

Dear Group Leader,

The upcoming insurance renewal brings with it the two-year mandatory bid cycle, applicable to most of our pool members. We are again offering additional assistance to Members who would like the Service Cooperative/MHC to help them with the process. If you would like additional support during the mandatory bid cycle, please contact your regional cooperative/MHC representative. Their contact information is below.

To aid in your planning, key dates are provided below:

December 20	Mandatory Timeline and Bid Options Form sent to group leaders/brokers.
January 2	<i>If you have unions that have moved to PEIP in 2024 or earlier, January 2, 2025 is the deadline to request data from PEIP. For MHC covered members, data has been requested from Medica on your behalf.</i>
January 10	Last day to return Options Form to request additional assistance from the Service Cooperative/MHC.
Week of January 13	Support email with instructions and newspaper ad information will be provided to groups who have requested the service cooperative/MHC's support. Newspaper ad should be published on or before Feb. 1st
Week of January 20	<u>For groups requesting support from service cooperative/MHC:</u> The following will be securely emailed to the group leader: <ul style="list-style-type: none">• Instructions for sending your Bid Request• Request for proposal (RFP) Package: RFP template, Questionnaire, Rate and Plan Summary Spreadsheet• Census information• Claims and high case data• Current enrollment and current rates• Summary Plan Descriptions (SPD), one for each plan offered at your district <u>For groups with brokers</u> The following will be securely emailed to group's broker contact: <ul style="list-style-type: none">• Census information• Claims and high case data• Current enrollment and current rates• Summary Plan Descriptions (SPD), one for each plan offered at your district
Week of January 27	Release RFP & data to three sources, including the Service Cooperative/MHC and PEIP.
Week of March 17	Service cooperative/MHC bid will be available/released.
Mar 17-Apr 2	Suggested bid opening date is between March 17 and April 2. <i>Last date for bid opening per statute is April 2.</i>
April 15	Last date for bidders to submit final proposals (if applicable)
May 2	<u>On or before:</u> Final bid decision due, with written decision rationale
July 1	Renewal date

We're here to help. Please don't hesitate to reach out with questions. Please direct your questions to:

Chris Wavra

Member Services/Insurance

Cell: 218-684-1761

Rob Blankenfeld

Executive Director

Cell: 218-689-2094

