

INDEPENDENT SCHOOL DISTRICT NO. 676

P.O. Box 68

110 Carpenter Avenue East

Badger, Minnesota 56714-0068

Phone (218) 528-3201 Fax (218) 528-3366 www.badger.k12.mn.us

Library Media Center Paraprofessional ~ Long Term Substitute

School days when Substitute is needed October 25, 2023 to December 21, 2023

(Minimum of 39 student days; subject to change)

**Part-time Long Term Substitute 7.25 paid hours per school day on duty from 8:00am to 3:15pm
Days of service include school days Monday through Friday**

For your convenience, there are three ways interested candidates may apply:

1. Interested candidates should access, print, and complete an application that can be found at:

www.badger.k12.mn.us

>click on "About Us"

>click on "Employment Opportunities"

>click on "Badger School Non-certified Application"

2. Interested candidates may stop in-person at the school office to pick up an application to be completed at:

Badger Community School

110 Carpenter Avenue East

Badger, MN 56714

3. Otherwise, interested candidates may send a cover letter of interest, résumé, copy of college transcripts, and contact information for three references or three signed letters of reference (preferably within the last 24 months) emailed to kricke@badger.k12.mn.us or sent by postal mail to:

Badger Community School

P.O. Box 68

Badger, MN 56714

Please contact one of the following if additional information is necessary:

Leah Hasson, Business Manager/Payroll: lhasson@badger.k12.mn.us

Kevin Ricke, Superintendent and Principal K-12: kricke@badger.k12.mn.us

Date of Availability: October 25, 2023 plus paid training available in advance

Candidates selected to interview will be contacted by telephone

Application Closing Date: **Wednesday, October 4, 2023** or Open until filled; prompt application encourage

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Help make a difference in a child's educational experience through a rewarding career as a paraprofessional.

Required Job Qualifications: A paraprofessional must have a high school diploma or GED as well as complete a pre-employment criminal history background check.

Preferred Job Qualifications, but not required: Experience working with children and current valid driver's license because additional hours may be available for transportation support. A highly qualified paraprofessional would meet ONE of the following criteria or the willingness/ability to obtain ONE of these areas in the future:

- (a) sixty credit hours of post-secondary education, or
- (b) an associate's degree, or
- (c) achieve a passing score on the ParaPro Assessment. The district is willing to help new hires obtain their paraprofessional certification.

Candidates with either two-year degrees or four-year degrees (or higher) are also encouraged to apply. The district is also willing to help new hires with a post secondary degree obtain a substitute teacher license while serving as a paraprofessional.

Wages and Benefits: Dependent on experience, education as well as the terms and conditions of employment per ISD 676 Non-Certified Staff Agreement covering paraprofessionals