



## AGENDA ITEM ACTION SHEET

<b>SUBJECT</b>	Professional Services Agreement
<b>RECOMMENDED MOTION</b>	I make the motion to authorize the Superintendent to negotiate a professional services agreement with Claycomb Associates.
<b>SUMMARY</b>	Brownwood ISD has been approached by several citizens requesting improvements be made to select facilities in our district and offering leadership in the process. To help guide the community group's efforts, professional services including master planning, site analysis, facility condition study, and cost estimates are needed. Claycomb Associates provides these services at no cost to the community. These are considered professional services, so a formal agreement allows Claycomb to work with community leaders and the district.
<b>BISD GOAL</b>	Goal 3: Efficiency in district operations Goal 4: Fiscal responsibility Goal 5: Safe and effective instruction and extracurricular facilities Goal 6: Community partnerships
<b>BISD POLICY</b>	CH (Legal)
<b>BUDGET PROVISIONS</b>	n/a
<b>RESOURCE PERSONNEL</b>	Joe Young, Ed.D. - Superintendent
<b>ATTACHMENTS</b>	n/a
<b>MEETING DATE</b>	November 8, 2021