

**DRAFT MINUTES OF THE CITY COUNCIL MEETING  
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

Tuesday, April 14, 2026

Regular Meeting: 5:00 PM

Hayden City Hall Council Chambers, 8930 N. Government Way, Hayden, ID 83835

**CALL TO ORDER**

The meeting was called to order at 5:00 PM.

**ROLL CALL OF COUNCIL MEMBERS**

**Present:** Ed DePriest, David Erickson, Matthew Roetter, Tom Shafer.

**PLEDGE OF ALLEGIANCE**

Mayor Davis led the pledge of allegiance

**ADDITIONS OR CORRECTIONS**

None

**1. PROCLAMATION**

A. Strengthening Families Month

Mayor Davis proclaimed April 2026 as Strengthening Families Month in Hayden.

B. Fair Housing Month

Mayor Davis proclaimed April 2026 as Fair Housing Month in Hayden.

**2. CONSENT CALENDAR *All items on the Consent Calendar are Action Items***

A. Approval of March 6, 2026 City Council Special Meeting Minutes

B. Approval of March 24, 2026 City Council Meeting Minutes

C. Approval of Ron Walters' Appointment to Planning and Zoning Commission

D. Approval of Scott Forssell's Appointment to Development Impact Fee Advisory Committee

E. Approval of Kevin Croffoot's Appointment to the Public Safety Commission

F. Approval of Fiscal Year 2026 2nd Quarter Treasurer's Report

G. Approve the Memorandum of Understanding with the Hayden Area Regional Sewer Board for the Inclusion of Sewer Force Main Replacement in the Ramsey Road & Honeysuckle Avenue Roundabout Project

H. Approval of Hayden Days Car Show Agreement with North Idaho Classics Car Club

I. Approval of 2026 Trevor Prangley's American Kickboxing Academy Contractual Services Agreement

J. Approval of 2026 Northern States Security Inc. Contractual Services Agreement (for Events)

K. Approval of the Request to Replace Carpet Upstairs in City Hall

L. Approval of the Agreement with Pointe Pest Control for Quarterly Pest Control Services at the Public Works Facility

M. Approval of the Cooperative Agreement with the Hayden Lake Irrigation District Infrastructure Associated with the Ramsey Road and Honeysuckle Avenue Roundabout Project

N. Approval of Basset Estates Final Plat and Acceptance of Infrastructure

- O. Ratification of the March 2026 Payroll
- P. Approval of Bills for Payment

MOTION: Council Member Roetter moved to approve the consent calendar as presented. Council President DePriest provided the second.

ROLL CALL VOTE:	
Council Member Shafer	Yes
Council Member Erickson	Yes
Council President DePriest	Yes
Council Member Roetter	Yes

The motion was approved by a unanimous vote in favor.

### 3. VISITOR/PUBLIC COMMENT (3-minutes maximum)

Bill Brizee, Vice Chair of the Hayden Historic Preservation Commission, announced that nominations are open for the Commission’s historic preservation awards. The awards will recognize efforts in preserving, rehabilitating, restoring, or interpreting Hayden’s architectural and cultural heritage.

He encouraged greater public participation, noting that only one submission has been received so far and emphasizing the importance of community involvement to sustain the program. Nominations are due April 27, and can be submitted anonymously without needing prior approval from property owners.

Mr. Brizee shared that flyers are available and have been distributed around the community, and highlighted that award certificates will feature custom frames made from recycled barnwood from the barn at Stoddard Park. He urged residents to submit nominations to help ensure a strong and meaningful awards program.

### 4. UNFINISHED BUSINESS

- A. **ACTION ITEM** Adopt Resolution for Condemnation Proceedings Related to Hayden/Atlas Intersection Improvements

Council considered adopting a resolution to initiate condemnation (eminent domain) proceedings for a small portion of land needed for intersection improvements at Hayden Avenue and Atlas Road.

Discussion focused on the appropriateness of using eminent domain. Council members acknowledged general concerns based on past high-profile cases but emphasized that Idaho law strictly limits its use to public purposes. In this case, approximately one-eighth of an acre of land is needed to construct a traffic circle at a high-capacity intersection to improve safety and traffic flow.

It was noted that:

- The City must deposit an estimated fair market value with the court, which will determine final compensation.
- Eminent domain is being used as a last resort after efforts to work with the property owner.
- The project is intended solely for public safety and infrastructure improvements, not private development or profit.
- Acting now helps avoid rising construction costs and further delays.

Council members expressed support, highlighting the limited impact on the property and the importance of improving roadway safety for the community.

MOTION: Council Member Roetter moved to adopt the resolution as presented. Council President DePriest provided the second.

ROLL CALL VOTE:  
Council Member Erickson Yes  
Council Member Shafer Yes  
Council President DePriest Yes  
Council Member Roetter Yes

The motion was approved by a unanimous vote in favor.

## 5. NEW BUSINESS

A. **ACTION ITEM** Hayden Lake Watershed Improvement District and Hayden Lake Watershed Association Proposal for a Lake Host at the Honeysuckle Beach Facility  
Representatives from the Hayden Lake Watershed Improvement District and Watershed Association presented a proposal to place a seasonal "lake host" at Honeysuckle Beach to help prevent the introduction of invasive mussels.

The proposal is preventative, aimed at protecting the lake from significant environmental and economic damage. The lake host would:

- Be a seasonal, educational position (likely a student)
- Encourage boaters to comply with existing inspection requirements
- Check for inspection stickers and promote best practices ("clean, drain, dry")
- Not have enforcement authority or conduct full inspections on-site

Key discussion points:

- Existing inspection stations are voluntary, and some boats bypass them, making this a "last line of defense."
- The program would emphasize education and outreach, supported by signage and informational materials.
- Estimated total cost is around \$25,000, with partner organizations committing funds and seeking matching contributions from local entities.
- Primary request to the City at this stage is permission and cooperation to operate at the site, with funding as a secondary consideration.

Council feedback:

- General support for the concept and the importance of protecting the lake.
- Agreement that educational signage and presence could be beneficial.
- Request for a more detailed plan, including logistics, coordination with other agencies, and cost-sharing specifics.
- Concerns about budget constraints, operational details, and potential impacts on traffic flow at the launch.

Next steps: The applicants will refine the proposal, coordinate with other agencies, and return with more detailed information for further consideration.

B. **ACTION ITEM** Engineering Services Agreement with Iteris Inc. for Transportation Strategic Plan Update

Council reviewed a proposed engineering services agreement for a transportation strategic plan (TSP) update, with a contract not to exceed \$46,750. The update builds on the City's 2021 plan and is intended as a partial update to bridge the gap until a more comprehensive revision in the coming years, aligning with the typical five-year planning cycle.

Key discussion points:

- The update will rely on current county growth projections and does not account for potential changes from pending housing legislation that could increase density.
- Staff noted that any higher-density development would still be required to demonstrate adequate infrastructure capacity and mitigate impacts on a project-by-project basis.
- A council member expressed concern that broader, citywide impacts from potential density changes could challenge existing transportation and infrastructure assumptions.

Overall, the update was characterized as timely and necessary, with acknowledgment that future conditions may require additional adjustments in subsequent planning efforts.

MOTION: Council President DePriest moved to approve the agreement as presented. Council Member Erickson provided the second.

DISCUSSION: Council discussion on the motion centered on how the transportation plan update would address future growth and infrastructure costs. Staff explained that the plan relies on county growth projections and is intended as a broad, forward-looking framework rather than a project-specific analysis. Questions were raised about who would bear the cost of additional infrastructure if future developments, particularly those influenced by potential changes in housing density laws, place greater demands on the system. Staff clarified that cost responsibility would be determined on a case-by-case basis, with developers potentially required to mitigate impacts depending on the nature of their proposals and applicable regulations. Concern was expressed that the plan could quickly become outdated due to evolving legislation, describing it as a "snapshot in time." In response, staff emphasized that the update is a required step following the comprehensive plan adoption and serves as a bridge until a full update can be completed in the coming years, while also supporting ongoing impact fee evaluations.

ROLL CALL VOTE:

Council Member Roetter	Yes
Council Member Shafer	Yes
Council Member Erickson	Yes
Council President DePriest	Yes

The motion was approved by a unanimous vote in favor.

**6. REPORTS**

A. City Administrator Report and Calendar Review

City Administrator Lisa Ailport provided updates on the upcoming April 30 strategic budget workshop scheduled for 1:00 p.m., which will kick off the budget development process. The session will focus on four key areas: workforce and staffing needs, operations and maintenance, capital investments, and revenue considerations, including property taxes, for the City’s roughly \$40 million budget.

Council was also introduced to a new monthly financial report format featuring visual graphs to better illustrate revenues and expenditures, with an invitation for feedback.

Lastly, Ms. Ailport requested scheduling a joint workshop with the Hayden Urban Renewal Agency Board to align funding priorities and upcoming projects. Council expressed interest, and staff will follow up with potential dates, aiming to meet soon to maintain momentum on project planning and coordination.

B. Law Enforcement  
None

C. Mayor/Council  
None

## 7. REQUEST FOR FUTURE AGENDA ITEMS

Council members proposed several future agenda items, including exploring ways to honor local war hero Tommy Norris, such as naming a city asset after him. There was also a request to discuss enhancing the role of the Public Safety Commission, specifically giving members more authority to set agendas and engage more actively in discussions.

Additional topics included reviewing potential regulation of kratom in response to public safety concerns and recent actions by other cities, and considering improved communication strategies, possibly through a third-party public relations effort, to better inform the public about upcoming law enforcement and infrastructure initiatives.

Lastly, there was a request to provide council with a prioritized list of strategic planning items, with Mayor Davis noting that multiple priorities are already being worked on concurrently.

Mayor Davis recessed the meeting for a break from 6:05 - 6:10 p.m.

## 8. EXECUTIVE SESSION **ACTION ITEM** *(Action will be taken to enter and exit Executive Session. No action will be taken during the Executive Session)*

A. Idaho Code 74-206(1)(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

MOTION: Council Member Shafer moved for the meeting to enter executive session under Idaho Code 74-206(1)(f). Council Member Roetter provided the second.

### ROLL CALL VOTE:

Council President DePriest	Yes
Council Member Erickson	Yes
Council Member Roetter	Yes
Council Member Shafer	Yes

The motion was approved by a unanimous vote in favor and the meeting entered executive session at 6:11 p.m.

MOTION: Council Member Shafer moved to exit executive session. Council President DePriest provided the second.

ROLL CALL VOTE:

Council Member Roetter	Yes
Council Member Erickson	Yes
Council President DePriest	Yes
Council Member Shafer	Yes

The motion was approved by a unanimous vote in favor and the meeting exited executive session at 6:49 p.m.

**9. ADJOURNMENT**

The meeting was adjourned at 6:49 p.m.

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Abbi Sanchez, City Clerk

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Alan Davis, Mayor