



**Prospect Heights School District 23
Board Memorandum
Action/Discussion Item**

Date: December 12, 2024

Subject: Formal Payment of Bills (November 14, 2024 - December 12, 2024)

Prepared by: Amy McPartlin, Assistant Superintendent for Finance & Operations

Pursuant to the Bill Payment Resolutions for FY2025 approved May 9, 2024 meeting the Board reviews bills proposed for payment on a weekly basis. Upon review, the Board provides consent for payment of these bills with final, formal Board approval occurring at the next regular, monthly meeting of the Board.

Attached to the Finance Report are the bills that were paid from November 14, 2024 - December 12, 2024.

In addition, the Board approves the salaries and benefits paid during the previous month. Attached to the Finance Report are the hourly and salaried amounts paid for the pay periods in November 2024 and the insurance benefit payments made for November 2024.

The Business Office recommends approval of this month's Finance Report.