

**Hillsdale County Intermediate School District
Board of Education Meeting
March 21, 2019 ~ 5:30 P.M.
DRAFT MINUTES**

Board Members Present: Brandes, Gutowski, Leininger, Nye, Vanlerberg

HCISD Staff: Steel, Svacha, Shaffer, McDowell, Wilson, Rathburn, Swan, Iffland, Quigley, Ansel, Slamka

Guests: Debby Kerr, retiree; Monica Burger

CALL TO ORDER

President Leininger called the meeting to order at 5:31 PM. The Pledge of Allegiance was recited.

APPROVAL OF CONSENT AGENDA

- A. Minutes, Meeting on February 21, 2019, Regular Meeting
- B. Minutes, February 21, 2019, Closed Session
- C. Report on Investments
- D. Bills Payable
- E. Resignation: B. Ballee-Stone

Nye/Brandes to approve the consent agenda as presented.

Ayes: All Nays: None ***Carried***

President Leininger commented that Brooke Ballee-Stone will be missed and that they were accepting her resignation with regrets.

COMMENTS FROM GUESTS

There were no comments from guests.

OTHER BUSINESS ACTION ITEMS

- A. New Hire: Kyla Engel

Brandes/Gutowski to hire Kyla Engel as a business office secretary pending Kyla's acceptance of the position.

Ayes: All Nays: None ***Carried***

- B. Employee Request for Unpaid Leave

Gutowski/Brandes to approve Karen Kroa's request for one, unpaid day.

Ayes: All Nays: None ***Carried***

- C. Administrative Contracts

Gutowski/Nye to approve contract extensions for administrative staff to expire on June 30, 2020. Administrative Staff: Ansel, Burlaw, Ellison, Iffland, Lawless, LoPresto, Masters, Rathburn, Richarson, Shaffer, Svacha, Swan, Tobar, Wilcox, and Wilson.

Ayes: All Nays: None ***Carried***

- D. Item Added: Ratification of Professional Staff Contract

Brandes/Gutowski to ratify the professional staff contract as presented. Roll Call: Leininger, Nye, Vanlerberg, Brandes, Gutowski

Ayes: All Nays: None ***Carried***

BUSINESS ITEMS FOR FUTURE CONSIDERATION

- A. Potential Hires
- B. Ratification of Professional Staff Contract
- C. HACC, Technology Equipment Purchase
- D. Award Audit Bid
- E. MTSS Coordinator Position

BUSINESS SERVICES REPORT

Director Shaffer provided a report in the board book.

SUPERINTENDENT'S REPORT

Superintendent Steel provided a report in the board book. Superintendent Steel reported on the following: The HCISD has 3 seats available for the upcoming board member elections and the 31-N grant was applied for on Monday of this week. Superintendent Steel provided a synopsis of one of the goal areas in the HCISD's strategic plan to gain an idea of the Board's interest of depth of information they would like to have at the board workshop. The Board would like to begin with a broad view. Superintendent Steel provided information on the ISDs in the State of Michigan in regard to NCA/AdvancED accreditation: 65% of schools do not plan to get accreditation or continue with accreditation; 19% recently completed the process; and many schools are waiting for the State's School Improvement Plan to be implemented. Ronna commented that the work associated with accreditation is valuable; however, the process could be modified by having an outside facilitator as opposed to an entire accreditation team. A placeholder will be budgeted for now.

Handout: Strategic Plan Goal

GENERAL EDUCATION

Jonathan Tobar provided a report in the board book. Stefanie Rathburn highlighted Preschool Connect and the Community Baby Shower.

SPECIAL EDUCATION

Susanne Masters provided a report in the board book. Susanne Masters highlighted the vocational skills program and complimented Linda Staib on her work; the YAP program is making creative crafts; there was a PD with Dr. Richard Villa that was well received; and the completion ceremony is scheduled for May 29 at 6:00 pm.

HILLSDALE AREA CAREER CENTER

Jonathan Tobar provided a report in the board book. Stefanie Rathburn commented that the Marshall Plan is available again; the group will be reconvening, restructuring, and resubmitting their plan.

Brandes/Gutowski to approve moving "General Comments from Guests" prior to the closed session.

Ayes: All Nays: None ***Carried***

GENERAL COMMENTS FROM GUESTS

Janell Morse commented that her daughter is in a Jonesville program. Ms. Morse encouraged that research is done and she is called with questions. Ms. Morse said that moving by the end of spring break, when it was to be at the end of the school year, is difficult, and questioned why it's happening so quickly.

CLOSED SESSION FOR THE PURPOSE OF NEGOTIATIONS

Nye/Brandes to convene to closed session for the purpose of negotiations at 6:21 PM. Roll Call: Gutowski, Leininger, Nye, Vanlerberg, Brandes

Ayes: All Nays: None ***Carried***

Present: Brandes, Gutowski, Leininger, Nye, Vanlerberg, Steel, Svacha, Shaffer

Gutowski/Nye to reconvene to open session at 6:36 PM.

Ayes: All Nays: None ***Carried***

Nye/Brandes to amend the agenda to move "Ratification of Professional Staff Contract" from *Business Items for Future Consideration* to *Other Business Action Items*.
(Refer to Other Business Action Items for motion)

Ayes: All Nays: None ***Carried***

OTHER MATTERS

A Board Workshop has been scheduled for March 27 at 6:00 pm. The topic will be focused on the HCISD strategic plan.

ADJOURNMENT

Brandes/Gutowski to adjourn at 6:44 PM.

Ayes: All

Nays: None

Carried

Respectfully Submitted,
Kim Svacha