

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 9/11/18



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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
 This action request pertains to Elementary (only) High School/District Wide
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Date: 9/4/18

To: **Board of Trustees**
 Browning Public Schools

From: Corrina Guardipee-Hall
Title: Superintendent

Subject: **In State Travel - MCLP meeting/conference**

Description: Per MCLP grant requirements, SLT members and administrators from each campus need to attend the Fall MCLP conference/meeting in Anaconda, MT 10/1-10/2, 2018: Toni Tatsey, Jennifer Wagner, Sicily Bird, Dennis Juneau, John Salois, Matthew Johnson, Jeri Matt and Corrina Guardipee-Hall. Teachers that will be attending: KW/VC=Brandy Bremner, Sandi Campbell, Nicole Whitney; BES=Arlene Wippert, Sheila Hall and Elisha Kennedy; Napi=Edith Wagner, Genevieve Wilson and Andrea Sangray; BMS=JoAnn Powell, Kylie Black and April Jiminez; BHS=Andrea Evans, Gus Garces and Quentin Miller; BHA=Jason Krane

Financial Impact: \$ 222.89

Funding Source (Budget/grant, etc.): Curriculum Budget 126/226.90.161.2213.582. Will be reimbursed once 2018-19 MCLP funds are made available in egrants.

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

EOE Fall Meeting Day 1

7:30-8:30 Early Bird	Leadership Setting up for Success ROOM: MEADOWLARK/CUTTHROAT	Coaching Network Supporting Success ROOM: GRIZZLY
8:20—8:30	Welcome Address: Debbie Hunsaker ROOM: BITTERROOT/SAPPHIRE/PONDEROSA	
8:30-10:00	Keynote-Shanahan Levers & Alignment to MLP ROOM: BITTERROOT/SAPPHIRE/PONDEROSA	
10:00-10:15	Break	
10:15-11:45	PK-2: Rachel and Danielle T ROOM: MEADOWLARK 3-5: Kathi and Carrie C ROOM: GRIZZLY	Disciplinary Literacy C&T Shanahan Liz and Gwen Support Christy attend/support ROOM: BITTERROOT/SAPPHIRE
11:45-1:00	Working Lunch – Noelle Morris: Reading is a Universal Right	
1:00-2:15 Allow 15 minutes for next steps doc.	PK-2: Rachel and Danielle T ROOM: MEADOWLARK 3-5: Kathi and Carrie C ROOM: GRIZZLY	Disciplinary Literacy (Continued) 6-12 Liz and Gwen Support ROOM: BITTERROOT/SAPPHIRE
2:15-2:30	Break	
2:30-4:00	Writing- Yolanda Westerberg part 1 <i>Christy attend to make connections to the Learning Hub courses</i> ROOM: GRIZZLY Writing for PK-2 Lucy Hart Paulson: <i>“Teacher, How Do I Write...”</i>	Framework with Mel 6-12 part 1 (Shanahans attend) Liz and Gwen Support ROOM: BITTERROOT/SAPPHIRE

	ROOM: MEADOWLARK	
4:00-5:00	Early Warning System (Eric/Brett) ROOM: BITTERROOT/SAPPHIRE E/ROWPVT ROOM 103 Noelle Morris: From Growth Mindset to Learning Mindset ROOM: PONDEROSA Love of Reading (Dani Norling) ROOM: MEADOWLARK/CUTTHROAT Heather: Homeless information (?) ROOM: 108	

Day 2

7:30-8:15 Early Bird Sessions	Marisa Franklin- What About Math? Christy Mock-Stutz- Reading Focus (session TBD) P-2 Key Indicators	
8:30-10:00 Allow 15 minutes for next steps doc.	Writing Yolanda (part 2) <i>Christy attend to make connections to the Learning Hub courses</i> ROOM: GRIZZLY Writing for PK-2 Lucy Hart Paulson: "Teacher, How Do I Write..." ROOM: MEADOWLARK	Framework- Mel part 2 (Shanahans attend) Liz and Gwen Support ROOM: BITTERROOT/SAPPHIRE
10:00-10:15	Break	
10:15-11:45	Pre K-5 Framework with Debbie H ROOM: MEADOWLARK/CUTTHROAT/GRIZZLY	MS/HS Yolanda - Writing BITTERROOT/SAPPHIRE/PONDEROSA
11:45-12:45	Working Lunch	
12:45-2:15 Allow 15 minutes for next steps doc.	Pre K-5 Framework with Debbie H ROOM: MEADOWLARK/CUTTHROAT/GRIZZLY	Yolanda (cont.) BITTERROOT/SAPPHIRE/PONDEROSA
2:15-3:30	Check- in with IC NEXT STEPS	
	Planning & Next Steps I.F - EXIT TICKET OPEN SEATING WITH TEAM/IC	Planning & Next Steps I.F - EXIT TICKET OPEN SEATING WITH TEAM/IC
3:30	Grab & Go Snack	

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Sample
Building administration

Employee #10725
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>10/1-2/18</u>	<u>16</u>	<u>SR</u>

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop MCLP Conference/Meeting Attach Brochure/Agenda

Location Fairmont Hot Springs-Anaconda, MT

Departure Date 9/30/18

Return Date 10/2/18

Departure Time 1:00 p.m.

Return Time 8:00 p.m.

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 506 x .545/. 2 =137.89

Per Diem 2 days @ \$45 + \$15S= 85.00

<input type="checkbox"/> Registration _____	PO# _____	= - 0 -
<input checked="" type="checkbox"/> Hotel _____	PO# _____	=205.30
<input type="checkbox"/> Other _____	PO# Airfare _____	= - 0 -
<input type="checkbox"/> Other _____	PO# Luggage _____	= - 0 -

Sub Total \$ 428.19

Budget 126.90.161.2213.582 (75%) \$ 167.17
226.90.161.2213.582 (25%) \$ 85.72

Check Total \$222.89

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____