



Craig City School District

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Chris Reitan, Superintendent
Jackie Hanson, Elem./MS Principal
Kim Brand, HS Principal
Mollie Harings, PACE Principal

CCSD SCHOOL BOARD MEETING

Wednesday
3/17/2021

High School Library

School Board Meeting 7:00 PM

<https://craigschools.zoom.us/j/7289917333?pwd=WkNaWGd4S1lPV0JIWEJlTmx3VXd0Zz09>

Zoom URL

1. Call to Order

The meeting was called to order at 7:00 PM

2. Flag Salute

A salute was given to the flag.

3. Roll call

Present at HS Commons:

Board

Scott Brookshire
Joel Steenstra
Marla Dillman
Daniel Nelson
Tristan Douville
Terren Piburn (absent excused)

Staff

Chris Reitan
Melinda Bass
Zach Scheidecker

Others

Kara McCoy
Stacy Mank

Present via ZOOM:

Staff

Courtney Wood
Stacia Schwanke
Mollie Harings

Others

Johnny Rice

4. Agenda Approval

M/S: Nelson/Steenstra

Motion to approve the agenda.

Scott Brookshire: We have a motion to approve the agenda.

VOICE VOTE: All in favor.

MOTION CARRIES: Unanimous.

5. Consent Agenda (Includes all items with ~)
 - a. ~Approval of Minutes from February 24, 2021
 - b. ~Approval of Payments
 - c. ~Correspondence

M/S: Steenstra/Nelson Motion to approve the consent agenda as presented.

Scott Brookshire: We have a motion to approve the consent agenda as presented.

VOICE VOTE: All in favor.

MOTION CARRIES: Unanimous.

6. Public Comments

None.

7. Reports

a. Board Members

Tristan Douville: Congratulated ACDC, specifically Sam Bass for being the top scorer which is an honor. Sam also got the gold medal for science which is a big deal as it is the entire state he is competing with.

b. Principals

Jackie Hanson: Nothing to add other than they are holding a trial run for statewide PEAKS testing tomorrow in the elementary to avoid issues with technology. Middle school and high school will run their trial tomorrow as well later in the day.

Kim Brand: Absent.

Mollie Harings: Re-enrollment for FY 22 is higher than reported, currently at 45 families and 88 students. Seven of the families and eight students are new. Also, everyone is being inundated with Facebook and YouTube ads now.

c. Maintenance Director

Zach Scheidecker: Over spring break we will be waxing the floors in the buildings, and if the weather is nice we will start staining the high school.

d. Superintendent

Chris Reitan: A letter was sent to the Alaska Energy Authority indicating only one bid was received for the CHS Biomass Boiler Project. The bid was for \$1,531,078, which is substantially above the \$833,913 we had available from the board as well as what the Alaska Energy Authority put forward for the grant. We will not be moving forward at this time. The indication was that freight and material has gone up substantially. Discussion about moving forward with the project. The only money the district is out at this point is the additional money paid to R&M Engineering to up

the estimates as well as help manage the bid process. We are on standby until another grant opportunity comes forward.

Mr. Reitan has been attending the POW Stakeholders meeting regularly. 51% of POW Island residents have been vaccinated. He wants to give kudos to SEARHC and Peace Health, and recognize that Public Health is here this evening.

AASA has put out guidelines for how wrestling will look, and testing is part of it. We have a contract in place with SEARCH to provide that testing which would happen two to three days prior to travel. If there is ever a positive case, wrestling would be shut down. We are above the guidelines AASA has put out. In the grand scheme of things, we have a lot to celebrate.

8. Old Business

a. CCSD Restart and Reentry Framework

M/S: Nelson/Steenstra Motion to approve the CCSD Restart and Reentry Framework

Discussion about if there are any active cases on the island right now. Stacy Mank, with Public Health, stated there has only been one case in the past 14 days which was travel related and will be off the list this Friday. We have had a total of 46 cases, 27 were travel related, 9 community spread, and 10 secondary spread.

Scott Brookshire: The motion before the Board is to approve the CCSD Restart and Reentry Framework as presented.

VOICE VOTE: All in favor.

MOTION CARRIES: Unanimous.

b. CCSD Board Policy, Administrative Regulations, and Exhibits Updates

M/S: Nelson/Steenstra Motion to approve the presented CCSD Board Policy, Administrative Regulations, and Exhibits Updates as a second and final reading.

Section 3000 – Business and Non-Instructional Operations

Concept and Roles	BP 3000
Budget	BP/AR 3100
Craig City School District Budgeting Timeline	E 3100
Transfer of Funds	BP 3110
Income	BP 3200
Materials and Fees	BP 3260
Sale and Disposal of Books, Equipment and Supplies (Personal Property)	BP 3270
Sale or Lease of School Facilities or Real Property	BP 3280
District Housing	BP 3280.1
Gifts, Bequests	BP 3290

Expenditures/Spending Authority	BP 3300
Electronic Fund Transactions	BP 3305
Contracts	BP 3312
Payment for Goods and Services	BP 3314
Relations with Vendors	BP 3315
Management of District Assets/Accounts	BP/AR 3400
Inventories	BP/AR 3440
Money in School Buildings	BP 3450
Student Activity Funds	BP 3452

We have a motion to approve the presented CCSD Board Policy, Administrative Regulations, and Exhibits Updates as a second and final reading.

VOICE VOTE: All in favor.
MOTION CARRIES: Unanimous.

9. New Business

a. Personnel Report

M/S: Steenstra/Dillman Motion to approve the personnel report as presented.

Scott Brookshire: We have a motion to approve the personnel report as presented.

VOICE VOTE: All in favor.
MOTION CARRIES: Unanimous.

b. CCSD Board Policy and Administrative Regulations Updates

M/S: Steenstra/Nelson Motion to approve the CCSD Board Policy and Administrative Regulations as a first reading.

Section 3000 – Business and Non-Instructional Operations

Purchasing Procedures	BP 3310
Periodic Financial Reports	BP 3460
Fund Balance Classification	BP 3470
Maintenance	BP 3510
Energy Conservation	BP/AR 3511
Tobacco-Free School/Smoking	BP 3513.3
Environmental Safety	BP 3514
Hazardous Substances and Pesticides	BP 3514.1
Pesticide Application	AR 3514.1
School Safety and Security	BP 3515
Intruders on Campus	BP 3515.2
Recovery for Property Loss and Damage	BP 3515.4
Restrictions on Sex Offenders on Campus	BP 3515.5
Electronic Mail (E-mail)	BP 3523
Risk Management	BP 3530
Transportation	BP 3540

Transportation Routes and Services	BP 3541
School-Related Trips	BP 3541.1
Roles and Duties of Employees	BP 3542
Food Service	BP 3550
Free and Reduced Priced Meals	BP 3553
District Records	BP 3580

Discussion regarding BP 3310, to amend the language in the first paragraph to include maximum educational value as it was in the original policy.

Tristan Douville moved to amend the presented BP 3310 to read in the first sentence, “The School Board desires to ensure that maximum *educational* value is received for money spent by the district and that records are kept in accordance with law.”
 Seconded by Marla Dillman.

VOICE VOTE: All in favor.
 MOTION CARRIES: Unanimous.

Joel Steenstra made a motion to approve the amended CCSD Board Policy and Administrative Regulations Updates.

VOICE VOTE: All in favor.
 MOTION CARRIES: Unanimous.

c. CCSD FY 22 Budget

This is an informational item. Mr. Reitan stated there is really nothing new since we met with the City for a budget workshop. We are still in a negative fund balance as Impact Aid revenues are still unknown. We are still in negotiations with both the classified and certified staff. We will learn about changes to the medical insurance costs at the end of the month. We are also uncertain what the enrollment numbers will look like next year. We are actively advertising on You Tube and Facebook for PACE and are prioritizing Southeast, Anchorage, and Mat-Su areas. We are highlighting customer service, the quickness our business office turns over reimbursement requests to parents for their educational expenses is second to none. Other programs around the state are not doing that fast turnaround time. Mr. Reitan gave kudos to Mollie Harings for being able to handle the immense growth we had this year with ease and professionalism.

d. PACE Curriculum Approval

M/S: Nelson/Steenstra Motion to approve the PACE Curriculum as presented.

Scott Brookshire: We have a motion to approve the PACE Curriculum as presented for utilization by our PACE families.

VOICE VOTE: All in favor.
 MOTION CARRIES: Unanimous.

e. Next Meeting Date

Next meeting date will be April 28th at 7:00 PM.

f. Adjournment

M/S: Steenstra/Nelson

Motion to adjourn at 7:26 PM

Scott Brookshire: We have a motion to adjourn at 7:26 PM.

VOICE VOTE: All in favor.

MOTION CARRIES: Unanimous.

SIGNATURE

DATE

SIGNATURE

DATE