



Crosslake Community School
35808 County Road 66
P.O. Box 1020
Crosslake, Minnesota 56442
218-692-5437

February 25, 2025

Parents, Guardians, and CCS Staff,

This is a formal call for nominations to fill Board Director openings on Crosslake Community Schools's Board of Education. In order to be eligible to be placed on the ballot for consideration,

- a teacher must have been employed by Crosslake Community Schools for a minimum of one year.
- for a parent/guardian, their student needs to be enrolled in the school.

There are four openings on the Board of Education beginning July 1, 2025 as follows:

- Teacher - Online Learning (one)
- Teacher - Seat-Based Learning (one)
- Parent - Seat Based or Online Learning (one)
- Community Member (one)

For Board Directors to be eligible to attend a Board meeting, they must be able to be seen and heard at all times during the meeting. Directors may attend a meeting virtually but will need to provide the address each month where they will join the meeting from. This allows parents/guardians and staff who may not reside in Crosslake to be eligible to participate as Board Directors and to do so legally.

Following is the election timeline:

2/25	Formal call for nominations to the Board
3/12	Final reminder to parents/guardians and staff regarding nominations to the Board
3/19	Nominations collected
3/22	Correspondence sent electronically to parents/guardians and staff with candidates' biographies if no second call is needed
3/20 to 3/21	Election Officials determine if Second Call for Nominations is needed
3/21	Notify Eligible Voters of Election (04/21-04/25) if no Second Call is needed
4/1	Formal Second Call for Nominations if Second Call is Needed
4/2	Final Reminder to Parents/Guardians and Staff or Second Call for Nominations
4/9	Second Call Nomination Window Closes
4/11	Correspondence sent electronically to parents/guardians with candidates' biographies if no second call is needed
4/11	Election Officials Notify Eligible Voters of Date of Election (4/21 to 4/25)
4/21 to 4/25	Election Occurs if Second Call is Not Needed
5/12 to 5/16	Election Occurs if Second Call is Needed

Parents/guardians and CCS staff interested in serving on the Board should submit a Letter of Interest and a short biography as well as personal hopes and goals for the school by March 19. Send applications via email to paulagreen@crosslakekids.org to be placed on the ballot.

One important note for candidates is there is required training for all new Board members based on Minnesota Statutes. More information will be available on the training components. If candidates have questions, please contact Paula Green or Beth Duffy.

Election Officials

Beth Duffy, Paula Green, Jennifer Miller

Qualifications to be a Board of Education Nominee

Teacher:

Any teacher nominated and elected as a Board Director must have one or more years of experience at Crosslake Community Schools or an educational cooperative district that works in Crosslake Community Schools.

Parent/Guardian:

A parent/guardian must have a student enrolled at Crosslake Community Schools.

Community Member:

A community member interested in serving on the Board of Education needs to be 18 years of age or older; must not have a student that attends or is enrolled at Crosslake Community Schools; and cannot be employed by Crosslake Community Schools. A community member must reside in the State of Minnesota.