

MEDFORD PUBLIC SCHOOL

World's Best Workforce Plan

2015 - 2019

Mission Statement

The mission of Medford School is to provide quality education, preparing our children, and the community, for the future.

Medford School District Overview

Medford School District serves the community of Medford and the surrounding area. Student enrollment for the district has been stable for the past 4 years, following 4 years of significant growth. Enrollment is currently 860 students in grades K-12 for the 2014-15 school year. We are a school of choice for our area, with approximately 35% of our students coming from other school districts, with the majority coming from Owatonna and Faribault.

We have one school facility, which opened in 2003 and houses both Medford Elementary and Medford High School. For the 2014-15 school year, Medford Elementary has 480 students in grades K-6, while Medford High School has 383 students in grades 7-12. We also have 50 students taking part in our preschool program.

Our student body, based on the 2014-15 school year, has the following demographic characteristics: White, Not of Hispanic Origin – 83.8%, Hispanic – 12.9%, Black, Not of Hispanic Origin – 1.6%, Asian – 1.5%, and American Indian – 0.1%. We also have enrolled students who qualify for Free/Reduced Price Lunch – 33.9%, Special Education – 12.5% and English Language Learners – 4.9%.

Our school staff includes 66 full or part-time licensed teaching staff, 3 school administrators, 2 district office staff, and 25 full or part-time non-licensed staff members.

Medford School offers a wide variety of course offerings and extra-curricular activities. We are well regarded in our area and across the state for our Agriculture and FFA program, and our High School Student Council. Medford High School allows students the opportunity to gain college credit through a wide variety of Advanced Placement and College Now courses. Medford Elementary School has been recognized as a Celebration School by the MN Department of Education during multiple years.

Medford School Aims and Goals

In the spring of 2013, a group comprised of school administrators, board members, teachers, parents, community members, and students, held a series of meetings and work sessions to develop the following Aims and Goals, which drive our work at Medford School.

Aims:

- 1) Assure High Achievement for All Students
- 2) Utilize Educational Best Practices with All Staff
- 3) Provide a Safe and Welcoming Atmosphere for Everyone

Goal topics for each Aim:

- 1) Assure High Achievement for All Students
 - * Assure readiness for the next step (kindergarten, the next grade, college, career)
 - * Assure that all student groups reach proficiency on MCA tests
 - * Assure a 100% graduation rate
- 2) Utilize Educational Best Practices with All Staff
 - * Develop and utilize relevant and innovative curriculum and effective instruction
 - * Utilize technology to enhance learning
 - * Focus on continuous improvement for all programs
 - * Meet the needs of all students (academic, social, emotional)
 - * Attract, hire, develop, and retain employees who are committed to excellence
- 3) Provide a Safe and Welcoming Atmosphere for Everyone
 - * Respect, engage, and challenge everyone
 - * Value parents and community members as active educational partners
 - * Provide a wide variety of opportunities for all (classroom & co-curricular)
 - * Foster collaboration between the board, community, staff, and students

World's Best Workforce Goals:

- * Kindergarten readiness for all students
- * Grade 3 literacy proficiency for all students
- * Close the achievement gap by 50% in all student groups
- * All students graduate from high school
- * All students graduate prepared for college and/or career

Student Data

Medford Public Schools utilize a comprehensive assessment program, which includes the assessments listed below for each WBWF goal area. The Medford School Board has made it a priority to have each grade level and every student group show yearly growth that is at or above the growth level of their norm group.

Each fall, staff members review and analyze student achievement data, disaggregated by demographics, to prepare for the school year. Throughout the year, Professional Learning Communities (PLCs) across grade levels regularly analyze student data to measure progress and prioritize needs. Site Leadership Teams also use student data to set annual goals for their school, with an emphasis on closing the achievement gap until all students reach proficiency.

Assessment data is used at the:

Individual Student Level – to determine individual need for instructional support or advanced course work, and to monitor progress toward individual student goals

Classroom Level – to plan instruction and to monitor progress toward classroom and grade-level goals

Building and District Level – to monitor progress toward building and district goals and to prioritize needs for training and support.

Assessment tools used to measure student progress toward WBWF goals include:

Kindergarten readiness for all students: preschool screening, preschool enrollment rates, preschool work sampling checklist, MN Early Learning Standards, parent surveys

Grade 3 literacy proficiency for all students: OLPA and MCA testing, core curriculum classroom assessments, standards-based grading, AIMS web, NWEA/MAP testing, W-APT

Close the achievement gap by 50% in all student groups: OLPA and MCA testing, core curriculum classroom assessments, standards-based grading, AIMS web, NWEA/MAP testing, W-APT, ACCESS for ELLs, MTELL, TEAE, MTAS

All students graduate from high school: graduation rates, attendance rates, post-graduate surveys, individual post-graduation plans (Ramp Up to Readiness), Advisory grade checks, PLAN, EXPLORE

All students graduate prepared for college and/or career: graduation rates, attendance rates, post-graduate surveys, individual post-graduation plans (Ramp Up to Readiness), Advisory grade checks, PLAN, EXPLORE, ACT, participation in student leadership, career exploration and planning with Naviance, participation in College Now, AP, and PSEO offerings.

Curriculum and Instruction

The curriculum used in both Medford Elementary and Medford High School, across all disciplines, is monitored and evaluated on a regular basis through the curriculum review process. Medford School staff members conduct a review of each curricular area every six years, with a flexible timetable based on changing MN or national standards. Community involvement in this process is facilitated through our District Advisory Committee.

Instruction is evaluated through our Teacher Development and Evaluation (TDE) process. Teachers set annual individual improvement goals, based on [A Framework of Effective Teaching](#) by Charlotte Danielson. Our Peer Coach then works with individual and small groups of teachers to address their goals. Principals evaluate teachers based on the Danielson criteria.

In addition to the TDE process, Professional Learning Communities (PLCs) are utilized to drive our continuous improvement model. Our PLCs support teacher quality and effectiveness within a collaborative professional culture. The PLCs also give teachers a structure to ensure that we are using a rigorous curriculum that aligns with state and national standards.

Our K-3 Literacy Plan details the steps taken to ensure that all students have a solid foundation of literacy skills, with a goal of developing the skills and habits necessary for life-long literacy and preparation for success in college or in any career.

Technology is used as a learning tool, with classrooms sets of iPads in grades K-5, and 1:1 iPads for all students in grades 6-12. Our Technology Integrationist works with teachers to help them utilize the technology to enhance their lessons and promote student engagement.

Professional Development

In addition to the PLC model for professional development, our Professional Development Advisory Committee and Site Leadership Teams promote high quality learning opportunities for all staff, which align with district, building, PLC and individual teacher goals. Our building principals set individual goals for improvement as part of our Principal Evaluation process. Our Administrators, Peer Coach, and Technology Integrationist work together to plan and provide professional development opportunities, with a focus on continuous improvement for all staff.

Engagement

Student and parent engagement is paramount at Medford Schools. For all students in grades K-6, teachers will conference with students and parents at the start of each school year to develop educational goals for each child. Every student in grades 7-12 will develop an individual learning plan, through their advisory, as part of our Ramp Up to Readiness program. Community volunteers take part in the school through our RSVP program, and community members lead in our District Advisory Committee.

Support / Interventions

In addition to providing high quality, research-based curriculum and instruction for all students, part of ensuring student success is to provide targeted instruction in math and reading for all students who struggle academically. At Medford Schools, we use a Response to Intervention (RtI) model. Regular formative assessments are used to measure student learning, and students who fall behind their grade-level benchmarks receive either small-group or individual instruction. Teacher teams document intervention efforts, monitor student progress, and adjust instruction. Students with Individual Education Plans (IEPs) or English Language Learners (ELL) receive additional support with classroom work and homework, including extended school year assistance during summer months, as needed.

To provide support for students in non-academic areas (emotional, social, etc), Medford Schools hold monthly school-wide celebrations to highlight the characteristics needed to be successful and to recognize students who have exhibited these characteristics. In addition to our teaching staff, our Guidance Counselor, School Psychologist, and School Social Worker all work directly with K-12 students to help meet their social and emotional needs and build skills in those areas.

Committees

There are many groups that work together throughout the year to ensure that the WBWF goals are met. These include many school committees: Technology Committee, Professional Learning Communities, Teacher Development & Evaluation, Site Leadership Teams, RtI Teams, and Middle School Team. Our District Advisory Council is made up of community members, teachers, students, and administrators, and meets throughout the year. The Medford School Board adopts the World's Best Workforce plan.