

NAVARRO INDEPENDENT SCHOOL DISTRICT

Subject: **Consider the Renewal with Documation, Inc. for the District printers**

Date: August 11, 2025

Administrator Responsible/Position: Sarah Santone, Paul Neuhoff

A. Purpose of Agenda Item:

☐ Information Only

☒ Action Needed

☐ Receive Input

B. Authority for This Action:

☒ Local Policy

☐ Law or Rule

☐ N/A

C. Priority, Goal, or Need Addressed:

☐ Strategic Plan

☐ District/Campus
Improvement
Plan

☒ Other

Priorities

☐ **Priority 1:** Recruiting, Hiring, Coaching, and Retaining High Quality Teachers and Staff to Support Student Outcomes.

☐ **Priority 2:** Maximizing Academic Performance.

☐ **Priority 3:** Maximizing Co-Curricular and Extra-Curricular Opportunities, Performance, and Engagement.

☐ **Priority 4:** Planning, Preparing, and Maintaining Facilities and Environments for Learning.

☐ **Priority 5:** Obtaining and Maintaining Top Rated District Recognition

Board Goals for 2023-2028

☐ **Goal 1*:** The percent of 3rd grade students that score meets grade level or above on STAAR Reading will increase from 49% to 60% by June 2024, 65% for 2024-2025, 70% for 2025-2026, 75% for 2026-2027, 80% for 2027-2028. **(HB3 Required Goal)**

☐ **Goal 2*:** Increased overall student performance in mathematics to 85% Meets Standard by 2028. The percent of 3rd grade students that score meets grade level or above on STAAR Math will increase from 53% to 65% by June 2024, 70% for 2024-2025, 75% for 2025-2026, 80% for 2026-2027, 85% for 2027-2028. **(HB3 Required Goal)**

☐ **Goal 3*:** The percentage of graduates that meet the criteria for CCMR will increase from 72% to 88% by August 2024 and increase to 95% by 2028. **(HB3 Required Goal)**

D.

Summary:

That the Board of Trustees approve the renewal with Documation, Inc in the amount of \$14,092.00 per month for the District.

**Background
Information
:**

The District is currently in month 24 of a 63-month contract for printing services, with no extensions remaining. With 39 months left on the contract, the upcoming opening of the new high school in 2026 will require the addition of more printers to support expanded operations.

As a result, the monthly cost of the contract will increase by \$1,000, bringing the new total monthly amount to \$14,092.00 for the remainder of the contract term.

Approval of this adjustment will ensure continued and expanded printing support district-wide as we prepare for the new high school opening.

E. Comments Received:

☐ LT

☐ DEIC

☐ Other

All agenda items are reviewed by the Superintendent's Leadership Team.

**F. Administrative
Recommendation:**

**That the Board approves the renewal with
Documation, Inc for the District's copiers and
printers.**

G. Fiscal Impact and Cost:

Amount: \$14,092.00/month

☒ Budget

☐ Grant/Special
Funds

☐ Other

☐ Bond

H. Exhibits:

None

I. Action: "I move to approve/disapprove/postpone" the renewal with Documation, Inc. for the District's printers.

Motion by: _____ second by: _____

FOR: D. Gilliam, M. Sartain, D. Reinhard, L. Gosch, C. Scheib, B. Stephenson, J. Frederick
AGAINST: D. Gilliam, M. Sartain, D. Reinhard, L. Gosch, C. Scheib, B. Stephenson, J. Frederick
MOTION CARRIED/DENIED/POSTPONED