup>th</sup> Floor
ober 20, 2017	
11:00 AM	Registration – Double Tree (2 <sup>nd</sup> Floor)
8:30 AM	MTSUIP/WCRRP Membership Meeting and Breakfast
10:30 AM	MTSBA Annual Business Meeting - Trustees
9:35 AM	Clinic Sessions IV
10:40 AM	Clinic Sessions V
11:00 AM	MTSBA Board Meeting - Trustees
11:45 AM	Clinic Session VI
1:30 PM	General Session – Alberta Bair Theater
	4:00 PM 5:00 PM 7:00 PM 7:00 PM 9:30 PM  11:00 AM 8:30 AM 10:30 AM 10:40 AM 11:45 AM

Schedule subject to change

## BROWNING PUBLIC SCHOOLS Leave Report/Travel Request

Building KW Vina Schools	Employee # Substitute Name <u>NA</u>		
LEAVE REPORT <u>Date of Leave</u>	<u>Hours</u>	Type of Leave	
<u>10/18-20, 2017</u>		<u>SR</u>	
Employee Signature	Da	te	
	_	employee	
TYPE OF LEAVE  AN Annual SL Sick Leave *EX/SR Extra-Curricular/School Related	FN Funeral (Master Contract) Relationship)	ALWO Approved Leave W/O Pay ULWO Unapproved Leave w/o Pay SWP Suspended w/Pay SWOP Suspended w/o Pay	
*If taking School Related/Extra-Curricular  TRAVEL REQUEST (If receiving page 1)			
Conference/Workshop MCEL Confe	rence (Attach Brochure/Agenda)		
Location Billings, MT  Departure Date 10/18/17  Departure Time 3:00 p.m.  Transportation: □ Personal Verification: □ District Vehicles	8 —	<del></del> -	
<b>=</b>	l Development  Registra  Hotel PC  Other PC	tion PO# =\$ 275.00  D# =\$ 222.42  O# =\$  O# =\$  Sub Total \$767.53	
<b>Budget</b> 126.10.120.2410.582 (100 %) 2	<u>270.11</u>	Check Total \$ 270.11	
Employee Signature			
Principal/Supervisor	Date		
Superintendent Signature		Date	