



**GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10**

DATE OF MEETING: September 28, 2021

TITLE: Approval of Personnel Changes

BACKGROUND:

Changes in the employment status of employee(s) and/or job description(s) will be presented herein. Changes are current as of September 20, 2021.

In addition, there are 2 new job descriptions being presented for approval. They are: (1) Counselor – School Safety Grant, and (2) Social Worker – School Safety Grant. These new job descriptions contain specific language required for counselor and social worker positions being funded through the ESSER School Safety Grant (SSG). They are virtually identical to their non-SSG counterparts, and the positions are all paid on the same placement schedule, but the 2 new job descriptions include the additional language expressly required by the grant. The SSG-specific job descriptions only apply to the positions funded by the SSG grant.

RECOMMENDATION:

It is the recommendation of the Administration that the personnel changes be approved as presented.

INITIATED BY:

Michelle H. Tong, J.D., Associate to the Superintendent

Date: September 20, 2021

Todd A. Jaeger, J.D., Superintendent

9/28/2021

**GOVERNING BOARD MEETING
PERSONNEL CHANGES**

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Deboucher	Cymry	Teacher - REACH	CT-RET	CDO High School	Decrease FTE		N/A	<0.2 FTE>
Deboucher	Cymry	Gifted Education Coordinator	CT-PR-RET	Wetmore Center	Correction			\$24,383.60
Letts	Jennifer	Principal	CT-301	Donaldson Elementary	Correction	ESP		\$600.00
Smith	Emiko	Speech/Language Pathologist	CT-301	Wetmore Center	Rescind			Correction, no 301 amount
Ackerley	JC	Teacher - Pandemic Intervention	CT	Amphi High School	Added Duty			\$9,270.36
Ambrosio	Trish	Teacher - Mathematics	CT	Amphi Academy Online	Additional Position			\$8,647.06
Aukee	Lisa	Teacher - Psychology	CT	Amphi Academy Online	Added Duty			\$9,969.97
Becker-Rohrer	Judith	Teacher - Art	CT	Amphi Academy Online	Added Duty			\$8,430.07
Bosey	Bettina	Teacher - Social Studies	CT	Amphi Academy Online	Added Duty			\$8,873.40
Burgin	Samantha	Teacher - Special Education Resc	CT	Amphi Academy Online	Added Duty			\$8,477.60
Cook	Cheryl	Teacher - General Science	CT	Amphi Academy Online	Added Duty			\$8,772.95
Dickinson	Kimberly	Teacher - P. E.	CT	Amphi Academy Online	Added Duty			\$10,155.72
Dotts	John	Teacher - General Science	CT	Amphi High School	Added Duty			\$7,894.04
Fritton	Teresa	Teacher - Mathematics	CT	Amphi Academy Online	Added Duty			\$9,188.01
Griffith	Heather	Teacher - English	CT	Amphi High School	Added Duty			\$9,556.88
Haverty	Matthew	Teacher - General Science	CT	Amphi High School	Added Duty			\$9,717.34
Hill	Vanessa	Teacher - REACH	CT	Wetmore Center	Decrease FTE		N/A	<0.2 FTE>
Hill	Vanessa	Teacher - REACH	CT	Rio Vista Elementary	Decrease FTE		N/A	<0.1 FTE>
Hurley	Benjamin	Teacher - P. E.	CT	Amphi Academy Online	Added Duty			\$8,986.04
Johnson	Cassidy	Teacher - Mathematics	CT	Amphi Academy Online	Added Duty			\$8,966.58

*	2020-2021 School Year						ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend						ADCL	Addendum Classified
Added Duty	Employee working additional hours or days						ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position						CT-AD	Certified Administrative
Correction	Correction to contract						CT	Certified
Decrease FTE	Decrease in hours						CL-AD	Classified Administrative
Extension	End date being extended						CL	Classified
Increase FTE	Increase in hours/contract						PR	Professional
Promotion	Employee receiving a promotion to another position						EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration						MS	Middle School
Status Change	Employee changing status (i.e. short term to career)						HS	High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Johnson	Marian	Teacher - Special Education Resc	CT	Amphi Academy Online	Added Duty			\$8,661.97
Kruthaupt	Fabiola	Teacher - ELL/SEI	CT	Cross Middle School	Increase FTE		N/A	+ .1667 FTE
Lise	Ronald	Teacher - Mathematics	CT	Amphi High School	Added Duty			\$8,647.06
Merendo	Erin	Teacher - Special Education Resc	CT	Amphi Academy Online	Added Duty			\$7,437.02
Ousley	Wendi	Teacher - Pandemic Intervention ;	CT	Amphi High School	Added Duty			\$10,279.20
Piancino	Hailey	Teacher - Special Education Resc	CT	Amphi Academy Online	Added Duty			\$7,156.26
Roche	Christine	Teacher - Social Studies	CT	Amphi Academy Online	Added Duty			\$8,992.85
Rossi	Eric	Teacher - Social Studies	CT	Amphi Academy Online	Added Duty			\$8,503.91
Singer	Sharon	Teacher - Social Studies	CT	Amphi Academy Online	Added Duty			\$8,841.84
Sparlin	Erika	Teacher - Social Studies	CT	Amphi Academy Online	Added Duty			\$9,462.81
Tom	Victoria	Teacher - Preschool Director	CT	Walker Elementary	Promotion	CTT-BA	0 years	
Tom	Victoria	Teacher - Preschool Director	CT	Walker Elementary	Added Duty			\$7,465.24
Vaughn	Alexandria	Teacher - General Science	CT	Amphi Academy Online	Added Duty			\$9,093.94
Wenzel	Martha	Teacher - Special Education Resc	CT	Amphi Academy Online	Added Duty			\$7,923.02
Zolo	Tatiana	Teacher - Mathematics	CT	Amphi Academy Online	Added Duty			\$9,069.58
Alvo	Joy	Bus Driver	CL	Transportation	Increase FTE		N/A	+0.0625 FTE
Amaya	Karmeen	Registrar - Middle School	CL	La Cima Middle School	Transfer	D	N/A	
Atondo-Ballester	Perla	Elementary School Health Aide	CL	Harelson Elementary	Promotion	F	+\$0.49	
Colvert	Catheryn	Crossing Guard	CL	Harelson Elementary	Decrease FTE		N/A	*<0.1875 FTE>
Crawford	Janie	Food Service Attendant III - Lead	CL	Wilson K-8 School	Promotion	H	+\$0.98	
Drake	Stephanie	Preschool Teaching Assistant	CL	CDO High School	Transfer	E	N/A	
Espinoza	Guadalupe	Bilingual Office Assistant	CL	Wetmore Center	Promotion	I	+\$1.53	

*	2020-2021 School Year						ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend						ADCL	Addendum Classified
Added Duty	Employee working additional hours or days						ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position						CT-AD	Certified Administrative
Correction	Correction to contract						CT	Certified
Decrease FTE	Decrease in hours						CL-AD	Classified Administrative
Extension	End date being extended						CL	Classified
Increase FTE	Increase in hours/contract						PR	Professional
Promotion	Employee receiving a promotion to another position						EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration						MS	Middle School
Status Change	Employee changing status (i.e. short term to career)						HS	High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Martinez	Crystal	Crossing Guard	CL	Innovation Academy	Decrease FTE		N/A	<0.25 FTE>
Meadmore	Rosalie	Food Service Attendant I	CL	Amphi High School	Decrease FTE		N/A	<0.3750 FTE>
Meadmore	Rosalie	Food Service Attendant I	CL	La Cima Middle School	Increase FTE		N/A	+0.3125 FTE
Mooney	Jack	Behavioral Intervention Monitor	CL	Wilson K-8 School	Transfer	D	N/A	
Oldaker	Rachel	Instructional Aide - Classroom	CL	Mesa Verde Elementary	Additional Position			\$12.15 per hour
Pacholczyk	Maria	Crossing Guard	CL	Harelson Elementary	Transfer	A	N/A	
Pacholczyk	Maria	Campus Monitor	CL	Harelson Elementary	Transfer	A	N/A	
Richins	Tonnette	Food Service Attendant I	CL	Rio Vista Elementary	Decrease FTE		N/A	<0.3750 FTE>
Startt	Carolyn	Instructional Aide - Classroom	CL	Mesa Verde Elementary	Additional Position			\$12.15 per hour
Stutsman	Carrie	Secretary II	CL	Health Services Admin	Increase FTE		N/A	+0.1250 FTE
Wichers	Abigail	Instructional Technology Specialist	CL	Mesa Verde Elementary	Decrease FTE		N/A	<0.5 FTE>
Wichers	Abigail	Crossing Guard	CL	Mesa Verde Elementary	Additional Position		N/A	
Wichers	Abigail	Campus Monitor	CL	Innovation Academy	Increase FTE		N/A	+0.25 FTE
Acuna	Dawn	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$30.00 per hour
Alessi	Dawn	ADDN - Essential Recruit Stipend	ADCT	Amphi Academy Online	Addendum			\$4,000.00
Alvarado	Alicia	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$30.00 per hour
Ambrosio	Trish	ADDN - Essential Recruit Stipend	ADCT	Amphi Academy Online	Addendum			\$926.83
Andersen	Lauren	ADDN - Essential Recruit Stipend	ADCT	Coronado K-8 School	Addendum			\$1,664.63
Anderson	Mallory	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$30.00 per hour
Aros	Jessica	ADDN - Homebound	ADCT	Wetmore Center	Addendum			\$30.00 per hour
Avila	Paul	Special Events Worker	ADCT	CDO High School	Addendum			\$12.15 per hour
Bermudez	Monica	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum			\$30.00 per hour

*	2020-2021 School Year						ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend						ADCL	Addendum Classified
Added Duty	Employee working additional hours or days						ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position						CT-AD	Certified Administrative
Correction	Correction to contract						CT	Certified
Decrease FTE	Decrease in hours						CL-AD	Classified Administrative
Extension	End date being extended						CL	Classified
Increase FTE	Increase in hours/contract						PR	Professional
Promotion	Employee receiving a promotion to another position						EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration						MS	Middle School
Status Change	Employee changing status (i.e. short term to career)						HS	High School
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Bjork	Susan	ADDN - Certified Tutor	ADCT	La Cima Middle School	Addendum		\$30.00 per hour	
Boyd	Lisa	ADDN - School Support Team	ADCT	Coronado K-8 School	Addendum		\$20.00 per hour	
Bruce	Kathryn	ADDN - School Support Team	ADCT	Coronado K-8 School	Addendum		\$20.00 per hour	
Buckwalter	James	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$30.00 per hour	
Candelaria	Maria	ADDN - School Support Team	ADCT	Coronado K-8 School	Addendum		\$20.00 per hour	
Carter	Beth	ADDN - Homebound	ADCT	Wetmore Center	Addendum		\$30.00 per hour	
Cochiolo	Nancy	ADDN - Essential Recruit Stipend	ADCT	Mesa Verde Elementary	Addendum		\$4,000.00	
Daigle	Joyce	ADDN - Academic Assistant	EL ADCT	Keeling Elementary	Addendum		\$700.00	
Daigle	Joyce	ADDN - Academic Assistant	EL ADCT	Keeling Elementary	Addendum		\$700.00	
Dallman	Ashley	ADDN - Technology Coach	EL ADCT	Hareison Elementary	Addendum		\$1,550.00	
Davis	Shelby	ADDN - Academic Assistant	EL ADCT	Rio Vista Elementary	Addendum		\$700.00	
DeBoucher	Cymry	ADDN - Essential Recruit Stipend	ADCT	CDO High School	Correction		\$3,266.34	
Donahue	Brian	P. E. Coordinator	ADCT	Wetmore Center	Addendum		\$1,500.00	
Faniel	Kia	ADDN - Certified Staff Trainer	ADCT	Wetmore Center	Addendum		\$30.00 per hour	
Farnell	Deborah	ADDN - Certified Tutor	ADCT	Mesa Verde Elementary	Addendum		\$30.00 per hour	
Freitag	Oksana	ADDN - Certified Tutor	ADCT	Prince Elementary	Addendum		\$30.00 per hour	
Fritton	Teresa	ADDN - Essential Recruit Stipend	ADCT	Amphi Academy Online	Addendum		\$926.83	
Glavin	Kelsey	ADDN - Odyssey of the Mind	ADCT	Prince Elementary	Addendum		\$1,200.00	
Glavin	Kelsey	ADDN - Extra Hours	ADCT	Prince Elementary	Addendum		\$27.47 per hour	
Godkin	Melissa	ADDN - School Support Team	ADCT	Prince Elementary	Addendum		* \$20.00 per hour	
Gordon-Johnson	Deborah	ADDN - Homebound	ADCT	Wetmore Center	Addendum		\$30.00 per hour	
Green	Jonathan	Special Education Facilitator	ADCT	Painted Sky Elementary	Addendum		\$750.00	

*	2020-2021 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Extension	End date being extended					CL	Classified
Increase FTE	Increase in hours/contract					PR	Professional
Promotion	Employee receiving a promotion to another position					EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School
Status Change	Employee changing status (i.e. short term to career)					HS	High School
Temporary	Employee working for a limited period of time						
Transfer	Employee moving from one position to another						

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Gruber	Alexis	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
Herman	Susan	ADDN - Student Council EL	ADCT	Harelson Elementary	Addendum		\$475.00	
Herron	Candace	Special Education Facilitator	ADCT	Wilson K-8 School	Added Duty		\$1,950.00	
Hill	Vanessa	ADDN - Essential Recruit Stipend	ADCT	Wetmore Center	Correction		\$66.34	
Hill	Vanessa	ADDN - Essential Recruit Stipend	ADCT	Rio Vista Elementary	Correction		\$2,033.17	
Hill	Vanessa	ADDN - Essential Recruit Stipend	ADCT	Keeling Elementary	Correction		\$66.34	
Holt	Kris	ADDN - Extra Hours	ADCT	Prince Elementary	Addendum		\$32.92 per hour	
Hurst	Carlotta	ADDN - Certified Tutor	ADCT	Rio Vista Elementary	Addendum		\$30.00 per hour	
King	Nicole	ADDN - School Support Team	ADCT	Coronado K-8 School	Addendum		\$20.00 per hour	
LaRock	Angela	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
Larson	Michelle	ADDN - Academic Assistant EL	ADCT	Copper Creek Elementary	Addendum		\$700.00	
Latin	Susan	ADDN - Academic Assistant EL	ADCT	Copper Creek Elementary	Addendum		\$700.00	
Loverde	Emily	ADDN - Technology Coach EL	ADCT	Copper Creek Elementary	Addendum		\$1,550.00	
Marlatt	Lauren	ADDN - School Support Team	ADCT	Coronado K-8 School	Addendum		\$20.00 per hour	
Marnier	Peggy	ADDN - Certified Tutor	ADCT	Holaway Elementary	Addendum		\$30.00 per hour	
Martinez	Amy	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
Mayhew	Constance	ADDN - Essential Recruit Stipend	ADCT	CDO High School	Addendum		\$5,000.00	
McDole	Kimberly	ADDN - Administrative Designee	ADCT	Keeling Elementary	Addendum		\$2,000.00	
McDole	Kimberly	ADDN - Academic Assistant EL	ADCT	Keeling Elementary	Addendum		\$700.00	
Meimer	Erwin	ADDN - Certified Tutor	ADCT	La Cima Middle School	Addendum		\$30.00 per hour	
Menzies	Sophia	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$30.00 per hour	
Mikell	Benjamin	ADDN - Certified Tutor	ADCT	Amphi Middle School	Addendum		\$30.00 per hour	

*	2020-2021 School Year					ADCT	Addendum Certified	
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified	
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools	
Additional Position	Employee working an additional position					CT-AD	Certified Administrative	
Correction	Correction to contract					CT	Certified	
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative	
Extension	End date being extended					CL	Classified	
Increase FTE	Increase in hours/contract					PR	Professional	
Promotion	Employee receiving a promotion to another position					EL	Elementary	
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School	
Status Change	Employee changing status (i.e. short term to career)					HS	High School	
Temporary	Employee working for a limited period of time							
Transfer	Employee moving from one position to another							

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Mounts	Deborah	ADDN - Extra Hours	ADCT	Federal/State Programs	Addendum		\$33.89 per hour	
Mulari	Kelly	ADDN - Student Council MS	ADCT	La Cima Middle School	Addendum		\$1,350.00	
Nystedt	Sarah	ADDN - Student Council EL	ADCT	Harelson Elementary	Addendum		\$428.65	
Nystedt	Sarah	ADDN - Academic Assistant EL	ADCT	Harelson Elementary	Addendum		\$700.00	
Ohlmaier	Hilary	ADDN - Academic Assistant EL	ADCT	Copper Creek Elementary	Addendum		\$700.00	
Oros	Lourdes	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
Peterson	Jane	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
Peterson	Jane	Art Coordinator	ADCT	Wetmore Center	Addendum		\$1,500.00	
Phelps	Susan	ADDN - Section 504	ADCT	Wilson K-8 School	Addendum		\$500.00	
Picton	Jacqueline	ADDN - Section 504	ADCT	Wilson K-8 School	Addendum		\$2,000.00	
Pierce	Susan	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
Plank	Dorothy	ADDN - Academic Assistant EL	ADCT	Rio Vista Elementary	Addendum		\$700.00	
Quezada	Esther	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$30.00 per hour	
Quezada	Jessica	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$30.00 per hour	
Richards	Monet	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
Roberts	Coral	ADDN - Certified Tutor	ADCT	Nash Elementary	Addendum		\$30.00 per hour	
Rondeau	Caroline	Special Education Facilitator	ADCT	Walker Elementary	Addendum		\$750.00	
Rossi	Samara	Coach - Tennis MS	ADCT	Amphi Middle School	Addendum		\$1,085.11	
Rosson	Karen	Special Events Worker	ADCT	Amphi High School	Addendum		\$12.15 per hour	
Russell	Cynthia	ADDN - Certified Tutor	ADCT	Walker Elementary	Addendum		\$30.00 per hour	
Schmuker	Ranee	Teacher - Band	ADCT	CDO High School	Addendum		\$8,175.42	
Sieminski	Angela	ADDN - Administrative Designee	ADCT	Harelson Elementary	Addendum		\$2,000.00	

*	2020-2021 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Extension	End date being extended					CL	Classified
Increase FTE	Increase in hours/contract					PR	Professional
Promotion	Employee receiving a promotion to another position					EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School
Status Change	Employee changing status (i.e. short term to career)					HS	High School
Temporary	Employee working for a limited period of time						
Transfer	Employee moving from one position to another						

GOVERNING BOARD MEETING PERSONNEL CHANGES

LAST NAME	FIRST NAME	TITLE	CT/CL	LOCATION	REASON	LEVEL	FINANCIAL CHANGE	COMMENT
Smith	Lucas	ADDN - Certified Tutor	ADCT	Amphi High School	Addendum		\$30.00 per hour	
Torgerson	Susan	ADDN - Essential Recruit Stipend	ADCT	Amphi Middle School	Addendum		\$3,448.78	
Vasquez	Rey	ADDN - Interscholastic Activities	ADCT	Wilson K-8 School	Addendum		\$500.00	
Verrett	Monica	ADDN - School Support Team	ADCT	Holaway Elementary	Addendum		\$20.00 per hour	
Walden	Sandra	ADDN - Administrative Designee	ADCT	Copper Creek Elementary	Addendum		\$2,000.00	
Wathen	Alexander	ADDN - Essential Recruit Stipend	ADCT	Nash Elementary	Addendum		\$3,414.63	
Wolf	Amber	ADDN - Academic Assistant	EL ADCT	Rio Vista Elementary	Addendum		\$700.00	
Woodard	Nicholas	ADDN - Extra Curric. Activ. Direct	ADCT	La Cima Middle School	Addendum		\$2,000.00	
Yewell	Robyn	ADDN - Academic Assistant	EL ADCT	Harelson Elementary	Addendum		\$700.00	
Beanne	Nibigira	ADDN - Extra Hours	ADCL	Federal/State Programs	Added Duty		\$12.42 per hour	
Estudillo	Stephanie	Instructional Aide - Classroom	ADCL	Rio Vista Elementary	Addendum		\$12.15 per hour	
Hernandez	Julius	Special Events Worker	ADCL	Amphi High School	Addendum		\$12.15 per hour	
Lewis	Jilliane	Instructional Aide - Classroom	ADCL	La Cima Middle School	Addendum		\$12.15 per hour	
Martinez	David	Special Events Worker	ADCL	CDO High School	Addendum		\$12.15 per hour	
Mendoza	Tamara	Special Events Worker	ADCL	Amphi High School	Addendum		\$12.15 per hour	

*	2020-2021 School Year					ADCT	Addendum Certified
Addendum	Employee receiving extra-curricular position or stipend					ADCL	Addendum Classified
Added Duty	Employee working additional hours or days					ADACS	Addendum Amphi Community Schools
Additional Position	Employee working an additional position					CT-AD	Certified Administrative
Correction	Correction to contract					CT	Certified
Decrease FTE	Decrease in hours					CL-AD	Classified Administrative
Extension	End date being extended					CL	Classified
Increase FTE	Increase in hours/contract					PR	Professional
Promotion	Employee receiving a promotion to another position					EL	Elementary
Reassignment	Employee moving to another position at the direction of the administration					MS	Middle School
Status Change	Employee changing status (i.e. short term to career)					HS	High School
Temporary	Employee working for a limited period of time						
Transfer	Employee moving from one position to another						

COUNSELOR - SCHOOL SAFETY GRANT

QUALIFICATIONS

A. REQUIRED

- Master's degree in Guidance and Counseling with official transcripts documenting a master's or more advanced degree from an accredited institution.
- Valid Arizona Guidance Counselor Certificate Pre K-12 or Licensed Counselor by the Arizona State Board of Behavioral Health Examiners.
- Ability to meet all School Counselor requirements of the School Safety/ESSER program at the school for which it is awarded.
- Valid Arizona Department of Public Safety Identity Verified Prints (IVP) fingerprint card.
- Willingness to assist with co-curricular and/or extra-curricular activities.

B. DESIRED

- Prior teaching experience
- Prior experience as a Middle School Counselor

SUMMARY

The School Safety School Counselor's primary role is working with students. In addition, the School Safety School Counselor serves as a consultant, resource person, guidance specialist, researcher and educator. These roles support the function of counseling students and allowing the counselor to serve as the students' advocate. The position is grant funded and as such the School Safety School Counselor is responsible for meeting all grant requirements.

Reports to: Principal

ESSENTIAL FUNCTIONS

A. COUNSELING STUDENTS

- Attend all required program trainings and conducting required program activities, including implementation for social emotional learning strategies as required by the grant funding
- Implement School Counselor responsibilities as recommended by the American School Counselor Association
- Assists the student with understanding and accepting himself/herself as an individual and enabling the student to express an awareness of his/her feelings, values and needs
- Assists the pupil in the development of the ability to cope with and solve problems competently

B. PROVIDING CONSULTATION

- Clarifies guidance and counseling services available through the school
- Acts as a resource person for the growth and development of students

- Assists parents with developing realistic perceptions of their children's aptitudes, abilities, interests, attitudes and development in terms of educational and occupational planning, school progress and social progress
- Shares appropriate information with staff members, noting the need for confidentiality
- Identifies pupils with special needs and makes appropriate referrals
- Participates in staff meetings and case conferences
- Assists teachers in gathering materials and planning activities for classroom guidance
- Disseminates materials and information concerning college requirements, college entrance examinations, financial aid, and career trends
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district-wide educational advancement in 21st Century Skills.
- Integrates knowledge and skills that are relevant to the 21st Century
- Performs other related duties, as assigned

C. PROVIDING GUIDANCE

- Heads a guidance activity with a classroom
- Heads a guidance activity with a small group of students
- Works with individual students in the area of guidance
- Articulates services available between both middle and high school, as well as between high school and college
- Assists in assessment of potential aptitude and interpretation of achievement instruments

D. PERFORMING EVALUATION

- Writes, distributes and evaluates post high school follow-up surveys
- Evaluates school guidance programs, using data retrieved from surveys

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to see and hear at a normal range, with or without reasonable accommodations
- Ability to express oneself clearly and concisely, both orally and in writing
- Ability to effectively communicate with a wide variety of people in varying circumstances
- Ability to apply strong evaluative statistical and analytical skills to documents and data
- Ability to meet deadlines
- Ability to sustain extended work hours and problem situations
- Ability to work alone and as part of a team
- Ability to multi-task in an office setting
- Ability to interpret policies and communicate them to others
- Ability to sit for extended periods of time
- Ability to concentrate for extended periods of time
- Ability to perform functions requiring manual dexterity

SOCIAL WORKER - SCHOOL SAFETY GRANT

QUALIFICATIONS

A. REQUIRED

- Master's degree of Social Work or equivalent professional social work degree from an accredited graduate school of social work
- One (1) year of field instruction (student internship) in a school system, or one (1) year of employment as a school social worker
- Valid Arizona Department of Education Social Worker Certificate
- Ability to meet all the Social Worker requirements of the School Safety/ESSER program at the school for which it is awarded
- Valid Arizona Department of Public Safety Identity Verified Prints (IVP) fingerprint card

B. DESIRED

- Prior experience working with elementary, middle or high school students
- Prior experience with community collaborations
- Strong knowledge of community resources
- Prior supervisory experience
- Prior experience with program development
- Bilingual skills in English/Spanish

SUMMARY

The Social Worker's primary role is to work with students, parents and related social service agencies to help Amphi students achieve academic success. Counsels students and serves as the students' advocate. Additional functions include that of consultant, resource person and community liaison. The Social Worker is competent in the areas of social work, counseling and consultation. He/she demonstrates the ability to use counseling theory and conducts himself/herself in accordance with district and school policies. He/she possesses comprehensive knowledge of the community's social service agencies. The position is grant funded and as such the School Safety School Social Worker is responsible for meeting all grant requirements.

Reports to: Executive Director of Student Services or appropriate administrator

ESSENTIAL FUNCTIONS

- Attend all required program trainings and conducting required program activities, including implementation for social emotional learning strategies as required by the grant funding
- Implement School Social Worker responsibilities as recommended by the School Social Workers Association of America
- Aids children having difficulty in adapting to school life and assists when individualized professional help is appropriate
- Counsels children whose behavior or school progress indicates the need for individual guidance

- Consults with parents, teachers and other school personnel in determining causes of problems and effects solutions
- Arranges for medical, psychiatric or other examinations to disclose causes of difficulties and to coordinate remedial measures
- Exhibits patience, courtesy and tact when dealing with others
- Promotes and supports district-wide educational advancement in 21st Century Skills
- Integrates knowledge and skills that are relevant to the 21st Century

A. CONSULTATION

- Clarifies social and counseling services that are available through the school and the community
- Acts as a resource person for the growth and development of students
- Assists parents with developing realistic perceptions of their children's aptitudes, abilities, interests, attitudes and development in terms of educational and occupational planning and social progress
- Shares appropriate information with staff members, while maintaining confidentiality
- Participates in staff meetings and case conferences
- Identifies pupils with special needs and makes appropriate referrals
- Assists teachers with gathering materials and planning activities for classroom guidance
- Recommends changes of class(es) or school, special tutoring, or other treatment to effect a remedy
- Serves as a liaison between school and community resources, such as family service agencies, child guidance clinics, protective services, doctors and ministers
- Serves as a consultant to school personnel in respect to children or situations which are not referred for direct service

B. GUIDANCE

- Conducts family background profiles to illustrate social service needs
- Heads a guidance activity with a small group of students identified as being in need of social services
- Works with individual students in the area of guidance
- Articulates services available between the community's social service agencies and the school

C. EVALUATION

- Evaluates school social worker programs, using data retrieved from placements and/or agency referrals
- Performs related duties as assigned

MENTAL AND PHYSICAL REQUIREMENTS

- Ability to multi-task
- Ability to communicate clearly, both verbally and in writing
- Ability to concentrate for extended periods of time

- Ability to remain seated for extended periods of time
- Ability to prioritize and organize
- Ability to exercise judgment in accordance with established procedures
- Ability to communicate with district personnel of all levels
- Ability to independently with limited supervision and as part of a team