

**ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Hector Mendez, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF LANA RUTTER'S WITHDRAWAL OF RESIGNATION
DATE: April 26, 2011

In accordance with DFE(LOCAL) policy, once submitted and accepted, the resignation of a contract employee may not be withdrawn without consent of the Board of Trustees.

It is recommended that the Board of Trustees approve Lana Rutter's withdrawal of resignation.

Respectfully Submitted,

Hector Mendez
Superintendent of Schools

Brian J. Moersch
Assistant Superintendent for
Human Resources