



To: Dr. Kent Mutchler
 From: Michael Wilkes
 Date: April 27, 2020
 Re: 2020-21 Student Device Purchase Recommendation

On April 3rd, the District received quotes on student devices from multiple vendors. Pricing for HP student devices were received and ranged from a low of \$365.62 to \$408.77 per device.

After evaluation of the pricing received and the devices being considered, the recommendation is to purchase the devices and components identified in the table below from Heartland Business Systems (HBS). When all factors were considered, HBS had the lowest total price quote and scored the highest during evaluation. Below, please find the price per unit, quantity, and extended cost details. The amounts in the table below are pre-financing. Please see the “**Funding Recommendation**” table on page 2 for the actual cost estimates after financing is considered.

Grade Level	Device	Qty	Cost/Unit	Extended Cost
3 rd Grade	HP ProBook x360 11EE G5 Celeron Processor	420	\$ 366	\$ 153,720 *
	3-Year Warranty	420	\$ 40	\$ 16,800
6th Grade	HP ProBook x360 11EE G5 Pentium Processor	435	\$ 394	\$ 171,390 *
	Accidental Damage Protection + Warranty	435	\$ 75	\$ 32,625
9th Grade	HP ProBook x360 11EE G5 Pentium Processor	460	\$ 394	\$ 181,240
	Accidental Damage Protection + Warranty	460	\$ 75	\$ 34,500

Note: Quantities are based on a projected enrollment for 2020-21.

* Denotes the equipment that is planned to be leased.

In accordance with the 2020-21 Technology Plan, a combination of lease and outright purchase is planned to be used. For a detailed estimate of the costs over time related to this purchase recommendation, please review the table below (Funding Recommendation – Lease + Purchase)

Funding Recommendation (Lease + Purchase)

Expense	Year 1 (20-21)	Year 2 (21-22)	Year 3 (22-23)	Total
Hardware Purchase (9 th Grade)	\$ 181,240	\$ -	\$ -	\$ 181,240
Hardware Lease – 3-Yr Lease (3 rd and 6 th Grades)	\$ 111,600	\$ 111,600	\$ 111,600	\$ 334,800
3 Year ADP / Warranty	\$ 83,925	\$ -	\$ -	\$ 83,925
Total Requested for Approval	\$ 376,765	\$ 111,600	\$ 111,600	\$ 599,965

*Lease amounts are estimated.

Given the price increase of the laptops and the conservative lease estimates, this purchase recommendation is approximately \$19,175 higher than originally projected in year 1, and \$17,100 higher in years 2 and 3 of the 2020-21 Technology Capital Plan.

Thank you for your consideration.