



Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.

**Date of Board Meeting:** September 17, 2024

**Subject:** Chemical Hood Exhaust Fans (Science Labs)

**Recommendation:** Replace the necessary Chemical Exhaust fans in the Science Labs as noted in the quote.

**Background and Rationale:**

The existing Chemical hood exhaust fans are 20 years old. They have rusted out on the bottom of the assembly and are causing water leaks when it rains. Several attempts to resolve this issue have failed. The best option is replacing the exhaust fans as noted in the MLN quote. We received several quotes for this project. I feel that the MLN quote through Buy Board is our best option for this project. We have used them on several other projects and they have done a good job.

**Cost and Budgetary Support:** \$68,935.00 (Current FY25 Operating Fund)

**Strategic Priority Alignment:**  Student Success  Community Impact  
 Resource Optimization  Institutional Excellence

**Resource Person(s):**

**Signatures:**

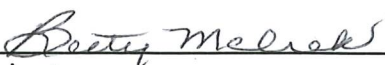
  
\_\_\_\_\_  
Originator

9/12/24  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Cabinet-Level Supervisor

\_\_\_\_\_  
Date

**President's Approval:**

  
\_\_\_\_\_  
President

9-12-24  
\_\_\_\_\_  
Date



**MLN Service Company**  
Mechanical Contractors

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Stafford, Texas 77477  
713.782.3633 T  
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www.mlncompany.com

8/16/2024

Wharton County Junior College  
Attn: Doug Baumgarten  
911 E. Boling Hwy  
Wharton, TX. 77488



**Ref: Science Building – Exhaust Fans**

**Buy Board Contract Number: # 720-23**

**Re: Science Building - Replace Exhaust Fans 16, 17 & 18 on the Science Building**

MLN Service Company is pleased to offer this proposal for your consideration. We propose to perform the following HVAC services below at the referenced location:

**Scope of work:**

- Shut off and Lock out Electrical.
- Disconnect electrical wiring from existing exhaust fans.
- Disconnect existing exhaust fans from the roof curb.
- Remove existing exhaust fans from the roof with extended forklift.
- Set new exhaust fans on the roof with extended forklift.
- Set new fans on existing roof curbs
- Seal new exhaust fans.
- Reconnect electrical wiring to new exhaust fan.
- Unlock and turn on electrical.
- Start fan and check operation.
- Provide labor to clean work area.
- Make note of any other problems that are found.
- **Lead time is 10-weeks.**

Your total investment for this project will be..... **\$68,935.00** plus applicable sales taxes.