

MINUTES OF THE WBOE POLICY COMMITTEE

May 2, 2019

District Office Conference Room

Beecher Road School South

CALL TO ORDER: Ms. Genovese called the meeting to order at 8:01 AM.

IN ATTENDANCE: Maegan Genovese, Chair; Joyce Shavers, Lynn Piascyk, Board of Education Members; Robert F. Gilbert, Superintendent; Larissa Crocco, WEA Representative; Al Pullo, Director of Business Services/Operations; Vito Esparo, Facilities Manager; Dan Cowan, community; and Marsha DeGennaro, Clerk of the Board.

The Committee reviewed the following policies.

Policy 0200 Board Goals. CABE recommended our current policy be replaced in its entirety with an updated policy. No additional changes were made.

Policy 0410 Affirmative Action Plan / 4111.1 Personnel-Certified/Non-Certified Recruitment and Selection. Policy 0410 will be replaced with a revised 4111.1 policy. The revisions made are the result of definitions in recent legislation. The Committee suggested additional language clarification on the term *disability* be included from Policy 0521(a) that states (*including but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability*).

Policies 0500 Comprehensive Improvement Plans/Schedules / Policy 0522 Educational Evaluation and Remedial Assistance Plan. As Policy 0522 was a duplicate of the current 0500 policy, both of these policies will be replaced by an updated 0500 Policy. No additional changes were made.

Policy 0521 Nondiscrimination. Our current 0521 policy will be replaced by an updated Policy 0521. The Committee requested additional clarification from CABE regarding communication process and protocol and whether it was possible to remove “boy scouts” in the last line of the first paragraph. If not possible, the committee wanted to include language stating “Girl Scouts and all” before other designated youth groups. It was agreed this policy would be further discussed at the next meeting.

Policy 3160 Transfer of Funds Between Categories. Minor modifications were made inclusive of title change from *Business Manager to Director of Business Services/Operations*, elimination of “*curriculum coordinator*”, “*object codes*” changed to “*line items*” and the addition of new language that states “*written explanation of such emergency transfer shall be provided to the legislative body of the municipality or in a municipality where the legislative body is a town meeting to the Board of Selectmen*” as a result of legislative changes. No additional changes were made.

Policy 3324.1-Contracts/Affirmative Action/Ordering Goods and Services. Minor modifications were made inclusive of title change from *Business Manager to Director of Business Services/Operations*, and the addition of new language that states “*sexual orientation, gender identify or expression*” as a result of recent legislative changes. The Committee added language under Affirmative Action in the second to last sentence following the word *disability* (*including but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability*).

Policy 3524.1 Hazardous Material in School/Pesticide Management Plan. Changes were made to include “*board members*” in the first bullet after the word *employees*. Discussion ensued for how the notification process is conducted. It was agreed this policy required further discussion and would be reviewed again at the June meeting.

With the exception of Policies 0521 and 3524.1, all policies were recommended for submission to the Board for 30-day review at their May 21 regular meeting.

It was noted that the Policy on FMLA will be presented at the next meeting on June 6.

Meeting Adjourned: 9:06 AM