

Browning Public Schools
Board Agenda Request
Meeting to Be Held: 6/12/18



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 6/4/18

To: **Corrina Guardipee-Hall**
 Superintendent

From: Matthew Johnson
 Title: Director of Alternative Education

Subject: **Contract Service Agreement: Compliance Reporting for 21st Century**

Description: Contract Service Agreement for Heidi BullCalf provide services for the 21st Century Grant compliance reporting.

Financial Impact: **\$640.00**

Funding Source: 115.68.434.2100.111.418

Attachment(s): None.

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: 6/4/18

Board Approval: 6/12/18

Contractor: Heidi BullCalf

Phone: 338-3711

Address: P.O. Box 610 Browning, MT 59417
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide grant compliance reporting for the 21st Century program. Contractor will enter data on a weekly basis for all student based activities and complete the year end grant reporting and student/parent surveys for 21st Century Grant Compliance.

Contracted Dates: 6/12/18 – 6/29/18

Rate per hour/per day: \$16.00 per hour x 40 hours = \$640.00

Per Diem/per day: _____ x _____ # of Days = N/A

Mileage: _____ miles @ _____ per mile = N/A

Other costs (explain): Not to exceed total \$ amount = N/A

Total Project Cost = \$640.00

Contract to be paid from:

[115.68.434.2100.111.418](https://www.browningpublicschools.org/115.68.434.2100.111.418)

Independent Contractor:

Submit invoice on completion

Other _____

Employee:

Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office