

Date: March 10, 2017

To: School Board

From: Dr. Malone

RE: Meeting Notes, March 13, 2017

2A. Superintendent's Report

- i. The 2018-19 calendar committee will meet March 21st. The committee includes parents, teachers, a Local 284 representative, a transportation representative, the Director of Curriculum and Instruction, the principals, students, and a school board representative. The calendar, developed by the committee, is recommended to the superintendent. The superintendent's recommendation will be submitted to the school board at the April 3rd meeting.
- ii. The high school registration process for students has been completed. The registration process was digitized. Feedback from parents and students on the new format has been positive. <https://sites.google.com/isd726.org/bhsregister/home?authuser=0>. The administration and counselors will review all student schedules, coordinate staffing, and create the master schedule. Students will have individual schedules near the end of the school year.
- iii. We are updating our online food services menus using Nutrislice. The new format will provide more detail to parents and students about our menus. Nutritional information will also be available for each item. The background work to launch this platform is underway. We are planning to have this available beginning in May. The interface will be available as an app or a website. Parents and students will also be able to "rate" food items, which will provide us with valuable feedback. Here is an example of what our menus will look like later this spring: <http://demo.nutrislice.com/menu/jackson-middle/lunch/>. Thanks to Renee Arbogast, our Food Service Director, for this exciting improvement.
- iv. MCA testing began in early March. Testing for various grade levels and subject areas are scheduled to conclude in early May. NWEA testing for grades K-2 is the first week of May.
- v. MMR Improvement Plan updates attached.

3. Consent Agenda

D. I recommend approving the personnel items as presented.

E. MDE rules require school boards to approve the integration revenue worksheet. The revenue is used to pay for the program expenses (Reading Specialists, Summer Programming, Staff Development, and Coordinator.) The program is cost neutral as the revenues match the expenses. Becker is mandated to participate under federal desegregation rules. **I recommend approving the Integration Revenue Budget Worksheet FY 18.**

F. Policy 706 Acceptance Of Gifts permits the school board to accept donations or gifts under the terms of the policy. **I recommend accepting the gifts as described on the enclosure.**

4. Stakeholder Input Process Planning: **I recommend amending the process per item D below.** This would enable the school board members to rank the top ideas from stakeholders before assigning them to exit outcome areas.

A. Participants were invited as follows:

- All Employees (380) invited by e-mail
- All High School Students (900) invited by e-mail
- Parents (2,600) were invited by e-mail
- Community members: 450 randomly selected to receive a snail mail invitation (mailed February 23), advertisement in the February 25 Citizen-Tribune, Sherburne State Bank sign, Local Cable TV Channel, posters around town, Community Input Portal on school website, street sign is inviting community members to participate.

B. The questions were as follows:

- i. What should Becker students know and be able to do to be successful?
- ii. What is important for the Becker School District in the future (5 to 10 years)?
- iii. What are we doing well at Becker Schools
- iv. What could Becker Schools do better?

C. The timeline and process for stakeholder input previously approved by the school board is:

- i. February 21 – March 3: Idea submission from the stakeholder groups.
- ii. March 6 -10: Pairwise. (Stakeholders rank ideas.)
- iii. March 13 – 22: Data processing by Optum.
- iv. March 23 – March 29: School board members assign the top 3 ideas from each of the 3 questions (i, ii, iv) for the parent (9), staff (9), and student (3) stakeholder groups to an exit outcome area (**21 ideas total**). (Students pairwised all their ideas together because there was not enough ideas to pairwise the responses for each question.)
- v. April 3: School Board discusses placement of ideas into exit outcome areas.
- vi. May 1: School Board begins discussing 2018-19 goals, based on the data.

D. I recommend modifying the timeline and process to be:

- i. February 21 – March 3: Idea submission from the stakeholder groups.
- ii. March 6 -10: Pairwise. (Stakeholders rank ideas.)
- iii. March 14 - 17 School Board Pairwise (<http://tinyurl.com/pairwise17>) of the top 21 ideas. (School Board members rank the best of the best)**
- iv. March 21 – 22: Data processing by Optum.
- v. March 23 – March 29: School board members assign the top 3 ideas from parents, staff, and students, as determined by the school board pairwise to an exit outcome area (**9 ideas total**).
- vi. April 3: School Board discusses placement of ideas into exit outcome areas.
- vii. May 1: School Board begins discussing 2018-19 goals, based on the data.

An ideation activity report is attached.