

ADMINISTRATION RECOMMENDATION/REPORT

The District President recommends that the Board of Trustees approves a contract to purchase technology equipment and installation services from The Brass Effect, Inc. for the District.

BACKGROUND

The District utilizes The Brass Effect, Inc. to provide audiovisual equipment, installations, and data and cabling services. It was initially anticipated that the annual contract spend would not exceed \$100,000, but construction projects will cause the annual spend to exceed \$100,000.

The Brass Effect, Inc. has two contracts through the TIPS Cooperative Purchasing Program to provide technology equipment and installation services: Contract Number 250106 and Contract Number 25010401. The contract complies with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

IMPACT OF THIS ACTION

The District is undergoing several campus upgrades and construction projects, which require the District to utilize audiovisual suppliers. This will allow us to accommodate fast turnarounds based on scheduling and classroom needs.

BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)

This purchasing request is for a spend authorization of \$250,000, which is budgeted in Technology Services and various departments' FY26 operating budgets. FY25 annual amount was \$74,643.

MONITORING AND REPORTING TIMELINE

The contract term is September 01, 2025 through August 30, 2026.

RESOURCE PERSONNEL

Melissa Irby, Chief Financial Officer
972-758-3831