



DUNCANVILLE ISD

Writing success stories, one student at a time.

Regular Board Meeting

October 20, 2025

AGENDA SECTION: Consent Agenda

SUBJECT: Consider Approval of Duncanville HS Boys Basketball team to participate in the Holiday Hoopfest in Lehi, Utah (December 11 - 14, 2025)

BOARD POLICY: FMG(LOCAL)

STRATEGIC GOAL(S): 2

FISCAL NOTE: Travel, lodging, and food will be provided by the event host and Duncanville Boys Basketball Program.

PREPARED/PRESENTED BY: Derick Robeson, Chief of Athletic Operations

Background Information

The Duncanville HS Boys Basketball Team has been invited to compete in the Holiday Hoopfest in Lehi, Utah. The Panther basketball team is considered to be one of the top programs year in and year out and will showcase their talents and ability in this classic style basketball event.

The Boys Basketball Team will be competing in front of hundreds of fans each day and capitalizing on yet another event to endorse Duncanville's nationally recognized athletic programs. (Please be advised that only 2 instructional days will be missed as a result of this event.)

Lodging: Tournament Host providing 8 rooms; DHS Boys BB providing 3 rooms.(\$2,250)

Travel: Tournament Host providing 15 flights; DHS Boys BB providing 5 flights. (\$1,000)

Meals: 3 meals a day will be provided by DHS Boys Basketball program.

Chaperones: The Duncanville Basketball Coaching Staff and an Assistant Athletic Director will serve as chaperones for this trip.

Recommendation

The administration recommends that the Board approves the Duncanville HS Boys Basketball Team to travel and compete in the Holiday Hoopfest December 11 - 14, 2025 (returning December 14, 2025)

Communication Deployment

Suggested Motion

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Respectfully submitted,



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Dr. T. Lamar Goree
Superintendent



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This form must be complete with all required signatures for travel approval. Unauthorized travel is not allowed.

*Employee Name: Neiman Ford
*Email Address: nford@duncanvilleisd.org
*Campus/Department/Job Title: DHS/ Head Coach
*Best number to reach you at: 9722082363
*How is trip being paid: Hoopfest 15 flights/ 8 rooms DHS 5 Flights/ 3 rooms / food

Trip Information

Name of conference/training/event: Holiday Hoopfest
Travel justification: Out-State Basketball Showcase
Destination address (incl. city, state, zip): Lehi, Utah
Preferred Arrival Date: 12/11/25 Preferred Departure Date: 12/14/25
Preferred Arrival Time: 10am Preferred Departure Time: 10am

Need: ☒ Air ☒ Hotel ☐ Rental Car

Hotel

Name of hotel: SpringHill Suites by Marriott Thanksgiving Point Lehi
Hotel address: 2447 West Executive Parkway / Lehi, Utah 84043
Number of nights: 3
Number of rooms: 3
Cost restriction: \$250 nightly rate (Enter GSA rate for destination)
Total Cost: \$2250

Car Rental

Type of Vehicle: N/A
Number of rentals: _____
Number of travelers: _____
Pick-up/Drop-off location (incl city, state, zip) _____
Total Cost: _____

Air

Airline or Airport: American Airlines
Number of tickets: 5
Total Cost: \$1000

Required Attachments:

Travel A Form
Travel Itinerary
Conference/Event/Training Schedule
Hotel quote
Car Rental quote
Air Fare quote
List of students
List of chaperones

Head Coach Signature: Neiman Ford Date: 8/25/25
Principal Signature: Danny Goff Date: 9/26/25
Athletic Director Signature: Derrick Palmer Date: 9/26/25

During travel, retain your receipts. You must reconcile your advance within 5 days upon returning.