

Regular Board Meeting Minutes
Thursday, March 13, 2025 7:00 PM Pacific

Umatilla School District
1001 6th St
Umatilla, OR 97882

BOARD MEMBERS:	ADMINISTRATIVE TEAM:
Lesly Claustro-Sanguino	Heidi Sipe, Superintendent
Toby Cranston	Delma Bernal, Superintendent/Board Secretary
Travis Eynon	Kim Gilsdorf, Business Manager
Josiah Barron	Josy Chavez, HR Specialist-(online)
Steve Warr	Jared Tesch, UHS Principal
Jorge Meza- excused	Oscar Contreras-Leal, UHS Vice Principal
Jon Lorence	Rick Cotterell, CBMS Principal
	Anthony Brown, CBMS Dean of Students
Board Advisors:	Nicole Coyle, MHES Principal- excused
Jazmin Martinez	Tim Young, MHES Vice Principal
Veronica Gutierrez. excused	David Lougee, ELL Director
	Vincent Stefani, Maintenance Director
Student Advisors:	Taunya Daniel, Special Ed. Director- excused
N/A	Stephanie Williams-Strege, STEAM Coordinator- excused
	Rikkilynn Starliper, Food Service Director- excused
	OTHER DISTRICT STAFF:
	Maggie Jepsen
	Maria "Chuchy" Sanchez, Family Outreach (online)
	Megan Lorence,

6/7

MINUTES

- A. **CALL MEETING TO ORDER:**
Board Chair Claustro-Sanguino called the meeting to order at 7:00pm. and then led the recitation of the Pledge of Allegiance.
- B. **PUBLIC INPUT:**
None at this time.
- C. **PRESENTATIONS:**
C.1 Superintendent's Student Advisory Committee

None at this time.
- D. **APPROVE AGENDA:**
- **Motion:** by Board Member Lorence, to approve the agenda as presented.
 - **Second:** by Board Member Warr.
 - **Voting:** Motion passed unanimously.
- E. **ACTION ITEMS:**
E.1 Consent Agenda
Minutes for February Regular Meeting, HR Report, Supervisory Staff Conflicts of Interest, Disbursements and Financial Statements
- **Motion:** by Board Member Lorence, to approve the consent agenda as presented.
 - **Second:** by Board Member Cranston.
 - **Voting:** Motion passed unanimously.

Board Member Lorence declared a conflict of interest.

Board Chair Claustro-Sanguino declared a conflict of interest.

Board Member Cranston declared a conflict of interest in the HR report.

E.2 Second Read and Adoption of the Following Policies:

- JHFF/GBNAA- Suspected Sexual Conduct with Students and Reporting Requirements
- GCAA- Standards for Competent and Ethical Performance of Oregon Educators
- **Motion:** by Board Member Barron, to adopt the policies with updates.
- **Second:** by Board Member Lorence.
- **Voting:** Motion passed unanimously.

E.3 Approve 2025-2026 School Calendar:

Discussion:

CVI will be starting after Labor Day versus the other schools. This will give the students time to walk through the school and familiarize themselves with the building.

- **Motion:** by Board Member Eynon, to approve 2025-2026 School Calendar with the changes.
- **Second:** by Board Member Cranston.
- **Voting:** Motion passed unanimously.

Discussion:

After the initial motion that was passed, Superintendent Sipe recommended to shift conferences to Thursday and Friday and have Monday November 10th off.

- **Motion:** by Board Member Eynon, to approve 2025-2026 School Calendar with the additional changes that Superintendent Sipe recommended.
- **Second:** by Board Member Cranston.
- **Voting:** Motion passed unanimously.

E.4 Approve Adjustments to 2024-2025 School Calendar:

Snow day makeup, Friday April 11th. Conferences will shift to Thursday and Friday instead of having no school on Friday April 11th.

- **Motion:** by Board Member Lorence, to approve the adjustments to 2024-2025 School Calendar.
- **Second:** by Board Member Warr.
- **Voting:** Motion passed unanimously.

E.5 Appoint Budget Committee Members:

- Erika Martinez Term Exp. June 30, 2025
- Arnell Eynon Term Exp. June 30, 2025
- Becky Finck Term Exp. June 30, 2025
- Dauna Griggs Term Exp. June 30, 2025
- Randi Garrett Term Exp. June 30, 2026
- Susan Sotelo Term Exp. June 30, 2026
- Dave Wickstrom Term Exp. June 30, 2026
- **Motion:** by Board Member Barron, to appoint the Budget Committee Members as presented.
- **Second:** by Board Member Cranston.
- **Voting:** Motion passed unanimously.

E.6 Approve 2025-2026 Rehire List Certified /Administrators/Confidential Staff:

- **Motion:** by Board Member Eynon, to approve 2025-2026 Rehire List Certified /Administrators/Confidential Staff as presented.
- **Second:** by Board Member Warr.
- **Voting:** Motion passed unanimously.

Board Member Lorence declared a conflict of interest.

E.7 Approve 2025-2026 Classified Employee Renewal List:

- **Motion:** by Board Member Lorence, to approve the 2025-2026 Classified Employee Renewal List.
- **Second:** by Board Member Cranston.
- **Voting:** Motion passed unanimously.

Board Chair Claustro-Sanguino declared a conflict of interest.

Board Member Eynon declared a potential conflict of interest but he can vote.

Board Member Barron declared a potential conflict of interest but he can vote.

Discussion:

Potential conflict of interest means you might financially benefit.

Actual conflict of interest means having direct financial effect.

E.8 Approve to renew Superintendent's contract to June 30, 2028:

- **Motion:** by Board Member Eynon, to approve to renew Superintendent's contract to June 30, 2028.
- **Second:** by Board Member Barron.
- **Voting:** Motion passed unanimously.

F. DISCUSSIONS:

F.1 Facilities Update:

Mr. Young had an exciting moment. He was able to see the building up close. He said all the construction workers were so nice.

All the walk-in coolers are in. Drywall is almost done. Paint is on the walls. Cabinetry is almost fully installed. We are going to reach out to the Police Department to hire some reserve officers to help with security. We're getting some final finishes in there but the building isn't necessarily secure yet. They would make some additional drives around the building throughout the night and on the weekends and over spring break. We do have cameras in there and outside of the building.

The gym looks incredible. It is a fully sized gym with seating for 500.

The soccer field is coming in. The concession stand is coming in. The views from the library are gorgeous.

The CTE shop is also pretty incredible. The students hosted the State Board of Education last week. That was a very fun visit because they were looking for examples of strong special education programming. One thing that often doesn't get recognized is the HIGH percentage of students who experience a disability that are on the Robotics team. Many of them are also in leadership type roles. They met the kids and talked with them and toured the building after. They were very impressed on how much they knew about how bonds work.

The diamond dust is down and looking pretty good. What is stressing is the grass because it is weather dependent. It's sod and seed. We don't want to rush it so we don't have problems later. The city has been very kind for letting us use their softball field. They are still pushing to have a senior game if possible on our field.

Next month there will be Work Shop at 6pm before the board meeting to tour the schools.

F.2 First Read on the Following Policies:

- AC – Nondiscrimination and Civil Rights
- AC-AR – Discrimination Complaint Procedure
- GBN/JBA – Sexual Harassment
- GBN/JBA-AR(1) – Sexual Harassment Complaint Procedures
- GBN/JBA(2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure
- JBA/GBN – Sexual Harassment
- JBA/GBN-AR(1) – Sexual Harassment Complaint Procedures
- JBA/GBN-AR(2) – Federal Law (Title IX) Sexual Harassment Procedure,
- JFE - Pregnant and/or Parenting Students

The reason to review these policies are, the Federal Administration changed from the 2024 Title IX Guidelines to the 2020.

G. **OTHER/BOARD DISCUSSIONS:**

Board Member Barron brought up that there was a public comment last month and asked Superintendent Sipe if she could give a brief overview.

The question was regarding the Federal Executive Orders and how they're impacting us. Superintendent Sipe gave the board a brief summary.

One thing that is important to note is the blocking parental oversight piece. Our district has had a Parental Rights Policy since 2004.

Board Member Barron also wanted to compliment Principal Mr. Tesch on his reports. He enjoyed the specific break down in sports and the number of athletes participating in each athletics.

H. **STAFF RECOGNITIONS:**

The Board wishes to publicly recognize:

Judith Kirkpatrick: Thank you for all your help during sports events.

Daphne Castro: We had 31 students on the warning list for exclusion. Daphne put in some serious work connecting with families and community partners to get that list down to 9 students by exclusion day. Then she continued working with families and was able to get 8 of them back in school the very next day, and the last student back the day following. That is a record for turnaround time at CBMS, made even more impressive by the fact that Mirasol Clinic had an issue with their cold storage and were unable to provide vaccines for a bit! Daphne helped families get connected with other providers in order to ensure they had what they needed. Way to go Daphne!

Tim Young for hosting the Battle of the Books championship, **Danette Prindle** and **Devyn Wagner** for coaching Battle of the Books teams at regionals.

Michael Storagee and **Courtney Trevino** for taking the lead on Outdoor School planning and preparation. We appreciate all their extra time and effort put into making this year's trip possible! **Devyn Wagner** for all the incredible work building a system and tracking student progress for makeup videos. You are helping ensure students learn and grow, even when they have to miss a day of school!

Shelly Parmelee for always being willing to jump in and teach where we need help. You help us keep learning on track and moving forward for students.

Jeff Collins and **CBMS leadership students** for all your hard work to make CBMS a fun place to go to school! From dances to assemblies to hall decorations, we appreciate your creativity and dedication.

Briana Reyes, CARE - How she is able to support so many of our families and students in crisis is truly a miracle.

Teresa Russell, **Colleen Muldowny**, and **Melanie Johnston** - For creating and delivering relevant and timely professional development for our high school staff, even though they primarily work out of MHES.

Tina Ridings (Concessions), **Blanca Ramirez** (Gate), **Nayeli Medrano** (Security), **Connie Pottorff** (Clock), **Ian Coyle** (Clock), **Ashley Sherman** (Clock), **Josy Chavez** (Gate), **Vinny Stefani** (Custodial/Maintenance), **David M.** (Custodial/Maintenance), and **Judith Kirkpatrick** (Custodial/Maintenance) - The small army that makes our basketball games happen.

Oregon State Representative Greg Smith, **City Manager David Stockdale**, **Mayor Caden Sipe**, and **Councilwoman Corinne Funderburk** - Guest speakers and presenters for our senior Civics classes.

I. **REPORTS:**

I.1. McNary Heights Elementary School – Vice Principal Young reported the following:

- It's been a great year so far and excited for the rest of this year.

I.2. Clara Brownell Middle School – Principal Cotterell reported the following:

- Outdoor School experience for the 6th graders. This year they went to Rock Away Beach. They took 10 high school counselors this year. They taught a majority of the classes during the day for the kids. They made it a lot of fun.

Vice Principal Brown reported the following:

- Basketball is over and now it's track time.
- Behavior is down and is curious about next year with only 7th and 8th graders

I.3. Umatilla High School –

Principal Tesch reported the following:

- Five sports and clubs in all locations in full swing including robotics. Most of the softball games are away in the first half of the season. There are 164 athletes out for spring sports. That is an all time high for spring sports participation.
- Hall of Fame banquet is Saturday March 22nd. Let Delma know if you plan to attend.
- First ever girl wrestler qualify to compete in state.
- Boys basketball competed and took 3rd in districts.
- Robotics is now in competition season. They ended up qualifying for the Pacific NW Championships in their first meet. They are in Yakima now competing.
- Some of the robotics kids also testified before the House Education panel. They did a very impressive job.
- 26 students went to Rock Away Beach sponsored by the National Honor Society to participate in the Annual Service Project for a week.

Vice Principal Contreras reported the following:

- Super busy time and feeling it.
- Yesterday the juniors had an Oregon Public University tour.
- Can't believe there are only three months left.

I.4. Maintenance –

Vinny Stefani reported the following:

- Vinny usually sends out a weekly email going over all the events that are going on in the school district. The first person to respond almost every time is Judith.
- Two new mowers were delivered today for the new school. All supplies have been ordered and most of them have been received.

I.5. District – Heidi Sipe

Superintendent Sipe reported the following:

- All three FTC teams made it to state in Hillsboro. Jenn Franks and Miles will be helping with FTC in Hillsboro.
- Yakima is always a fun competition. Admission is free if anyone feels like attending.

Kim Gilsdorf reported the following:

- Has been working her magic on the budget.

Superintendent Sipe added that they have talked about it in several meetings now and Maggie is well informed as Union President. The PERS increases are nothing to scoff at. While they do have increased funding coming from the state, it still isn't enough to fully cover all the PERS increases. There will be adjustments to the total number of staff. However, they are trying to move people and re-shift looking at the ratios and staffing priorities so we are fully staff for next school year while also being within budget. We will continue to keep staff in the loop. They don't make budget decisions in isolation ever. The plan is to have a full staffing plan to the board members to review by the next board meeting in April.

Josy Chavez reported the following:

- Nothing to add but it is a real busy time of the year.

David Lougee reported the following:

- He is very proud of their McNary Battle of the Books team. They were the only all boy team at the Regionals. They are all fourth graders too and beat the fifth-grade team in our school finals. Three of the four boys are former and current English Learners.

Maria Sanchez reported the following:

- Chuchy messaged online saying "I've had questions from parents on what the hours are going to be at the different schools.

Superintendent Sipe says that's a part of the spring plans. The schools will have coordinated times. CBMS and UHS will have the later start time. Staff hours should be roughly 8am-4pm in all the buildings.

Additionally, Superintendent Sipe added that the office staff for CVI have been hired. Melisa and Isabel who will be office staff at CVI.

For clarification, Superintendent Sipe did make sure the person who was here earlier did get a complaint form and also gave her cell phone number to her.

I.6. IMESD Talking Points

Attached to the board packet.

J. **PUBLIC INPUT:**
None at this time.

K. **ADJOURN:**
Meeting adjourned at approximately 8:10PM

The next regular meeting of Umatilla School District will be held on Thursday, May 8, 2025 at 7:00 P.M.

Board Chair

Superintendent