



## ***Mid-Valley Special Education Cooperative***

1304 Ronzheimer Avenue  
St. Charles, IL 60174  
Phone: 331-228-4873  
Fax: 331-228-4874

---

### **Executive Advisory Board Meeting June 25, 2025 9:00 AM**

The Mid-Valley Special Education Cooperative Board met in Regular Session on Wednesday, June 25, 2025 at the Mid-Valley Special Education Cooperative, 1304 Ronzheimer Avenue, St. Charles, IL 60174 via Google Meets.

#### **Call to Order**

Dr. Gordon, Superintendent D303, Board Chairman called the meeting to order at 9:00 a.m.

#### **Roll Call**

Upon roll call the following members were also present: Mr. Kim, Superintendent D101; Dr. Powell, Interim-Superintendent D301; and Dr. Rohlwing, Superintendent D302. Absent was Dr. Barrett, Superintendent D304.

Also present: Special Education Administrative Liaisons/Designees from the member districts; Mrs. Lisa Palese, Mid-Valley Executive Director; Mr. Matthew McDonald, Mid-Valley Director of Business and Human Resources; and Mrs. Brandi Pedersen, Recording Secretary.

#### **Public Comment**

None

#### **Consent Agenda**

- 4.1 Approval of Minutes, Executive Board Meeting, June 4, 2025
- 4.2 Approval of Bills, June 2025
- 4.3 Approval of Payroll, June 2025
- 4.4 Approval of Financial Report, June 2025
- 4.5 Approval of the Treasurer's Report, June 2025

Dr. Gordon called for Approval of the Consent Agenda. Dr. Powell moved and Dr. Rohlwing seconded the motion. Approval of the Consent Agenda was confirmed by unanimous vote. 4-0

#### **For Information**

##### **4.1 Executive Director/Job Description Update**

Mr. McDonald shared that he sent the updated job description for the Executive Director to the Liaison's for review and feedback. He also stated that Brian from HYA will meet with everyone during closed session at the next meeting.

##### **4.2 Freedom of Information Act Request**

Mr. McDonald reported the request of a FOIA and basic information was provided.

#### **For Action**

##### **5.1 Approval of the Personnel Report, June 2025**

Dr. Rohlwing motioned, seconded by Dr. Powell for Approval of the Personnel Report. Motion carried by unanimous roll call vote. 4-0.

**New Business**

None

**Adjournment**

Motion made by Dr. Rohlwing and seconded by Dr. Powell. By consensus, the motion carried 4-0 Ayes.

**The meeting adjourned at 9:03 AM**

---

Chair of the Mid-Valley Board

***The next Regular Mid-Valley Executive Advisory Board Meeting will be Wednesday, August 6, 2025, 9:00 AM at the Mid-Valley Administration Offices, 1304 Ronzheimer Avenue. St. Charles, IL 60174***