



CCC Holdings, Inc.
18660 Graphics Drive #200
Tinley Park, Illinois 60477
P: (773) 721-2500

Project: 23-26-1000 District Admin Building Minooka
Community HS District 111
201 S Wabena Ave
Minooka, Illinois 60447

OAC Weekly Meetings Minutes: Meeting #13

Meeting Date Mar 5, 2024 **Meeting Time** 10:00 AM - 10:30 AM Central Time (US & Canada)

Meeting Location 201 S. Wabena Ave Minooka, IL 60447

Overview We will be holding a weekly meeting for the Minooka Administration Building project.

Notes

Attachments

Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Lance Beeler	CCC Holdings, Inc.	P: (773) 721-2500 ext. 6573	lbeeler@ccc-chicago.com	For Distribution Only
Danny Chiavola	CCC Holdings, Inc.	P: (773) 721-2500 ext. 3925	dchiavola@ccc-chicago.com	Present
Tim Cronin	CCC Holdings, Inc.	P: (773) 721-2500	tcronin@ccc-chicago.com	Absent
Lisa Fortin	CCC Holdings, Inc.	P: (773) 721-2500	lfortin@ccc-chicago.com	Absent
Dave Hesse	CCC Holdings, Inc.	P: (773) 721-2500	dhesse@ccc-chicago.com	Present
Lou Noto	DLA Architects Ltd		l.noto@dla-ltd.com	Present
Peter Pontarelli	DLA Architects Ltd		p.pontarelli@dla-ltd.com	Present
Kathi Norman	MINOOKA COMMUNITY HIGH SCHOOL		knorman@mchs.net	Present
Jason Piper	MINOOKA COMMUNITY HIGH SCHOOL		jpiper@mchs.net	Present
Rob Schiffbauer	MINOOKA COMMUNITY HIGH SCHOOL		rschiffbauer@mchs.net	Present
Jamie Soliman	MINOOKA COMMUNITY HIGH SCHOOL		jsoliman@mchs.net	
John Troy	MINOOKA COMMUNITY HIGH SCHOOL		jtroy@mchs.net	Present
Matt Wikoff	MINOOKA COMMUNITY HIGH SCHOOL		mwikoff@mchs.net	

School Board Meetings

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.1	1	School Board Meetings				Open
		Description				

	<ul style="list-style-type: none"> • March 20, 2024 • April 17, 2024
	Official Documented Meeting Minutes March 20, 2024 April 17, 2024 May 15, 2024
	Previous Meeting Minutes Feb 20, 2024 <i>(None)</i> Feb 6, 2024 <ul style="list-style-type: none"> • February 21, 2024 Jan 23, 2024 <ul style="list-style-type: none"> • January 17, 2024 Jan 9, 2024 <ul style="list-style-type: none"> • January 17, 2024

Safety

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.2	1	General Requirements				Open
		Description Safety Items				
		Official Documented Meeting Minutes No issues				
		Previous Meeting Minutes Feb 20, 2024 <i>(None)</i> Feb 6, 2024 No issues Jan 23, 2024 No issues Jan 9, 2024 No issues				

School Issues or Concerns

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.3	1	Items or Concerns				Open
		Description District 111 Discussion on Issues or Concerns				

Previous Meeting Minutes**Feb 20, 2024**

(None)

Feb 6, 2024

No issues

Jan 23, 2024

No concerns

Jan 9, 2024

No issues

Schedule

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.4	1	Project Schedule	Danny Chiavola (CCC Holdings, Inc.)	Oct 23, 2023	High	Open
Description Both the CPM Schedule and 3 week look ahead schedule discussions.						
Attachments Minooka_HS_03.01.24.pdf						
Official Documented Meeting Minutes Updated schedule sent via email on 3/5/24						
Previous Meeting Minutes Feb 20, 2024 (None)						
Feb 6, 2024 (None)						
Jan 23, 2024 Starting drywall in the basement						
Fire alarm rough in						
Lighting rough in.						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.5	1	Three week Look Ahead				Open
Description Attached is the 3 week look ahead						
Attachments 3 WEEK LOOK AHEAD Minooka 2_19_24.xls						
Official Documented Meeting Minutes see attached						
Previous Meeting Minutes Feb 20, 2024 (None)						
Feb 6, 2024 <div>Drywall basement</div>						

Drywall 1st floor
Drywall 2nd floor
Door frames 2nd floor
Storm Drain Trench
Storm Drain backfill
Frost wall and stoops
Last of framing all floors
Fire alarm basement rough in
Fire alarm 1st floor rough in
Fire alarm 2nd floor
Low voltage rough in basement
Low voltage rough 1st floor
Low voltage rough 2nd floor
Minooka signage install
1st/2nd floor "fixes"
2nd floor lighting rough in
1st floor Lighting rough in
Misc 1st floor electrical rough in
Misc 2nd floor rough in

Jan 23, 2024

(None)

Pre-Installation Meetings

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.6	1	Required Pre-Installation Meetings				Open
Description All Pre-Installation Meeting schedule. Meeting Minutes to be delivered separate from these meeting minutes.						
Official Documented Meeting Minutes March 12 RTU pre-installation meeting Keying Conference next week (TBD) March 11 March 19 Glazing Preinstallation meeting						
Previous Meeting Minutes Feb 20, 2024 (None) Feb 6, 2024 <div><div></div><div>• Keying Conference:</div></div> Next week Tuesday Jan 23, 2024 None scheduled for this week.						

Required Inspections

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.7	1	Required Inspections				Open
Description Inspection Schedule						
Official Documented Meeting Minutes Nothing scheduled this week.						
Previous Meeting Minutes Feb 20, 2024 <i>(None)</i> Feb 6, 2024 Nothing scheduled Jan 23, 2024 None scheduled for this week. Jan 9, 2024 WET-PIPE SPRINKLER SYSTEM - Perform tests and inspections. Sprinkler piping system - tests and inspections TAB DOMESTIC WATER PIPING- Perform tests and inspections. SANITARY WASTE PIPING SPECIALTIES- Leak Test STORM DRAINAGE PIPING SPECIALTIES - Leak Test FUEL-FIRED DOMESTIC WATER HEATERS - Prepare test and inspection reports FACILITY NATURAL-GAS PIPING - Test, inspect, and purge natural gas according to NFPA 54 and the International Fuel Gas Code and authorities having jurisdiction. REFRIGERANT PIPING - Tests and Inspections: Above Ceiling Inspection						

Submittals

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.8	1	Submittal Log				Open
Description Submittals are on Procore - HOT submittals will be the discussion						
Official Documented Meeting Minutes Casework SD ***HOT*** Metal ceiling panels.						
Previous Meeting Minutes Feb 20, 2024 <i>(None)</i> Feb 6, 2024 Elevator cab Jan 23, 2024 Wall unit heater color section Jan 9, 2024 <i>(None)</i>						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.9	1	Long Lead Items				Open
Description Long Lead Time Schedule						
Attachments Minooka Admin Building Lead Time Log.xlsx						
Official Documented Meeting Minutes All long lead time items procured .						
Previous Meeting Minutes Feb 20, 2024 (None)						
Feb 6, 2024 (None)						
Jan 23, 2024 No issues this week.						
Jan 9, 2024						
Flooring	CT-1	3-4 weeks*				
Flooring	CT-2	3-4 weeks*				
Flooring	CT-3	10-12 weeks*				
Flooring	CT-4	3-4 weeks*				
Flooring	CT-5	3-4 weeks*				
Flooring	CT-6	3-4 weeks*				
Flooring	LVT-1	12 weeks				
Flooring	LVT-2	12 weeks				
Flooring	LVT-3	12 weeks				
Flooring	CPT-1	7-10 days				
Flooring	CPT-2	7-10 days				
Flooring	CPT-3	6 weeks				
Flooring	CPT-4	7-10 days				
Glazing	Old Castle Storefront	6-8 weeks				
Glazing	Winco Windows	16-18 weeks				
Electrical	provi	6-8 weeks				
Electrical	Switch Gear	6-8 weeks				
Electrical	Light Fixtures	12-16 weeks				
Electrical	AV System	12-16 weeks				
Trade	Equipment/Material	Lead Time	Contract	email	Phone #	Submitted/RAN
Mace Iron Steel	Railings	3 weeks				R&R
						EIDD
						completed

Mace IronSteel	Beams	3 weeks						completed
CJ Ericson Plumbing	Pump's	12 weeks		blaine.bombacino@cjerickson.com	708.224.4425	Approved		
CJ Ericson Plumbing	Basin	3 weeks (or Less)		blaine.bombacino@cjerickson.com	708.224.4425	Approved		
CJ Ericson Plumbing	Plumbing Fixtures	6 weeks (or Less)		blaine.bombacino@cjerickson.com	708.224.4425	Approved		
J&L-D/F/H	Wood Doors	7-8 weeks		twalworth@jldoors.com	(219) 381-9517	Approved		
J&L-D/F/H	Door Hardware	7-8 weeks		twalworth@jldoors.com		Approved		
J&L-D/F/H	Hollow Metal Doors	8-9 weeks		twalworth@jldoors.com		Approved		
J&L-D/F/H	Hollow Metal Frames	8-9 weeks		twalworth@jldoors.com		Approved		
Logic - Elevator	Engineering, Permitting, and Material Procurement	14-16 weeks		chris@logicelevator.com	(630) 649-8976	Approved		
Carroll Seating-Millwork	Cabinets	4 weeks (from field measure)		sshapiro@carrollseating.com	(847) 434-0909		Field Measure	
Climate Tech - HVAC	Diffusers	4-5 weeks		climatetech@comcast.net	(815) 693-8170	Approved		
Climate Tech - HVAC	Fire Dampers	4-5 weeks		climatetech@comcast.net	(815) 693-8170	Approved		
Climate Tech - HVAC	Duct Silencers	6-8 weeks		climatetech@comcast.net	(815) 693-8170	Approved		
Climate Tech - HVAC	Electric Cabinet Heaters	12-14 weeks		climatetech@comcast.net	(815) 693-8170			
Climate Tech - HVAC	Electric Wall Heaters	8-10 weeks		climatetech@comcast.net	(815) 693-8170			
Climate Tech - HVAC	Electric Unit Heaters	12-14 weeks		climatetech@comcast.net	(815) 693-8170			
Climate Tech - HVAC	VAV's	5 weeks from release		climatetech@comcast.net	(815) 693-8170	Approved		
Climate Tech - HVAC	RTU's	RTU-1: 22 weeks . RTU-2: 14 weeks . RTU-3: 14 weeks.		climatetech@comcast.net	(815) 693-8170	Approved		

Climate Tech - HVAC	Ceiling Exhaust Fans	3-4 weeks		climatetech@comcast.net	(815) 693-8170	Approved		
Climate Tech - HVAC	Roof Exhaust Fans	3-4 weeks		climatetech@comcast.net	(815) 693-8170	Approved		
Climate Tech - HVAC	Ceiling Heater	18 Weeks		climatetech@comcast.net	(815) 693-8170	Approved		
Climate Tech - HVAC	Split System	3-6 weeks		climatetech@comcast.net	(815) 693-8170	Approved		

Change Orders

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.10	1	Change Orders				Open
Description Change Order Log attached						
Attachments Minooka Allowannce Recap log 3-5-24.pdf						
Official Documented Meeting Minutes See attached						
Previous Meeting Minutes Feb 20, 2024 <i>(None)</i> Feb 6, 2024 RFP #8 Fire Alarm open CCC directed to move forward with elevator pit investigation on T&M. Jan 23, 2024 No open change orders. Trash compactor forthcoming. Jan 9, 2024 See attached						

Pay Application

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.11	1	Pay Application Status				Open
Description Status of the Pay Application Discussion						
Official Documented Meeting Minutes CCC will submit February billing by the end of business 3/5/24						
Previous Meeting Minutes Feb 20, 2024 <i>(None)</i>						

Feb 6, 2024

To be submitted by 2/9/24

Jan 23, 2024

Pencil due February 5, 2024.

Jan 9, 2024

Submitted January 3, 2024 DLA under review

RFI Log

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.12	1	Open RFI's				Open
Description Discussion on RFI Log						
Attachments RFI Log 3-5-24.pdf						
Official Documented Meeting Minutes see attached open RFI's 25, 27, 29						
Previous Meeting Minutes Feb 20, 2024 <i>(None)</i> Feb 6, 2024 See attached open RFI's Jan 23, 2024 RFI 23 1st floor lighting cans. RFI 17 AV heights Jan 9, 2024 RFI #17 AV locations - OPEN District to review AV heights in field with CCC						

Open Discussion

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
1.13	1	New Business				Open
Description OPEN TOPICS						
Previous Meeting Minutes Feb 20, 2024 <i>(None)</i> Feb 6, 2024 No Items Jan 23, 2024 No items this week.						

Jan 9, 2024

Next Meeting January 23, 2024.

Parking lot is draining and is not clogged.

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
13.1	13	Access Control Meeting	Danny Chiavola (CCC Holdings, Inc.)	Mar 5, 2024	High	Open
Description Coordination with District 111						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
13.2	13	Transformer Leveling	Dave Hesse (CCC Holdings, Inc.)	Mar 15, 2024	High	Open
Description CCC to coordinate with ComEd						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
13.3	13	Nicor	Dave Hesse (CCC Holdings, Inc.)	Mar 15, 2024	High	Open
Description gas line is not deep enough per code						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
13.4	13	Furniture Delivery	Dave Hesse (CCC Holdings, Inc.)	Mar 15, 2024	High	Open
Description Coordination of furniture install						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
13.5	13	Trash Compactor Drawings	Peter Pontarelli (DLA Architects Ltd)	Mar 15, 2024	High	Open
Description <div>DLA submitted to city for review.</div>						

New Business

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
11.1	11	Signage Transformer Location		Feb 9, 2024	High	Closed
Description The original location was in elevator shaft . However, due the the size of the cab in the shaft the transformer will not fit.						
Official Documented Meeting Minutes Closed item as transformer to be set above ceiling in 2nd floor stairwell.						
Previous Meeting Minutes Feb 20, 2024 (None)						
Feb 6, 2024 Discuss after meeting						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
11.2	11	Elevator Cab Budget	Chris Bauer (Logic Elevator Solutions, Inc)	Feb 8, 2024	High	Closed
Description Cab Interior allowance \$10,000.00						
Official Documented Meeting Minutes CCC submitted additional cost per RFP #7 BIC DLA						
Previous Meeting Minutes Feb 20, 2024 (None)						
Feb 6, 2024 CCC/DLA Value engineering cab budget						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
11.3	11	Elevator Pit Static Pressure Testing	Peter Pontarelli (DLA Architects Ltd)	Feb 12, 2024	High	Closed
Description RFI submitted on water infiltration in elevator pit.						
Official Documented Meeting Minutes CCC submitted cost per RFP 11 on 3/5/2024 BIC DLA						
Previous Meeting Minutes Feb 20, 2024 (None)						
Feb 6, 2024 Will review after meeting						

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status
11.4	11	Trach Compactor Enclosure Drawings	Peter Pontarelli (DLA Architects Ltd)	Feb 12, 2024	High	Closed
Description DLA submitted to city for review.						
Previous Meeting Minutes Feb 20, 2024 (None)						
Feb 6, 2024 Drawings are in the process and being reviewed.						

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact CCC Holdings, Inc. if there are any discrepancies or questions with the content of these minutes.