

Memo



To: Board of Education

From: Dr. Cheryl McCarthy, Superintendent

Date: May 21, 2019

Re: School Calendar 2019-2020

The 2019-2020 School Calendar was approved at the November 13, 2018 meeting. We did not include School Improvement days because the topic was under discussion in negotiations at the time of approval.

The contract between the school district and the AFT Local 604 was approved March 19, 2019.

The agreement is as follows:

SCHOOL IMPROVEMENT DAYS - PROGRAM REVIEW

The Board and the Union acknowledge that questions requiring attention have arisen regarding the implementation of school improvement days. In order to address these questions, the Board and Union will convene a School Improvement Days Program Committee.

This committee will be composed of eight (8) teachers jointly selected by the Union President and the Superintendent. These teachers will reflect all levels involved in the implementation of the Program. Additional members of the Committee will include two (2) District Curriculum Directors, one (1) building administrator from each campus, and two (2) Union Executive Board members appointed by the Union President or designee. The Superintendent and Union President will serve as ex-officio members of the Committee. The Assistant Superintendent for Educational Services and one (1) Union Officer will serve as moderators of the Committee and set the agenda for Committee meetings.

The Committee will meet outside of the regular school day and teacher members will be paid at the contracted rate as per Section 3.34 (Employment for Additional Time) for time spent in committee meetings. The Committee will meet at least twice annually to review implementation progress and make recommendations regarding the same. The data reviewed should include, but not be limited to, attendance data, discipline data, and teacher professional development evaluation data. The Committee recommendations will be made to the Superintendent and Union President no later than January 1, annually, beginning in 2020. In completing its work, the Committee will be governed by a consensus.

The committee will be formed once the elections for union membership is complete. Mr. Fonck will work with Dr. Hanson and Dr. Guseman in the formation of the committee.

The language in the contract dictates the schedule that we will utilize for school improvement days.

2.62 Faculty Meetings

Teachers are required to attend regular faculty meetings in order to discuss matters of educational and curricular concern. Regular faculty meetings will generally be held on School Improvement Days pursuant to the following schedule:

7:45am – 8:15am	Faculty/Academy Meeting
8:15am – 8:20am	Travel
8:20am – 10:40am	Professional Development
10:40am – 11:15am	Lunch
11:20am – 3:15pm	School Improvement Day Student Schedule

In the event changes in the School Improvement Day schedule are required, the Board and Union will negotiate the impact of such changes on the scheduling of regular faculty meetings.

Additionally, the Administration may convene special meetings for emergencies or other special circumstances. Teachers unable to attend such meetings are responsible for securing the information shared at these meetings.

Based on the scope of work that needs to get accomplished during the school year we propose the following school improvement days for the 19-20 school year:

September 5, 2019	Schedule A
September 19, 2019	Schedule B
October 3, 2019	Schedule A
October 17, 2019	Schedule B
November 7, 2019	Schedule A
November 21, 2019	Schedule B
December 5, 2019	Schedule A
January 30, 2020	Schedule B
February 13, 2020	Schedule A
February 27, 2020	Schedule B
March 12, 2020	Schedule A
April 2, 2020	Schedule B
April 23, 2020	Schedule A
May 7, 2020	Schedule B

Final Exams Schedule C

December 19, 2019
May 29, 2020

Thank you