

**Mid-Valley Special Education Cooperative**  
Executive Advisory Board Meeting  
Wednesday, August 7, 2013  
1304 Ronzheimer Avenue  
St. Charles, IL 60174

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, August 7, 2013 at the Mid-Valley Special Education Cooperative, Administration Building.

**Call to Order**

Dr. Schlomann, Board Chairman called the meeting to order at 9:04 a.m.

**Roll Call**

Upon roll call the following members were also present: Kris Monn for Dr. Lisa Hichens, Superintendent D101; Dr. Stirn, Superintendent D301; Dr. Schuler, Superintendent D302 (9:20 a.m.); Dr. Mutchler, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Dr. Carla Cumblad, Mid-Valley Executive Director; Nancy Sporer, Mid-Valley Director of Business and Human Resources; and Bonnie Carlson, Mid-Valley Executive Assistant.

**Approval of Agenda**

Dr. Schlomann called for the Approval of the Agenda. Dr. Mutchler moved and Dr. Stirn seconded the motion. Approval of Agenda was confirmed by unanimous roll call vote.

**Public Comment**

Jackie Robbins thanked the Board regarding union negotiating. One person gave public comment regarding fiscal matters.

**Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, June 27, 2013
- 4.2 Approval of Bills, July, 2013
- 4.3 Approval of Payroll, July, 2013
- 4.4 Financial Report, July, 2013
- 4.5 Waubonsee College Contract
- 4.6 Approval of Donation
- 4.7 Board Policies Revision
  - 4.7.1 Uniform Grievance Procedures 2:260
  - 4.7.2 Equal Employment Opportunity and Minority Recruitment 5:10
  - 4.7.3 Workplace Harassment Prohibited 5:20
  - 4.7.4 Harassment of Students Prohibited 7:20

Dr. Schlomann called for Approval of the Consent Agenda. Dr. Stirn moved and Dr. Mutchler seconded the motion. Approval of the Consent agenda was confirmed by unanimous roll call vote.

## **Information**

### **5.1 Student and Staff Enrollment, Projected for August, 2013**

Dr. Cumblad shared with the Board that student enrollment is up compared to projections from the previous year. Staffing is where it is expected to be. Due to last minute resignations, hiring of Speech Language Pathologists and a Vision Itinerant has begun.

### **5.2 Administrative Liaison Meeting Minutes, July 23, 2013**

Dr. Cumblad shared with the staff that the Administrative Liaison meetings will be a little different this year due to 3 new members to the committee. The minutes of the liaison meeting were shared. Highlights included the main discussion was on reviewing the OT/PT transition plan, updating the new directors, and working with Netchemia.

### **5.3 Grants Update**

Dr. Cumblad discussed with the Board that the grants that were applied for have been approved locally, but returned for changes from the state. Most changes require compliance with recent rule for local salaries and grant-funded benefits.

### **5.4 Board Workshop: September 4, 2013, 11:30-2:30, Location TBD**

Dr. Cumblad reminded the Board of the Board Workshop date. Dr. Mutchler has offered to hold the workshop at the Geneva Administrative office again this year.

### **5.5 2013-14 Professional Development Plan**

Dr. Cumblad notified the Board regarding a few changes made to the Professional Development plan.

### **5.6 Strategic Plan, 2012-15**

Dr. Cumblad provided the Board with a copy of the Strategic Plan that will be discussed further at the Board Workshop.

### **5.7 Personnel Reimbursement**

Nancy Sporer shared the Personnel and Orphanage Reimbursement with the Board. A table displayed the approximate amount of money each district is entitled to for FY2013-14, depending on state allocation.

### **5.8 Freedom of Information Requests for June and July, 2013**

Nancy Sporer informed the Board that Patty Lopuszanski filed three Freedom of Information requests, one the end of June and two in July, regarding monthly P-Card statements. Available information was provided. Total staff times for these requests were 13.5 hours. Total staff costs were \$437. Legal costs will be reported after receiving the bills.

## **For Discussion**

### **6. 1.OT/PT Transition Plan**

Dr. Cumblad shared with the Board that the all tasks regarding the administration of the OT/PT department have been shared and discussed with the administrative liaisons. Discussions involved items such as caseloads, Medicaid, Netchemia, and maintaining an inventory. All OT/PT equipment has been placed in storage. It was agreed that District 303 will be responsible for moving items for this year, to be discussed further for next year. Access to the storage facilities is still being discussed.

## **For Action**

### **7.1 Approval of the Personnel Report, July, 2013**

Dr. Mutchler motioned and Dr. Stirn seconded to approve the Personnel Report, July, 2013. Motion was passed with unanimous roll call vote.

### **7.2 Approval of MVSEC-TASC Bargaining Agreement 2013-15**

Dr. Stirn motioned and Dr. Mutchler seconded to approve the MVSEC-TASC Bargaining Agreement. Motion was passed with unanimous roll call vote.

### **7.3 Approval of Revisions to the Certified Evaluation Plan**

Kris Monn motioned and Dr. Mutchler seconded to approve the Revisions to the Certified Evaluation Plan. Motion was passed with unanimous roll call vote.

### **7.4 Approval of Purchase of Vehicles**

This item was tabled until the next meeting.

## **Adjourn to Closed Session**

*(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

Motion to move to Closed Session: Motion was made by Dr. Mutchler and seconded by Dr. Schuler at 9:53.

## **Closed Session**

Dr. Schlomann called for a motion to return to Open Session.

## **Return to Open Session**

Open Session began at 10:02. Motion made by Dr. Mutchler and seconded by Dr. Barshinger. By consensus the motion carried 5-0 Ayes.

## **Action Possible**

### **7.5 Approval of Separation Agreement with Support Personnel Member**

Dr. Stirn motioned and Kris Monn seconded to approve the Separation Agreement with Support Personnel Member. Motion was passed with unanimous roll call vote

## **Adjournment**

Motion made by Dr. Mutchler and seconded by Dr. Stirn. By consensus the motion carried 5-0 Ayes.

The meeting was adjourned at 10:08 a.m.

---

Chair of the Mid-Valley Board