



2021-2022 HMPS SCHOOL GUIDELINES

SAFE RETURN TO IN-PERSON INSTRUCTION AND CONTINUITY OF SERVICES
PLAN (RIPICS)

Date: JUNE 2021

Updated 06/23/21



IMPORTANT INFORMATION

- HMPS RGV campuses will open the school buildings to welcome back all our students face-to-face on **Tuesday, August 10, 2021.**
- **2021-2022 Instruction will be as follows:**
 - All students will attend classes face-to-face in our school buildings.
 - **The School schedule will be as follows:**
 - Breakfast**
7:30am -8:00am
 - Instruction Time**
8:00am-3:15pm
(30-minute lunch during the day in our school cafeteria)
 - Dismissal Time**
3:15pm
- HMPS electronic devices will be used and issued in the classroom during regular instruction.
- HMPS electronic devices will be issued to 7th – 9th grade students to take home as needed.
- The classrooms will continue having in place plexiglass on the students/teachers' desks and will maintain students' distance at least 3 feet apart.
- If students, parents, faculty and staff would like to continue using face masks, they need to bring their own to school. It is not mandatory to wear face masks. If student decides to wear a face mask, we encourage to use it the correct way by following Centers for Disease Control and Prevention (CDC) Guidelines.
CDC Link:
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html>
- We will continue encouraging students, parents, faculty and staff to always follow the Handwash and Respiratory Etiquette CDC Guidelines.
CDC Links:
<https://www.cdc.gov/handwashing/when-how-handwashing.html>
https://www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html
- Our school buildings have sensor water bottle fillers for our students to fill out their own water bottle when necessary instead of the traditional water fountains.
- All our buildings Air Conditioning Systems will continue using UV lights to constantly clean the air in our buildings.

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- Our Custodial Personnel will continue cleaning and disinfecting all classrooms and common areas during the day.
- Our students, faculty and staff will be encouraged to clean the areas that they use to work (desks, tables, and chairs) several times during the day.
- If a student, faculty and staff is diagnosed or exposed to COVID-19, HMPS will continue collaborating with the appropriate health departments to the extent allowable by privacy laws to confidentially provide information about each case.
- HMPS will continue providing the accommodations according to their Individual Educational Plan (IEP) in place to all our Special Programs students.
- HMPS will ensure continuity of services to our students, including but not limited to services to address our students' academic performance, social, emotional, mental health, and other needs, which may include student health and food services.
- This RIPICS Plan will be revised every six months or before if necessary. Our students, parents, community, faculty and staff input will be taking into consideration during the revisions.
- Attachment A is our **COVID-19 Safety, Reporting, and Exposure Control Plan Policies and Procedures** for all Horizon Montessori Public School Staff and Students.



BEFORE STUDENTS ENTER THE SCHOOL BUILDING

- Parents will follow the Campus Driveline process in place. Please make sure you have a number tag provided by the school.
- If students would like to continue using face masks, they need to bring their own to school. It is not mandatory to wear face masks.
- Students and parents may continue wearing a face mask during drop-off procedures. It is not mandatory.

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- **Drop off procedures:**

- Students will wait in their car for school personnel to approach the vehicle to proceed with the morning screening temperature procedure.
- If the student is cleared (temperature check under 100.4 degrees), the student will come out of the car and proceed to the sanitation station (sanitize their hands) before entering the school building.
- Every student needs to follow social distancing (3 feet apart).



DURING SCHOOL HOURS

- **Hallway Procedures**

- ☐ Students may continue wearing their face mask. It is not mandatory.
- ☐ Students will always follow social distancing (3 feet apart).
- ☐ Students must use the sanitation station as needed when entering or leaving the restroom.

- **Breakfast and Lunch Time**

- Breakfast will be provided in the cafeteria from 7:30am to 7:50am.
- Lunch will be provided in the cafeteria from 11:00am to 1:00pm (schedule will be provided by the school).
- Students, cafeteria personnel, teachers and monitors will use sanitation stations going in and out the school cafeteria.
- Students may continue wearing their face mask. It is not mandatory.
- Cafeteria personnel will sanitize the cafeteria between each student group coming in.
- Students will not be allowed to share food or drinks with classmates.
- Students will always follow cafeteria and teacher instructions.

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● **Classroom Procedures**

- Students may continue wearing their face mask. It is not mandatory.
 - Students will have an assigned seat by their classroom teacher.
 - Students will start the daily school schedule in their classroom.
 - Students will continue to follow social distancing while seated or walking around the classroom.
 - Students need to bring their own water or a transparent container. Sensor water bottle fillers are available in our buildings for our students to fill out their own water containers.
 - Students will not be allowed to share food or drinks with classmates.
 - Students are responsible for bringing in items listed in the school supply list.
- If the student shows symptoms associated with COVID-19 during school hours, the school will follow the process in place (Attachment A).



DISMISSAL OF STUDENTS

- Parents will follow the Campus Driveline process in place.
- Students may continue wearing their face mask while walking the hallways, outside while approaching their parents'/guardians' vehicle. It is not mandatory.
- Students will be dismissed from the classroom. Parents need to consider that students will take longer to exit; please be patient with the dismissal time process.





STUDENTS' VACCINATION

- Students' vaccination records need to be up to date. State law requires students attending school to be immunized against certain diseases to be able to attend school.

LINKS:

<https://www.cdc.gov/vaccines/schedules/easy-to-read/child-shell-easyread.html>

<https://www.dshs.texas.gov/immunize/school/school-requirements.aspx>

We, at Horizon Montessori Public Schools, will continue to make any necessary changes in our safety measurements for the best interest of our students, parents, faculty and staff. These Guidelines are subject to change at any time by Central Office Administration.



FREQUENTLY ASKED QUESTIONS



ATTACHMENT A