

Minutes of Regular Meeting

The Board of Trustees Pasadena Independent School District

A Regular Meeting of the Pasadena Independent School District Board of Trustees was held August 27, 2024, beginning at 5:30 PM in the board room of the Pasadena ISD Administration Building, 3920 Mickey Gilley Boulevard, Pasadena, Texas 77505.

I. Convene in a quorum and call to order; invocation and pledges of allegiance

Board president, Casey Phelan, called the meeting to order at 5:30 p.m. Board members present were Kenny Fernandez, Crystal Davila, Paola Gonzalez, Vickie Morgan, Nelda Sullivan, and Casey Phelan. Marshall Kendrick was present in executive session, but did not participate as a voting member. Paola Gonzalez gave the invocation and Crystal Davila led the pledges.

II. Public Comments according to Policy BED (LOCAL) - Related to items on the open session portion of the agenda (30-minute allotment).

III. Public Meeting to Discuss the Budget and Proposed Tax Rate for 2024-2025 – *Discussion with Ben Pape, Chief Financial Officer*

IV. Policy Update Presentation – *Presentation by Sandra Huhn, General Counsel*

v. Adjournment to closed session pursuant to Texas Government Code sections:

551.074 for the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee, or to hear complaints of charges against a public officer or employee, unless the individual who is the subject of the deliberation or hearing requests a public hearing; concerning matters related to the superintendent's recommendation to hire administrative personnel; and/or the superintendent's recommendations related to renewals, non-renewals, and terminations of contracts for professional personnel

551.071 to consult with district attorneys concerning matters on which the attorney's duty to the District under the Code of Professional Responsibility clearly conflicts with the Texas Open Meetings Act; to seek the advice of its attorney about pending or contemplated litigation or a settlement offer; and/or to consider legal advice regarding items specifically listed on the agenda

551.071 and 551.074 for the purpose of considering the evaluation of the superintendent, and any amendment(s) to the superintendent's contract and related actions

551.072 for the purpose of discussing the purchase, exchange, lease or value of real property

VI. Reconvene in open session at 7:04 p.m.

VII. Consent Agenda

1. Minutes 07 23 24
2. Minutes 08 15 24
3. Informational Pages
4. Bid Items
 - A. Competitive Sealed Bids and/or Request for Competitive Sealed Proposals

- Nutrition Services Freezer and Refrigeration Rack and Box, CSP #24P-033EZ
 - Fundraising Items & Services, #24R-035LG
- B. Information Summary of Purchase Orders over \$10,000
- July 1, 2024, through July 31, 2024
5. Donations April 1, 2024, through June 30, 2024

Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the consent agenda.

Motion passed by 6 to 0 vote.

VIII. Personnel Section

1. Consideration and possible approval of administrative personnel. Motion by Paola Gonzalez, seconded by Kenny Fernandez to approve administrative personnel. Ms. Gonzalez introduced Melissa Loza, Counselor at Jensen Elementary School, Sarah Burrows, Speech Language Pathologist for the Special Education Department, Rita Yarbrough, Speech Pathologist, and Erica Carroll, Counselor Specialist for the Curriculum and Instruction Department.

Motion passed by 6 to 0 vote.

2. Consideration and possible approval of amendment to superintendent's contract and related items.

No action was taken.

3. Consideration and possible approval of additional funding in the amount of \$13,793,000 for PISD Medical Plan and authorization for superintendent or designee to add additional funds to ensure PISD Medical Plan ends the fiscal year with a positive balance. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve additional funding in the amount of \$13,793,000 for PISD Medical Plan and authorization for superintendent or designee to add additional funds to ensure PISD Medical Plan ends the fiscal year with a positive balance.

Motion passed by 6 to 0 vote.

4. Consideration and possible approval of an employee reclassification for the 2024-2025 school year for a cost savings of approximately \$110,000. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve an employee reclassification for the 2024-2025 school year for a cost savings of approximately \$110,000.

Motion passed by 6 to 0 vote.

5. Certified personnel for the 2024-2025 school year - *For Information Only*

6. Support personnel for the 2024-2025 school year - *For Information Only*

IX. Educational Section

1. Highlighting Teaching, Learning, and Communication Tools for 2024-2025 - Spotlight Presentation by Melissa McCalla and Traci Powell

2. Consideration and possible approval of the Interlocal Agreement with Region 4 Education Service Center (ESC4) for the renewal purchase of OnData Suite software in the amount of \$30,865.90. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the Interlocal Agreement with Region 4 Education Service Center (ESC4) for the renewal purchase of OnData Suite software in the amount of \$30,865.90.

Motion passed by 6 to 0 vote.

3. Consideration and possible approval of an interlocal agreement between Pasadena Independent School District and Texas Woman's University for speech language pathology assistants in speech pathology internship and externship with no financial implication. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve an interlocal agreement between Pasadena Independent School District and Texas Woman's University for speech language pathology assistants in speech pathology internship and externship with no financial implication.

Motion passed by 6 to 0 vote.

4. Consideration and possible approval of an interlocal agreement between Harris County Department of Education and Pasadena Independent School District for music therapy in the amount of \$9,785.00. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve an interlocal agreement between Harris County Department of Education and Pasadena Independent School District for music therapy in the amount of \$9,785.00.

Motion passed by 6 to 0 vote.

5. Consideration and possible approval of subscription renewal for Brain POP from September 1, 2024, to August 31, 2025, in the amount of \$132,550. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve subscription renewal for Brain POP from September 1, 2024, to August 31, 2025, in the amount of \$132,550.

Motion passed by 6 to 0 vote.

6. Consideration and possible approval of the contract between Pasadena Independent School District and E-Therapy for speech language therapy services in the amount of \$120,000. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve the contract between Pasadena Independent School District and E-Therapy for speech language therapy services in the amount of \$120,000.

Motion passed by 6 to 0 vote.

7. Consideration and possible approval of the interlocal agreement with Region 4 Education Service Center (ESC4) for the renewal purchase of TSDS Core and TSDS PEIMS Collection software in the amount of \$5,750. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the interlocal agreement with Region 4 Education Service Center (ESC4) for the renewal purchase of TSDS Core and TSDS PEIMS Collection software in the amount of \$5,750.

Motion passed by 6 to 0 vote.

8. Consideration and possible approval of the continuation of a Junior Reserve Officers' Training Corps (JROTC) unit at Sam Rayburn High School. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve the continuation of a Junior Reserve Officers' Training Corps (JROTC) unit at Sam Rayburn High School.

Motion passed by 6 to 0 vote.

9. Consideration and possible approval of the 2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2 in the amount of \$1,255,731. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve the 2024-2025 Safety and Facilities Enhancement (SAFE) Grant, Cycle 2 in the amount of \$1,255,731.

Motion passed by 6 to 0 vote.

10. Consideration and possible approval of the KaBOOM! Playground Community Partner Agreement contract, which requires an \$8,500 contribution from Genoa Elementary School. Motion by Kenny Fernandez, seconded by Vickie Morgan to approve the KaBOOM! Playground Community Partner Agreement contract, which requires an \$8,500 contribution from Genoa Elementary School.

Motion passed by 6 to 0 vote.

11. Consideration and possible approval of the contract between Pasadena Independent School District and Avondale House in the amount of \$842,350 for tuition and educational services for fifteen (15) special education students. Motion by Vickie Morgan, seconded by Crystal Davila to approve the contract between Pasadena Independent School District and Avondale House in the amount of \$842,350 for tuition and educational services for fifteen (15) special education students.

Motion passed by 6 to 0 vote.

12. Consideration and possible approval of the Sam Rayburn High School Band to travel to Lake Charles, Louisiana to compete in the Gulf Coast Championships Marching Competition at McNeese State University on October 26, 2024, at a cost of \$12,250 to be paid with district and booster club funds. Motion by Kenny Fernandez, seconded by Vickie Morgan to approve the Sam Rayburn High School Band to travel to Lake Charles, Louisiana to compete in the Gulf Coast Championships Marching Competition at McNeese State University on October 26, 2024, at a cost of \$12,250 to be paid with district and booster club funds.

Motion passed by 6 to 0 vote.

X. Policy Section

1. Consideration and possible revision of BBD (LOCAL) Board Members Training and Orientation. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve revision of BBD (LOCAL) Board Members Training and Orientation.

Motion passed by 6 to 0 vote.

2. Consideration and possible revision of BBFA (LOCAL) Ethics Conflict of Interest Disclosures. Motion by Vickie Morgan, seconded by Paola Gonzalez to approve revision of BBFA (LOCAL) Ethics Conflict of Interest Disclosures.

Motion passed by 6 to 0 vote.

3. Consideration and possible revision of CKC (LOCAL) Safety Program/Risk Management Emergency Plans. Motion by Nelda Sullivan, seconded by Vickie Morgan to approve revision of CKC (LOCAL) Safety Program/Risk Management Emergency Plans.

Motion passed by 6 to 0 vote.

4. Consideration and possible addition of new policy CKE (LOCAL) Safety Program/Risk Management Security Personnel. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve of new policy CKE (LOCAL) Safety Program/Risk Management Security Personnel.

Motion passed by 6 to 0 vote.

5. Consideration and possible deletion of CKEA (LOCAL) Security Personnel Commissioned Peace Officers. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve deletion of CKEA (LOCAL) Security Personnel Commissioned Peace Officers.

Motion passed by 6 to 0 vote.

6. Consideration and possible revision of EFA (LOCAL) Instructional Resources Instructional Materials. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve revision of EFA (LOCAL) Instructional Resources Instructional Materials.

Motion passed by 6 to 0 vote.

XI. Financial Section

1. Consideration and possible approval of budget amendments for July 2024. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve budget amendments for July 2024.

Motion passed by 6 to 0 vote.

2. Consideration and possible approval of budget amendments for August 2024. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve budget amendments for August 2024.

Motion passed by 6 to 0 vote.

3. Consideration and possible approval of GASB 54 Fund Balance Resolutions. Motion by Vickie Morgan, seconded by Nelda Sullivan to approve of GASB 54 Fund Balance Resolutions.

Motion passed by 6 to 0 vote.

4. Consideration and possible approval of adoption of the 2024-2025 budget. Motion by Kenny Fernandez, seconded by Vickie Morgan to approve adoption of the 2024-2025 budget.

Motion passed by 6 to 0 vote.

5. Consideration and possible approval of board resolution to adopt a tax rate for Maintenance and Operations (M&O) of \$.8855 and a tax rate for Interest and Sinking (I&S) of \$.3400, for a total tax rate of \$1.2255. Motion by Vickie Morgan, seconded Nelda Sullivan to approve of board resolution to adopt a tax rate for Maintenance and Operations (M&O) of \$.8855 and a tax rate for Interest and Sinking (I&S) of \$.3400, for a total tax rate of \$1.2255.

Motion passed by 6 to 0 vote.

XII. Operations Section

1. Consideration and possible approval of a construction contract with Gamma Construction Company for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$36,147,181. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve a construction contract with Gamma Construction Company for the 2022 Bond New Bailey Elementary School Replacement Project in the amount of \$36,147,181.

Motion passed by 6 to 0 vote.

2. Consideration and possible approval of Final Change Order No. 007 for the New Administration Building Replacement Project in the credit amount of \$23,638. Motion by Kenny Fernandez, seconded by Vickie Morgan to approve Final Change Order No. 007 for the New Administration Building Replacement Project in the credit amount of \$23,638.

Motion passed by 6 to 0 vote.

3. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. A-013 for the 2017 Bond Transportation Center Replacement Project in the amount of \$113,708. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve Allowance Expenditure Authorization (AEA) No. A-013 for the 2017 Bond Transportation Center Replacement Project in the amount of \$113,708.

Motion passed by 6 to 0 vote.

4. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. A-014 for the 2017 Bond Transportation Center Replacement Project in the credit amount of \$48,640. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve of Allowance Expenditure Authorization (AEA) No. A-014 for the 2017 Bond Transportation Center Replacement Project in the credit amount of \$48,640.

Motion passed by 6 to 0 vote.

5. Consideration and possible approval of a Mechanical, Electrical and Plumbing (MEP) Commissioning Services Agreement with Coastal Commissioning Group for the 2017 Bond Transportation Center Replacement Project in the amount of \$30,000. Motion by Kenny Fernandez, Nelda Sullivan to approve a Mechanical, Electrical and Plumbing (MEP) Commissioning Services Agreement with Coastal Commissioning Group for the 2017 Bond Transportation Center Replacement Project in the amount of \$30,000.

Motion passed by 6 to 0 vote.

6. Consideration and possible approval of an HVAC Testing and Balancing Services Agreement to Engineered Air Balance Co., Inc. for the 2017 Bond Transportation Center Replacement Project in the amount of \$46,775. Motion by Kenny Fernandez, seconded by Vickie Morgan to approve an HVAC Testing and Balancing Services Agreement to Engineered Air Balance Co., Inc. for the 2017 Bond Transportation Center Replacement Project in the amount of \$46,775.

Motion passed by 6 to 0 vote.

7. Consideration and possible approval of Allowance Expenditure Authorization (AEA) No. 07 for the 2022 Bond Safety & Security Project in the amount of \$105,000. Motion by Kenny Fernandez, seconded by Vickie Morgan to approve Allowance Expenditure Authorization (AEA) No. 07 for the 2022 Bond Safety & Security Project in the amount of \$105,000.

Motion passed by 6 to 0 vote.

XIII. Miscellaneous Section

1. Public Comments according to BED (LOCAL) - Related to topics not listed on the agenda (30-minute allotment). Yen Rabe spoke about board member emails and school start time. Edward Valdez spoke about the benefits of the JROTC program. Ellen Hernandez shared her concerns about her students at Pasadena Memorial High School.

2. Set date for next regular meeting; suggest Tuesday, September 24, 2024. Motion by Vickie Morgan, seconded by Kenny Fernandez to approve Tuesday, September 24, 2024, as the date of the next regular called board meeting.

Motion passed by 6 to 0 vote.

XIV. Adjournment at 7:55 p.m.

President or Vice President, Board of Trustees

Secretary or Assistant Secretary, Board of Trustees

Date Approved