



## Lamar CISD

**Meeting Date:** May 16, 2023

**Meeting Type:** Regular

**Item Category:** Action Item

**Primary Contact:** Dr. Roosevelt Nivens

**Presenter(s)/Add'l Contact(s):** Jill Ludwig, CPA, RTSBA

**Item Name:** CONSIDER AUTHORIZATION TO USE CURRENT FACSIMILE PLATES

**Item Summary:** In accordance with Board Policy CFF (Local), the Board of Trustees shall officially designate individuals to sign all checks. Their signatures are facsimile signatures. In addition, the Board has designated Jill Ludwig and Alphonso Bates to manually countersign all checks over a designated amount.

**Recommendation:** Administration recommends that the Board of Trustees waive Board Policy CFF (Local) which requires two signatures on each check drawn against internal accounts and allow one signature for the maximum of 90 days to allow Administration time to order new facsimile signature plates for the President of the Board, \_\_\_\_\_, and the Secretary of the Board, \_\_\_\_\_.

**Policy Reference:** CFF (Local)

**Leadership Definition Alignment:** Plan for Success

**Strategic Plan Alignment:** N/A

**Currently Budgeted?**  Yes  No  No Budgetary Impact

**Completion or Implementation Timeline:** May/June 2023