

# **Minutes of the Regular Meeting of the Unity Board of Education**

**August 13, 2013 – 6 p.m. – Board Room**

(Not official until Board Approved)

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Call to Order/Notice of Meeting/Roll Call – The meeting was called to order by Chairperson Debbie Ince-Peterson; roll call was taken, members present: Debbie Ince-Peterson, Pat Kastens, Kelly Bakke, Joe Tilton, Sheryl Holmgren, and Jim Beistle. Members Absent: Dave Moore. Others present: Brandon Robinson.

Approval of the Agenda – A unanimous Beistle/Bakke motion approved the agenda as written.

Consideration to Suspend Regular Session – A unanimous Bakke/Kastens motion suspended regular session to convene closed session, WI Statutes 19.85 (1)(c)(g); all members present as listed above and voting in favor of convening closed session.

Adjourn Closed Session – A unanimous Tilton/Beistle motion adjourned closed session to reconvene regular session; all members present as listed above and voting in favor of reconvening regular session. Others present: Brandon Robinson, Elizabeth Jorgensen, Zack Fugate, Jason Cress, Shannon Grindell, Britt Bublitz, Cara Holicky, Mary Stirrat and Kara Holden.

## **INFORMATION**

Standing Committee Reports – Pat Kastens reported on the Community Education meeting that took place on August 9, 2013. Brandon Robinson reported on the Budget and Finance Committee meeting that took place on June 13, 2013.

District Administrator's Report – Mr. Robinson presented the District Administrator's Report. He summarized the school district budget and insurance renewals, discussed teacher and staff preparations for the upcoming school year including Summer Academy and Fall in-service, and reported on enrollment projections. The complete District Administrator's Report can be read online at [www.unity.k12.wi.us](http://www.unity.k12.wi.us).

TIF Update – Pat Kastens reported on the TIF meeting she attended in Balsam Lake on August 8<sup>th</sup>.

## **CONSENT AGENDA**

Approval of Minutes, July 9, 2013 – A unanimous Bakke/Kastens motion approved the minutes of July 9, 2013.

Approval of Vouchers and Financial Reports – A unanimous Bakke/Kastens motion approved the vouchers as listed. A unanimous Bakke/Tilton motion accepted the activity accounts as presented. The financial report for July, 2013 presented by Brandon Robinson showed a beginning balance of \$2,683,150.36, total cash receipts of \$135,476.01, total disbursements of \$1,996,508.12, for an ending balance of \$822,118.25. The accounts balances chart was reviewed. A unanimous Beistle/Bakke motion accepted the financial report as presented.

Personnel – A unanimous Beistle/Tilton motion accepted the resignation of Adam Bever, from the High School Band Director position, with appreciation for his time given to the school.

## **ACTION AGENDA**

A unanimous Bakke/Holmgren motion approved the 2013-2014 School Nurse Working Agreement with Polk County Health with Debbie Ince-Peterson abstaining from the vote.

A unanimous Tilton/Bakke motion authorized the WASBO Procurement Card Purchasing System.

A unanimous Bakke/Kastens motion approved the 2013-2014 District Employee Handbook.

The board acknowledged a first reading of the *Accelerated Learning* policy.

A unanimous Bakke/Holmgren motion accepted the Title VII Native American Grant.

A unanimous Bakke/Holmgren motion accepted the Professional Learning Community (PLC) Grant.

A unanimous Tilton/Kastens motion approved the 2013-2014 School District Goals.

Approval of school entrance procedures was tabled until next month for additional Long Range Planning/Building and Grounds Committee discussion.

A unanimous Tilton/Beistle motion adjourned the meeting.

Respectfully Submitted,  
Kara Holden, Recording Secretary

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Kelly Bakke, Clerk