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## Board of Education

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Minutes of Regular School Board Meeting  
The Board of Education

A Regular School Board Meeting of the Board of Education of Fort Smith Public Schools was held October 22, 2018, beginning at 5:30 PM in the Service Center, Bldg B.

Ms. Susan McFerran, president, called the meeting to order. Other board members present were Ms. Yvonne Keaton-Martin, Mr. Wade Gilkey, Mr. Greg Magness, and Ms. Talicia Richardson and Mr. Bill Hanesworth and Ms. Jeannie Cole. Dr. Doug Brubaker, Superintendent, Mr. Martin Mahan, Assistant Superintendent of Human Resources and Campus Support, Dr. Barry Owen, Chief Academic Officer, Mr. Charles Warren, Chief Financial Officer, Ms. Zena Featherston Marshall, Executive Director of Communication and Community Partnerships, Mr. Darian Layes, Executive Director of Student Services and Ms. Nadine Brooks, Secretary to the Superintendent were present.

The Pledge of Allegiance was recited and Ms. Yvonne Keaton-Martin gave the Invocation.

Ms. McFerran read the mission statement.

The consent agenda included the minutes of the September 24 Regular School Board Meeting and October 8 Work Session, September Financial Report, September Student Services Report, Advisory Panel Report, approval of professional learning communities vendor, and approval of sale and disposal of fixed assets. Mr. Hanesworth made a motion, seconded by Ms. Keaton-Martin, to approve the consent agenda items as presented. The vote passed 7/0.

### **SUPERINTENDENT'S REPORT**

Dr. Brubaker introduced Mr. Bill Hollenbeck as the Director of Facilities and Securities.

### **Professional Staff Recommendations**

Dr. Brubaker yielded to Mr. Mahan to present the professional staff recommendations. Mr. Mahan noted that there were no leaves of absence.

### **Resignation**

Thomas, Steve

### **Retirement**

#### **Frazier, Richard**

Mr. Hanesworth made a motion, seconded by Ms. Cole, to accept the resignation and retirement as presented. The vote passed 7/0.

### **Recommendations for Employment**

Blevins, Keri  
Chadwick, Hillary  
Beaver, Brian  
Love, Joseph  
Whitson, Cletis Ray

Mr. Hanesworth made a motion, seconded by Ms. Cole, to approve the recommendations for employment as presented. The vote passed 7/0.

### **Recognitions**

October Star Awards: Mackenzie Kincannon, fourth-grader at Woods Elementary, Coen Browning, sixth- grader at Bonneville Elementary, Raiyden Marrazzo, third-grader at Carnall Elementary, Annastasia Roberson, fifth-grader at Cook Elementary, Manuel Garcia Reyes, sixth grader at Trusty Elementary, and Randy Hardy, fifth grader at Euper Lane Elementary.

Northside High School Soccer Coach Mauricio Maciel has been named as the 2018 Arkansas Coach of the Year by the United Soccer Coaches Association. He began his career with Fort Smith Public Schools as an assistant soccer coach at Southside High School later becoming head boys coach. In 2012, he began his work as head Soccer Coach for Boys and Girls at Northside High School. His boys' teams have earned two state championships, the first in 2013 and the most recent in 2018.

### **CONSIDER SELECTION OF A VOTING REPRESENTATIVE FOR THE ASBA DELEGATE ASSEMBLY**

Dr. Brubaker reported that the Arkansas School Boards Association Delegate Assembly, which is the policy making body of ASBA, will meet at 4:45 PM, Wednesday, December 5, 2018 at the ASBA Annual Conference in Little Rock and has requested that the Board choose the name of one board member who will serve as its delegate at this meeting. Ms. McFerran asked for nominations. Ms. Keaton-Martin nominated Ms. Jeannie Cole. There were no other nominations. Ms. Keaton-Martin made a motion, seconded by Ms. Talicia Richardson, to designate Ms. Jeannie Cole as the voting representative at the ASBA Annual Conference in Little Rock. The vote passed 7/0.

### **CONSIDER APPROVAL OF RESOLUTION REQUIRED BY ACT 1120 OF 2013**

Mr. Mahan reported that Act 1120 of 2013 (A.C.A. 6-13-635) requires an annual resolution by the School Board whenever an employee's compensation is increased by 5% or more over the previous year. He reported that this resolution is presented to the auditor as part of the annual audit review. Mr. Mahan referenced the list of employees explaining that many were part-time positions and moved to full time, assumed extra duties which carry a stipend, or advanced based on education and experience while others got new jobs within the district with greater responsibility and higher pay. Departing employees received severance pay as provided by policy which sometimes put them into the 5% category. The administration recommended that the resolution be approved as required by Act 1120 of 2013 (A.C.A. 6-13-635). Mr. Hanesworth made a motion, seconded by Mr. Gilkey to approve the resolution as presented. The vote passed 7/0.

### **CONSIDER APPROVAL OF MULTI-YEAR LEASE AGREEMENT(S) WITH THE BOYS AND GIRLS CLUB OF FORT SMITH**

Dr. Owen reported that the District has leased sports fields from the Fort Smith Boys and Girls Club for about thirty years. He reported that a fundraising committee was formed to raise money to turf the infields of two fields currently under lease. These fields are located at Evans Boys and Girls Club and are used by Southside girls' softball and boys' baseball. Because of the costs associated with maintenance and replacement of the turf additions on these fields, the Boys and Girls Club is increasing the lease amounts. Southside High School uses these fields about nine months of each calendar year which equates to seventy-five percent of the total use. The Boys and Girls Club own the fields and are responsible for replacing the turf at the end of its normal usage period of about ten years. As a result of these costs, the club is increasing the lease to \$15,000.00 per year per field with a \$1,000.00 per year increase for each field during the ten years the turf remains functional. The cost estimate for replacing the turf is \$500,000.00. The graduated cost of the lease will increase \$2,000.00 per year from \$30,000.00 to \$48,000.00 per year over the ten year lease. Additionally, the district will pay \$5,000.00 per year to continue using the Hunt's Park grass field for Northside baseball.

The administration recommended that the Board approve the attached lease agreements with the Fort Smith Boys and Girls Club as presented. Mr. Hanesworth made a motion, seconded by Mr. Gilkey, to approve the attached multi-year baseball/softball field lease agreements with the Fort Smith Boys and Girls Club as presented. The vote passed 7/0.

### **CONSIDER APPROVAL OF SHORT LIST OF ARCHITECTS FOR MILLAGE 2018 PROJECTS**

Dr. Morawski reported that the Request for Quote for Architectural Design Services for Millage 2018 projects was issued on September 13, 2018 and on September 20 a pre-proposal meeting was held at the FSPS Service Center with several local architect firms and engineers in attendance.

He reported that on October 10, 2018, RFQ documents for Architectural Design Services for Millage 2018 projects were received by the Purchasing Department. The District received 12

responses from qualified firms. These RFQ submissions were reviewed by a committee between October 10 and October 19, 2018. The committee consisted of FSPS Representatives and representatives of HPM, the District's project management firm. The committee included: Barry Owen (Chief Academic Officer), Charles Warren (Chief Financial Officer), Terry Morawski (Deputy Superintendent), Jay Kirkpatrick (HPM), Anna Sullivan (HPM), Kurt Favinger (HPM) and Jim Robertson (HPM).

Mr. Jay Kirkpatrick (HPM) presented the Board a review of the scoring and the selection of the seven firms on the "short list". Ms. Richardson made a motion, seconded by Mr. Hanesworth, to authorize the Administration to negotiate and execute letters of intent for immediate work with the short-listed architecture firms pending execution of final contracts with these firms, with an aggregate total of such work to be performed under the letters of intent not to exceed \$20,000; and, to negotiate and execute comprehensive contracts with each of the short-listed architecture firms on terms consistent with the plans for the Millage 2018 projects. The vote passed 7/0.

#### **BOARD MEMBERS FORUM**

Ms. McFerran reminded board members of the upcoming Regional Chamber of Commerce annual luncheon and that the next work session will be November 12 at Orr Elementary School.

#### **CITIZEN PARTICIPATION**

There was no one present for Citizens Participation.

#### **ADJOURN**

There was no further business and the meeting adjourned at 6:10 p.m.

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Susan McFerran, President

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Yvonne Keaton-Martin, Secretary