

HARVEY PUBLIC SCHOOLS DISTRICT 152
Personnel Committee Meeting Minutes
Thursday, December 1, 2016
10:00 A.M.

The meeting was called to order at 10:03 a.m.

Present at the meeting were: Board Member: Betty Johnson

Administration – Dr. Sonya Whitaker

Staff: Ms. Sirlena Thomas

Appointments, Terminations, Resignations:

There were no appointments at the time of the meeting. Committee was informed that there might be one appointment for the Computer Assistant position at Bryant.

No terminations.

There was one resignation – Lisa Burns-Norfleet (Social Worker effective 11/30/2016).

Leave Request(s): The administration had 2 leave requests.

Cathleen Hogan & Valdavia West

Retirement(s): No retirements were presented.

Permanent Substitute Pay vs. Regular Substitute Pay: The Committee was informed that the District does not hire Permanent Substitutes. The pay rate of substitutes was discussed. Mr. Michael Allen joined the meeting via telephone and the discussion centered on the Adjustment Teacher at Gwendolyn Brooks Middle School (Stafford Owens); his credentials and job responsibilities.

Increase of Non-Certified Substitute Rates: There was discussion to increase the rate from \$9.50 per hour to \$10.00 per hour for these substitutes as done for the Custodial substitutes.

The meeting adjourned at 10:40 a.m.

Action Items:

- ❖ Increase of Non-Certified Substitute Rates to \$10.00.