



Catalina Foothills Unified School District #16  
2101 E. River Road, Tucson, AZ 85718  
(520) 209-7500 (520) 209-7570 FAX [www.cfsd16.org](http://www.cfsd16.org)

## **BOARD AGENDA ITEM**

**ITEM NO:** 3.6

**BOARD MEETING DATE:** Tuesday, February 10, 2026

**CONSENT AGENDA ITEM:** Approval of Personnel Memorandum

**SUBMITTED BY:** Sandy Burnette, Human Resources Manager

**PRESENTED BY:** Mindy Westover, Associate Superintendent

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Presented for the governing board's review and approval is the personnel memorandum.

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**RECOMMENDED MOTION:** I move that the governing board approve the personnel memorandum, as presented.