



BOARD MEETING MEMORANDUM

Board Meeting Date: February 18, 2025

From: Dr. Maria Treto-French, Assistant Superintendent/CFO/CSBO

Re: Summer Operations Additional Staffing | 2025

Agenda Location: Consideration to Approve: Action Items

Rationale:

During the summer, the district has traditionally hired additional staff to support maintenance work. The number of personnel and hours requested varies based on the maintenance department's planned projects. Hiring extra staff is essential to ensuring our buildings are properly maintained and ready for the start of the school year. These positions are included in the annual budget.

To complete cost-saving projects in-house rather than outsourcing, we recommend hiring the following:

- 4 summer custodians to work 8-hour shifts. In the past, we have hired college students home for the summer, and we plan to do the same this year.
- 2 bus cleaners. The transportation department hires two workers each summer to clean buses. This work lasts approximately 25 days, with each person working 5-hour shifts.

Recommendation/Motion:

The administration recommends that the board approve the Summer Operations Additional Staffing which includes 4 summer custodians and 2 bus cleaners as presented.