

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
January 15, 2025
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, January 15, 2025 in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually)
Ms. Mary R. Longoria (excused)
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Dr. Carmen Allen, Ms. Veronica Atterberry, Mr. Tyree Bearden, Mr. Adam Brandner, Dr. Laimutis Bytautas, Mr. Ed Chrnko, Mr. Ron Crumedy, Mr. Henry Deslaurier, Ms. Shelly Downes, Mr. Jeff Engbrock, Mr. Junior Garcia, Ms. Laura Gettman, Ms. Breanne Lorefice, Ms. Hong Mai, Dr. Cissy Matthews, Mr. Paul Mendoza, and Dr. Van Patterson, Mr. John Rimar, and Dr. Tirizia York

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:37p.m. in Room M-220 of Moody. Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Ms. Flowers began with a moment of silence and asked Ms. Sunseri to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:** Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on January 10, 2025.
- IV. RECOGNITION OF GUESTS:** Dr. Shelton recognized the faculty and staff in attendance. Mr. M. Theron Waddell was also present.

V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF NOVEMBER 13, 2024: A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Mr. Hughes seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Carmen Allen who presented on the 2023-24 Graduate Survey. The survey was distributed to Certificate and Associate's degree earners and focused on employment and future educational plans, reasons for attending Galveston College, and academic and student services experiences. Takeaways include that nearly half of Galveston College Graduates are continuing their education here or elsewhere, nearly nine out of ten graduates would still choose to attend Galveston College, and on average, graduates felt they received a high-quality education at Galveston College.

2. Monthly Financial Reports –November and December: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of December. With 33.4 percent of the year completed, income generated was \$15,479,522 or 51 percent of the fiscal year 2024-25 revenue budget compared to 41.8 percent this time last year. State funds for October are \$2,610,096, or 50.7 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$4,444,055 or 82.6 percent of the budget compared to 73.1 percent last year. Local taxes are \$7,911,151 or 43 percent of the budget compared to 30.9 percent last year. Local Revenue is \$514,220 or 37.2 percent of the budget, compared to 36.5 percent last year. He reported that total expenses are \$9,015,125, or 29.7 percent of the expenditure budget, compared to 30 percent last year. Mr. Engbrock gave a brief overview of Funds 71 and 72.

General discussion was had on what payments the College has received from the State. Dr. Shelton explained that the state payment expected in the summer will require the legislature to pass an appropriations bill.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Item No. 3, 4, 5, 6, 7, 8, and 9; Mr. Lewis seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

Dr. Shelton introduced Adam Brandner a new English Faculty member whose contract was approved in the Consent Agenda.

IX. ACTION ITEMS:

1. Consider Approval of Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Reports for the Years Ended August 31, 2024 and 2023, and Required Communications Letter: Mr. Raschke, Finance Committee Chair presented this item to the Board. The Board Finance Committee met prior to this Regular Board Meeting to review and discuss the financial statements and Single Audit Reports for the years ended August 31, 2024 and 2023, and the required communications letter. The College's net position as of August 31, 2024 was reported at \$46,015,358. This is an increase of \$5,409,969. There were no internal control findings reported by the auditor. The firm has issued an unmodified audit opinion for both the financial statements and the selected federal grant awards.

It was the Committee's recommendation, and Mr. Raschke moved to adopt the financial statements and Single Audit Reports for the years ended August 31, 2024 and 2023 and the required communications letter. Mr. Cantini seconded. The motion passed unanimously

2. Consider Approval of Finance Committee Recommendation Regarding Investment Strategy: There was no recommendation from the Finance Committee.
3. Consider Acceptance of Fiscal Year 2024-2025 First Quarter Investment Report: The Board unanimously approved the Fiscal Year 2024-2025 First Quarter Investment Report. This item was passed in the Consent Agenda.
4. Consider Acceptance of Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2024 Grant Award: The Board unanimously approved the Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2024 Grant Award. This item was passed in the Consent Agenda.
5. Consider Approval of Proposal to Purchase Study Stations for the Library: The Board unanimously approved the purchase of study stations for the library. This item was passed in the Consent Agenda.
6. Consider Approval of Replacement Agreement for Cisco Phone Services: The Board unanimously approved the replacement agreement for the Cisco phone services. This item was passed in the Consent Agenda.
7. Consider Approval of Faculty Change in Rank: The Board unanimously approved the Change in Rank for Mr. Tyree Bearden from Instructor to Professor. This item was passed in the Consent Agenda.
8. Consider Acceptance of Faculty Retirements: The Board unanimously approved the retirements of Mr. Michael Berberich and Mr. Jeffrey McDonald.

9. Consider Ratifying Appointment of Full-time Instructors: The Board unanimously ratified the appointments of Karen Bell, Program Director/Faculty-BSN, Daniel Alcantar, Program Director/Instructor Global Supply Chain and Logistics, and Adam Brandner, English Instructor.

- X. Adjournment to Closed/Executive Session in Room M-202: The Board of Regents, as authorized by the Open Meetings Act, Texas Government Code, Chapter 551, reserves the right to enter into a closed/executive session under the following provision of the Act: **Section 551.072** – Deliberation regarding real property, **Section 551.073** – Deliberation regarding a prospective gift, **Section 551.071** – Consultation with Attorney to discuss and receive legal advice, and **Section 551.074** – Personnel Matters, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.

Dr. Shelton let Chair Flowers know that they will not be including Section 551.071 – Consultation with attorney to discuss and receive legal advice, in the Closed Session as the College’s attorney is not present at this time.

The Board adjourned to closed session in Room M-202 at 5:56 p.m.

- XI. **Reconvene Regular Meeting (Open Meeting) in Room M-220: The Board reconvened the Regular Meeting (Open Meeting) in Room M-220 at 6:25 p.m.**

Mr. Addison had a prior commitment and had to leave the meeting early.

10. Consider Facilities Committee Recommendation Regarding HSEC Punch List Items, Retainage, and Closing out the HSEC Project: No action was taken by the Board on this item.
11. Consider Facilities Committee Recommendation Regarding Plans for the Expansion of Student Housing: No action was taken by the Board on this item.
12. Consider Facilities Committee Recommendation Regarding the Purchase of Real Property: Mr. Hughes, Facilities Committee Chairman, presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the purchase of real property.

It was the Committee’s recommendation, and Mr. Hughes moved to allow the President to negotiate with the parties regarding the purchase of real property, to purchase property, and to sign all documents; Mr. Raschke seconded. The motion passed 6-0. (Ms. Sunseri abstained, Mr. Addison and Ms. Longoria were excused)

XII. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: There was no student report.
2. Faculty Representative: Mr. Tyree Bearden, Faculty Senate President, presented Ms. Shelly Downes, and Laura Gettman who presented on Virtual Reality and the Medi Quest headsets that can be checked out to students through the library. The taskforce will also be putting together a hands-on training for faculty where they can see and use the equipment.
3. President: Dr. Shelton reported that the Dates to Remember sheet is in the board folders. He gave the following updates:
 - Registration is 26 percent ahead of this point in time last year, and 30 percent ahead of the year before
 - There is a clothing drive January 29th and 30th for the Dress for Success program
 - The February board meeting will be held later in the month due to the ACCT National Legislative Summit being held February 9-12
 - The BOTI in Austin is February 27-28
 - The legislative priorities set forth by the TACC and the CCATT are in the board folders. The priorities focus on the supplemental appropriations and inclusion of graduates who attend private institutions in Texas. CCATT is requesting board support through a resolution. If the board would like to do that, we would put it on the February agenda. The board census was to include it on the February agenda
 - There is a letter in the board folders from the Governor telling institutions of higher education to not raise tuition and fees for 2 years. The Governor has now included community colleges
 - The baseball team has a 3.29 overall GPA this last semester
 - The softball team has a 3.55 overall GPA this last semester
 - The new baseball scoreboard is up
 - The transformer project went very well and substantial completion is expected the end of next week or the following week.
 - The backfill project has gone very well and furniture will start to arrive on January 20th
 - The College will be preparing resolutions to bring to the Board next month for Roland Basset and John Sullivan.

Mr. Cantini asked for a presentation on the ways that we promote the college.

4. Regents: There were no Regent reports.
5. Chairperson: Ms. Flowers hoped everyone had a great holiday, and reminded everyone to do something nice for themselves before the start of the Spring Semester.

XIII. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:42 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	Consent <u>Agenda</u>	President Recommended <u>Separate Action</u>	Board Separate <u>Action</u>	Page #
#1 - Consider Approval of Finance Committee Recommendation Regarding Acceptance of Financial Statements and Single Audit Report for the Years Ended August 31, 2024 and 2023, and Required Communications Letter	_____	_____ ✓ _____	_____	_____
#2 - Consider Approval of Finance Committee Recommendation Regarding Investment Strategy	_____	_____ ✓ _____	_____	_____
#3 – Consider Acceptance of Fiscal Year 2024-25 First Quarter Investment Report	_____	_____	_____	_____
#4 – Consider Acceptance of Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2024 Grant	_____	_____	_____	_____
#5 – Consider Approval of Proposal to Purchase Study Stations for the Library	_____	_____	_____	_____
#6 – Consider Approval of Replacement Agreement for Cisco Phone Services	_____	_____	_____	_____
#7 – Consider Approval of Faculty Change in Rank	_____	_____	_____	_____
#8 – Consider Acceptance of Faculty Retirements	_____	_____	_____	_____
#9 – Consider Ratifying Appointment of Full-time Instructors	_____	_____	_____	_____
#10 – Consider Facilities Committee Recommendation Regarding HSEC Punch List Items, Retainage, and Closing out the HSEC Project	_____	_____ ✓ _____	_____	_____
#11 – Consider Facilities Committee Recommendation Regarding Plans for the Expansion of Student Housing	_____	_____ ✓ _____	_____	_____
#12 – Consider Facilities Committee Recommendation Regarding the Purchase of Real Property	_____	_____ ✓ _____	_____	_____