

**Minutes of Regular Meeting  
June 28, 2022**

**Board of Trustees  
Collin County Community College District**

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Collin County Community College District conducted its Regular Monthly Board of Trustees meeting on Tuesday, June 28, 2022, at the Collin Higher Education Center, 3452 Spur 399, McKinney, TX 75069 ("CHEC"), with Chair Andy Hardin presiding. Trustees in attendance were Ms. Stacy Arias, Dr. Robert Collins, Dr. Stacey Donald, Mr. Greg Gomel, Mr. Andy Hardin, Dr. Raj Menon, Mr. Fred Moses, Mr. Jim Orr, and Mr. Jay Saad.

**WORK SESSION**

With a quorum of the Board of Trustees present, Chair Hardin called the Work Session to order at 5:30 p.m. in Board Conference Room 135 at CHEC.

**DISCUSSION ITEMS**

1. Adjunct Faculty Pool and Scheduling Tool - Dr. Abe Johnson, Senior Vice President Campus Operations

**CONVENE REGULAR MONTHLY MEETING: 6:01 p.m., Board Room 139, CHEC.**

**ADJOURNMENT TO CLOSED OR EXECUTIVE SESSION**

**Chair Hardin adjourned the regular meeting to Board Conference Room 135, CHEC, for closed or executive session pursuant to the Texas Government Code Chapter 551.001 et seq., to wit at 6:02 p.m.**

Section 551.074 Personnel Matters

- a. Discuss employment, evaluation, or duties of college personnel and administrators, including the District President, and the professor emeritus distinction to be bestowed by the college

Section 551.071 Consultations with Attorney

- a. Consultation with the college's General Counsel on a matter in which the attorney has an ethical duty of confidentiality
- b. Consultation with the college's General Counsel regarding Cause No. 4:21-cv-733 pending in federal court and anticipated litigation

Section 551.072 Deliberations Regarding Real Property

- a. Discuss the purchase, exchange, lease, or value of property available around college campuses, existing center, and potential campus projects

**RECONVENE REGULAR MEETING: 7:00 p.m., Board Room 139, CHEC.**

1. Pledges of Allegiance

## **WELCOME STUDENT VISITORS**

### **PRESENTATIONS**

1. Recognition of Employees on the Occasion of Their Retirement - Dr. Neil Matkin, District President
2. R.O.S.E. Award Finalists - Genevieve Northup, Staff Council President
3. Campus Industry Award Projects - Adrian Grimes, AECOM Project Manager
4. Dr. Sherry Schumann Resolution - Dr. Neil Matkin, District President

### **PUBLIC COMMENT**

There were no public comments on agenda items.

### **Approval of the June 28, 2022 Consent Agenda Items**

#### **2022-06-C1 Approval of the Minutes of the May 24, 2022 Regular Meeting**

#### **2022-06-C2 Report Out of the Finance and Audit Committee and Consideration of Approval of the Annual Review of CAK (Local) Appropriations and Revenue Sources – Investments**

#### **2022-06-C3 Report Out of the Finance and Audit Committee and Consideration of Approval of the Authorized Broker/Dealer List**

Trustee Menon requested that 2022-06-C2 be removed from the Consent Agenda.

On motion of Trustee Menon, and second of Trustee Collins, the June 28, 2022 Consent Agenda was unanimously approved, which did not include 2022-06-C2.

Trustee Menon then asked a question regarding Consent Agenda Item 2022-06-C2 Report Out of the Finance and Audit Committee and Consideration of Approval of the Annual Review of CAK (Local) Appropriations and Revenue Sources – Investments.

On motion of Trustee Menon, and second of Trustee Collins, Consent Agenda Item 2022-06-C2 was unanimously approved.

### **CONSIDERATION OF ACTION ON AGENDA ITEMS**

#### **2022-06-1 First Reading of Local Board Policies: CJ (Local) Transportation Management; ECC (Local) Instructional Arrangements – Course Load and Schedules; EFA (Local) Curriculum Design – Instructional Programs and Courses; EFB (Local) Curriculum Design – Degrees and Certificates**

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth a first reading of Local Board Policies.

No action was required.

**2022-06-2 Second Reading and Consideration of Approval of Local Board Policy:  
BGC (Local) Administrative Organization Plan – Councils and Faculty Senates**

Discussion: Trustee Menon, Chair of the Organization, Education, and Policy Committee, brought forth the second reading and approval of Local Board Policy.

The motion was approved 8-1. Trustee Donald was opposed.

**2022-06-3 Consideration of Approval of the Professor Emeritus Distinction to be Bestowed Upon the Recommended Candidate**

On motion of Trustee Gomel, and second of Trustee Menon, this item was approved unanimously.

**2022-06-4 Consideration of Approval of Facility Naming in Connection with a Major Gift**

On motion of Trustee Collins, and second of Trustee Moses, this item was approved unanimously.

**2022-06-5 Consideration of Approval of the Bid Report for June 28, 2022**

Discussion: Melissa Irby, Chief Financial Officer, presented the Bid Report for June 28, 2022, which included one new solicitation and one contract revision:

**NEW SOLICITATION**

Purchase Request #1	
Printing Services for Brochures and Booklets	\$ 330,000
<b>TOTAL OF NEW SOLICITATIONS</b>	<b>\$ 330,000</b>

**NEW CONTRACT REVISION**

Purchase Request #2	
Additional Funds to Purchase Landscaping, Maintenance, and Mowing Service	\$ 100,000
<b>TOTAL OF NEW CONTRACT REVISIONS</b>	<b>\$ 100,000</b>
<b>GRAND TOTAL</b>	<b>\$ 430,000</b>

On motion of Trustee Orr, and second of Trustee Arias, this item was approved unanimously.

**PUBLIC COMMENT**

There was no public comment.

**INFORMATION REPORTS**

Workday Student Status Report for June 2022

Personnel Report for June 2022

CARES Act Compliance Audit # 22-02

Revenues and Expenses as of May 31, 2022  
Monthly Investment Report as of May 31, 2022  
Quarterly Investment Report as of May 31, 2022  
AECOM Report as of May 2022

**PRESIDENT'S AND BOARD ANNOUNCEMENTS**

Comments on: workshops, seminars, and conferences taking place at the College; awards received; accomplishments and appointments at the local, state, and national level; published articles and newspaper reports; upcoming events; and recent news.

**ADJOURNMENT**

Chair Hardin adjourned the meeting of the Board of Trustees of Collin County Community College District at 8:03 p.m.