

CROSBY INDEPENDENT SCHOOL DISTRICT

March 29, 2021

AGENDA ITEM:

Consider approval of Pattillo, Brown & Hill, LLP engagement letter for annual financial audit for the year ended June 30, 2021.

EXPLANATION OR RATIONALE:

Administration recommends that Pattillo, Brown & Hill, LLP perform the annual financial audit for the year ended June 30, 2021, based on the quality services received in the performance of the audit for the past two years. The audit fee included in the proposed engagement letter reflects no increase from the prior year's fee.

The audit engagement letter sets forth the arrangements and responsibilities for the annual financial audit for the year ended June 30, 2021. The proposed engagement letter is a standard letter used by independent audit firms.

The District may request to extend this agreement for additional years following satisfactory delivery of the services specified in the engagement letter.

FINANCIAL OR PERSONNEL IMPLICATION:

Gross fee, including expenses, will not exceed \$41,000 to be paid from the General Fund. Any increase in fee due to unexpected circumstances will be discussed before costs are incurred.

RECOMMENDATION:

Administration recommends approval of Pattillo, Brown & Hill, LLP engagement letter for the annual financial audit for the year ended June 30, 2021.

CONTACT PERSON:

Lesa Jones, CFO

ACTION REQUIRED

NO ACTION REQUIRED