

Unadopted Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Office Board Room  
July 9, 2025

1. Call to Order

The meeting was called to order by Chair Hansen at 6 p.m.

2. Roll Call

Present: Hansen, Ronning, Henkelman, Sands, Rueter, Sand

Late:

Absent: Dirkes

3. Public Forum

4. Agenda – Additions and Deletions

5. Approvals

5.1 Previous Meeting Minutes

Motion by Sands, seconded by Sand, to approve June 11, 2025, Regular Meeting minutes, June 25, 2025, Special Meeting and June 25, 2025, Work Session minutes as presented. Supported by all present.

5.2 Cash Flow Reports – May 2025

Erin Noska, Director of Business Services, said she is changing the way checks are written in a more timely manner. Motion by Sand, seconded by Henkelman to approve the May 2025 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Rueter introduced the Resolution Accepting Donations and moved for its adoption.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Blattner Company	\$500.00	Robotics
Blattner Company	\$500.00	Post Prom Event
Albany Elementary PTO	\$1,700.00	Albany Elementary Ninja Event
Everything Signs	\$500.00	25-26 BEAT Series Sponsor
The Woodshop of Avon, Inc	\$2,500.00	25-26 BEAT Series Sponsor
Albany Chrysler Center	\$2,500.00	25-26 BEAT Series Sponsor
Oakmont Capital Holdings, LLC	\$500.00	25-26 BEAT Series Sponsor
Albany Lions	\$1,000.00	25-26 BEAT Series Sponsor
Magnifi Financial	\$500.00	25-26 BEAT Series Sponsor
Black Financial Services, Inc	\$2,500.00	25-26 BEAT Series Sponsor
Albany Mutual Telephone Assn	\$500.00	25-26 BEAT Series Sponsor
Albany American Legion	\$500.00	25-26 BEAT Series Sponsor
Albany Youth Baseball	\$150.00	Porta Pot Summer Recreation
Stearns Bank	\$1,125.00	Summer Recreation T-shirts
Fox Logistics LLC	\$500.00	25-26 BEAT Series Sponsor

Member Ronning seconded the resolution and upon vote being taken thereon,  
The following voted in favor of: Hansen, Ronning, Henkelman, Sands, Rueter, Sand (All present)  
And the following voted against: None  
Absent: Dirkes

Whereupon said resolution was declared duly passed and adopted.

#### 6. Consent Agenda

##### AFT:

Victoria Shay - ALE Social Worker  
William Anderson - AVE Guidance Counselor

##### AFT Summer CREW/ESY:

Jody Abraham, Hallie Dufner, Isaiah Folsom, Laurie Hommerding, Melissa Johnson, Melissa Luethmers, Sharon Navratil, Julie Theiler, Angie Lichy

##### AESP:

Jesus Anthony Becerra - ALE FT Custodian  
Rebecca Bidney - AHS Paraprofessional 6.5 hrs/day  
Callie Blaeser - AMS Paraprofessional 6.75 hrs/day  
Lauryn Roberts - ALE Paraprofessional 6.75 hrs/day  
Christine Leko Stang - FT DO Administrative Assistant

##### AESP Summer School Paraprofessionals:

Gina Becker, Breighanna Dirkes, Shanti Eekhoff, Tamara Goehring, Holly Rakotz, Marci Rich

##### AESP Staff Transfer:

Barb Gahlon - AVE Food Service Aide to Secondary Food Service Aide

##### At Will:

Karrie Feldewerd - HR Generalist  
Amanda Grabmeier - Assistant Director of Operations

##### AESP Payroll Change Request:

Faith Borgerding - Kids Company Assistant, Lane X Step 6 to Lane X Step 11

##### LOA request:

Two

##### Coaching/Advisors:

Grant Johnson - Head Boys' Basketball Coach  
Krista Dotseth - JH/JV Boys' Soccer Coach  
Scott McLachlan - Girls' Head Soccer Coach

##### Community Education:

Ben Eli - HSP/Fundamentals  
Kylan Gerads - HSP/Fundamentals  
Aaron Schwenzfeier - HSP/Fundamentals  
Elliot Burnett - Track Camp  
Gabriella Kedrowski - Track Camp  
Mya Justin - BEAT Tech

Adam Patterson - Self Defense Class  
Amy Pennaz - Ballet Class

The following checks were issued in paying claims: Wire transfers and checks 110609-110701

Expenditures:

01 General Fund	\$755,349.42
02 Food Services	\$124,025.60
04 Community Services	\$33,534.45
06 Building Construction	\$13,095.00
07 Debt Redemption	\$3,750.00

Motion by Sands, seconded by Rueter, to approve the July 2025 consent agenda. Supported by all present.

7. Reports

7.1 Purple Pride

8. Business

8.1 Enrollment Report

The enrollment report was listed in the cash flow reports this month.

8.2 Q-Comp Report

The board reviewed and approved the annual Q-Comp Report

8.3 Produce Bid

Motion by Henkelman, seconded by Ronning to approve the bid for produce to Bix Produce Co. as presented.  
Supported by all present.

8.4 Memorandum of Understanding Regarding an Education and Vocational Certification Leave

The Leave of Absence request was approved by the Board, pending the hiring of a qualified replacement. The district will immediately post this position and conduct a search for a qualified Special Education teacher. Should a teacher be secured, the Board would review and approve the MOU regarding this leave. Should a qualified candidate not be secured before August 1st, both the Leave Request and the MOU would not be approved by the Board.

8.5 West Central Education District IT Support Contract

Motion by Sands, seconded by Ronning to approve the contract as presented. Support by all present.

8.6 School Resource Officer Agreement

Motion by Rueter, seconded by Sand, to approve the agreement as presented. Supported by all present.

8.7 Resolution Adopting Fiscal Year 2027 Long Term Facilities Maintenance Ten -Year Plan

Member Sands introduced the resolution and moved its adoption. The motion for the adoption of the resolution was duly seconded by Member Henkelman. The FY2027 LTFM Ten- Year Plan also includes: We need a plan and vote on every July in order to get funds but can be changed. It is looked at monthly by Travis and Erin to review or make changes.

10-Year LTFM Expenditures

10-Year LTFM Revenues

LTFM State of Assurance

The following voted in favor of the motion: Hansen, Ronning, Henkelman, Sands, Rueter, Sand (All present)

And the following voted against: None

Whereupon said resolution was declared duly passed and adopted.

8.8 School Board Policies - Technical Updates

8.8.1 416 Drug, Alcohol, and Cannabis Testing

8.8.2 606.5 Library Materials

8.8.3 613 Graduation Requirements

8.8.4 620 Credit for Learning

8.8.5 624 Online Instruction

Motion by Sands, seconded by Ronning to approve the technical updates to the above policies. Supported by all present.

8.9 Strategic Plan Update

Superintendent Okerlund shared that this is a slow time of the year for progress towards the Strategic Plan Goals. He outlined how the administrative team is both working to address the goals and how the progress would be systematically reported to the Board going forward.

9. Committee Reports

None

10. Superintendent Report

Hired 12 students to work with the custodian staff. Looking into hiring students to work in the kitchen during the school year.

The grounds sprinkler system is up and ready to use.

The administrative team laid out their timeline for providing recommendations to the Board regarding the FY27 school budget.

11. Adjournment

Agenda completed at 7:03 p.m., a motion to adjourn was made by Member Sand, seconded by Member Henkelman. Supported by all present.

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Amy Sand, Clerk