To Director of Human Resources:

I am sorry to inform you that I am leaving District 89. This was a difficult decision, as working for District 89 has been a positive experience and one for which I am thankful. I have learned a great deal here, and have enjoyed working for District 89. However personal reasons have led me to this decision. My resignation will be effective July 9th, 2012.

I wish continued success to District 89. Please feel free to contact me after I leave if I can be of any assistance.

Sincerely,

Maria Arreola

To Director of Human Resources:

Miriam Arreola

I am sorry to inform you that I am leaving District 89. This was a difficult decision, as working for District 89 has been a positive experience and one for which I am thankful. I have learned a great deal here, and have enjoyed working for District 89. However personal reasons have led me to this decision. My resignation will be effective July 1st, 2012.

I wish continued success to District 89. Please feel free to contact me after I leave if I can be of any assistance.

Sincerely,

Miriam Arreola

July 17, 2012

Dr. David Ballard,

As I write this letter, I am doing so with a heart that is full of mixed emotions. I am announcing my retirement as Administrative Assistant effective September 21, 2012. (I will be using my vacation days September 1, 2012 thru September 21, 2012).

My 31 years at District 89 have been a rewarding and sometimes challenging experience. I am grateful for the knowledge as well as the friendships I have gained here. Thank you for the opportunity you gave me to work with you.

If you should need assistance training my replacement, or if I can make the transition any easier, please let me know.

Sincerely,

Annette Camaioni

Cc: Dr. Susan Flanagan