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## Pana - Concept/Schematic Design Efforts

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Damien Schlitt &lt;damien.schlitt@bldd.com&gt;

Thu, Aug 26, 2021 at 6:17 PM

To: Jason Bauer &lt;jbauer@panaschools.com&gt;

Cc: Bruce Maxey &lt;bruce.maxey@bldd.com&gt;, Jeff Stauder &lt;jstauder@panaschools.com&gt;, Todd Cyrulik &lt;todd.cyrulik@bldd.com&gt;

Jason,

As we discussed yesterday, we identified two key groups that will be engaging with us directly during this early design phase. **The Admin/Leadership Group and the Teacher Team.** Each of these groups will be important in helping us to understand the way things work in your district, to ensure we provide a facility that supports your programs today, and into the future.

The Admin/Leadership Group was identified as:

- Superintendent
- Director of Facilities
- Washington Principal
- Lincoln Principal
- Two Washington Teachers
- Two Lincoln Teachers
- Elementary technology specialist

Our team will request a time to meet with this Admin Group once we have our concept plan at a point for review and discussion. This will not only include our study of the site (as started yesterday) but also working to include initial information from the second group the teacher team.

The **Teacher Team** is identified as:

- Food Service
- P.E.
- Special Education
- Title
- Janitors(facilities)
- Music
- Art

In addition to touring John's Hill in the next few weeks (we need to coordinate that availability with DPS) **I would like to get a time set up for 20 - 30 minute meetings with each of the above teachers or teacher groups.** We can either hold these back to back, or scattered throughout a day/week - whatever works best for the group. To maximize flexibility, I would recommend that we hold these initial interactions virtually.

If you can please send some dates where these teachers might be able to be available, I can coordinate that on our end with our calendars and get invitations and zoom links sent out to the participants.

We are excited to get this project going!

Thanks,  
Damien

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