

HARVEY PUBLIC SCHOOLS DISTRICT 152

Finance Committee Meeting Minutes

Monday, April 2, 2018

1:00 P.M.

The meeting was called to order at 1:12 P.M.

Present at the meeting were: Board members: Tyrone Rogers

Administration: Dr. Matthew Wilkinson, Dr. Lela A. Bridges-Webb, Dr. Margaret Longo

Others: Nicole Wright, Charles Givines

All American Workwear

Michael Eichberg from All American Workwear did a presentation on School Uniforms for the District. Slacks, shorts and shirts are available. Sizes run from 4-54. Pricing, Quality, Customer Service and ordering process was discussed. The Committee was very impressed with the quality of the products as well as the easy ordering process that was presented. Orders can be done on sight during registration, online and pop shops can be setup throughout the school year. Customization is available on District shirts. Information will be presented to the Policy Committee for further review.

District Energy Contracts

Dr. Wilkinson did some research on Electricity and discovered that Xoom energy our current electricity company gave us a first 3 month discount and after that they raised us to the index pricing and above. We have been sufficiently over charged for at least the last 7 years. Dr. Wilkinson has worked with some consultants to get the cost down to save the district and estimated cost of \$126,172.82 a year. A recommendation will be presented by Dr. Wilkinson and Committee to approve the proposal as presented to lock in a fixed rate with Hudson Energy for 3 years. Saving the school District an estimated \$378,518.46.

The District is also under contract with IEC for gas services and cost can be cut in this area as well. However, we are under contract until 2020. Dr. Wilkinson will continue to look for cost cutting savings throughout the district.

ISBE Nutrition Procurement

The District is required to submit written standards of conduct pertaining to procurement procedures. The response must detail specific actions taken or implemented. Policy must review and submit Administrative Procedures to the Board for approval so that documentation can be submitted to ISBE.

ECHO Rental Discussion

Dr. Longo discussed that ECHO which is currently housed in District 148 is looking for a new location. A tour of Sandburg and FIELD School will be given for consideration. Further Information will come at a later date.

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ERATE Contracts

Dana Nichols joined the Committee to discuss ERATE Contracts, funding, scope of work and Timelines.

Buildings and Grounds Update

Absenteeism in the Buildings and Grounds department was discussed.

3 Quotes to board up the lower glass level of Lowell Longfellow School were presented to the Committee. Mr. Givines will contact South Side Developers to discuss details.

Invoices over \$10,000

Invoices over \$10,000 reviewed and discussed.

Next Finance Committee Meeting is Monday, May 7, 2018 at 1:00 p.m.

The meeting adjourned at 3:05 P.M.

Action Items:

To be determined:
1. Authorization to approve the Electrical Contract from Hudson Energy Services LLC. as presented.

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