

# MESD Local Service Plan



2017-2018

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# MULTNOMAH EDUCATION SERVICE DISTRICT

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**Helensview School**

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ADMINISTRATION

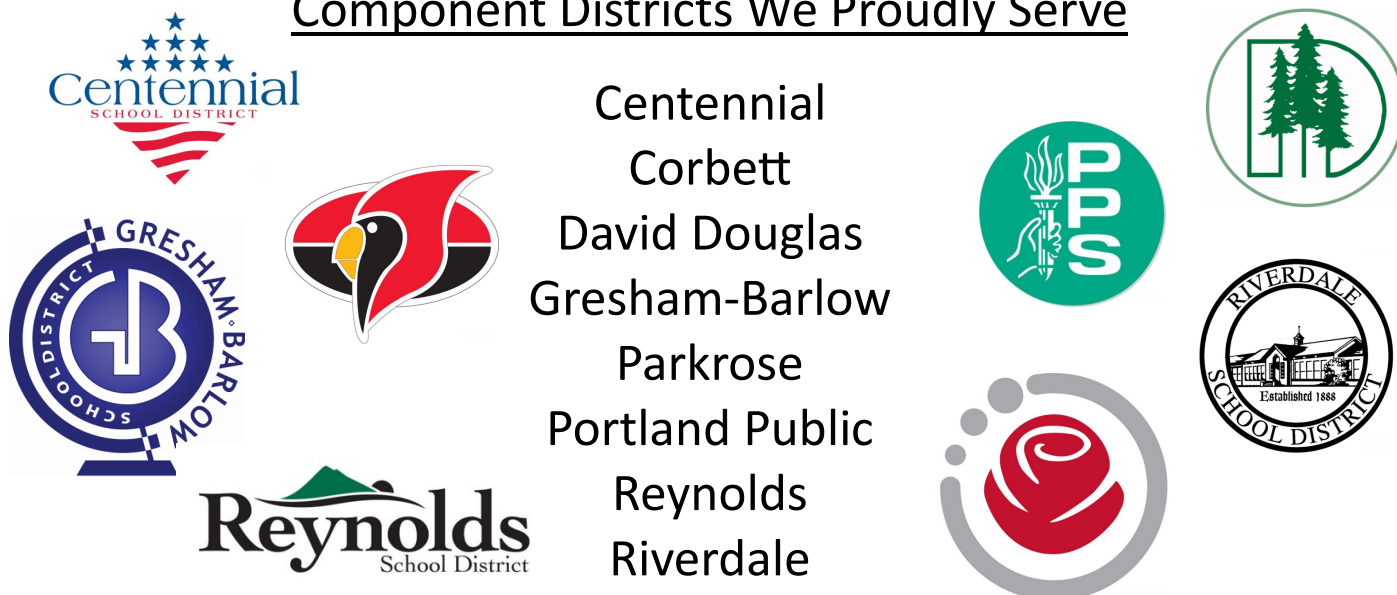
# Multnomah Education Service District

## Local Service Plan

Each ESD's component school districts are to pass the Local Service Plan following these guidelines: It must be passed by 2/3 of the districts representing more than 50% of the student population. The Local Service Plan must contain, and every ESD must provide, the following services:

- Programs for children with special needs, including but not limited to special education services, comprehensive school health services, services for at-risk students and professional development for employees who provide those services.
- Technology support for component school districts and the individual technology plans of those districts, including but not limited to technology infrastructure services, data services, instructional technology services, distance learning and professional development for employees who provide those services.
- School improvement services for component school districts, including but not limited to services designed to support component school districts in meeting the requirements of state and federal law, services designed to allow the education service district to participate in and facilitate a review of the state and federal standards related to the provision of a quality education by component school districts, services designed to support and facilitate continuous school improvement planning, services designed to address school wide behavior and climate issues and professional technical education and professional development for employees who provide those services.
- Administrative and support services for component school districts, including but not limited to services designed to consolidate component school district business functions, liaison services between the Department of Education and component school districts and registration of children being taught by private teachers, parents or legal guardians pursuant to ORS 339.035.
- Other services that an education service district is required to provide by state or federal law, including but not limited to services required under ORS 339.005 to 339.090.

## Component Districts We Proudly Serve



# Multnomah Education Service District

## 2017-2018 Local Service Plan (LSP) Timeline

|                |   |
|----------------|---|
| September 2106 | Share timeline with Advisory groups<br>(Instruction, Health-ED, TS)   |
| October 2016   | Present initial draft to Advisory groups, and gather feedback   |
| November 2016  | Present second draft LSP to Advisory groups and gather feedback   |
| January 2017   | Present final draft to Superintendents<br>MESD Board approves LSP   |
| February 2017  | Component Districts approve LSP<br>Budget/costing template development begins.  |
| March 2017     | Districts are asked to confirm any significant changes in LSP participation<br>MESD costing estimates draft revised (if needed) and shared with Directors |
| April 2017     | MESD proposed budget presented to budget committee<br>Minimum Commitments for LSP Services due to MESD  |
| May 2017       | Costing template and services commitments finalized   |

# Budget in Brief

Local Service Plan offerings are significantly funded by State School Fund revenues allocated to component districts and by other federal, state, and local revenues. Below is the estimated state school fund revenues for the current biennium.

## State School Fund Estimates for the 2017-2019 Biennium

|   | 2017-2018                 | 2018-2019                 | Total                 |                              |                              |
|---|---------------------------|---------------------------|-----------------------|------------------------------|------------------------------|
| Legislative Appropriation <sup>1</sup>                        | \$ 3,927,791,000          | \$ 4,088,109,000          | \$ 8,015,900,000      |                              |                              |
| Less state-wide transfers/deductions ("carve-outs")           | (71,487,921)              | (71,487,921)              | (142,975,842)         |                              |                              |
| State revenue for formula                                     | 3,856,303,079             | 4,016,621,079             | 7,872,924,158         |                              |                              |
| Plus local revenue for formula <sup>2</sup>                   | 1,927,117,329             | 2,000,143,513             | 3,927,260,842         |                              |                              |
| Total revenue for formula                                     | 5,783,420,408             | 6,016,764,592             | 11,800,185,000        |                              |                              |
| ESD share at 4.5%   | 260,253,918               | 270,754,407               | 531,008,325           |                              |                              |
| Less ESD transfers/deductions ("carve-outs")                  | (8,232,192)               | (8,232,192)               | (16,464,384)          |                              |                              |
| <b>ESD State School Fund formula revenue for distribution</b> | <b>\$ 252,021,726</b>     | <b>\$ 262,522,215</b>     | <b>\$ 514,543,941</b> |                              |                              |
| <b>Estimated MESD portion of ESD distribution</b>             | <b>\$ 40,281,942</b>      | <b>\$ 42,011,551</b>      | <b>\$ 82,293,493</b>  |                              |                              |
| <b>MESD allocation to funds</b>                               |                           |                           |                       |                              |                              |
| Operating Fund (10%) for general operations                   | \$ 4,028,194              | \$ 4,201,155              | \$ 8,229,349          |                              |                              |
| Resolution Fund (90%) for Component Districts                 | \$ 36,253,748             | \$ 37,810,396             | \$ 74,064,144         |                              |                              |
|   |                           |                           |                       |                              |                              |
| <b>MESD Allocation to Component Districts</b>                 | <b>ODE Extended ADMw*</b> | <b>Hold Harmless ADMw</b> | <b>% of Total</b>     | <b>2017-18 Apportionment</b> | <b>2018-19 Apportionment</b> |
| Centennial  | 8,150.03                  | 8,150.03                  | 6.9%                  | \$ 2,506,105                 | \$ 2,613,711                 |
| Corbett (X 1.61)  | 1,438.25                  | 2,315.58                  | 2.0%                  | 712,033                      | 742,606                      |
| David Douglas   | 14,112.09                 | 14,112.09                 | 12.0%                 | 4,339,417                    | 4,525,741                    |
| Gresham-Barlow  | 14,647.44                 | 14,647.44                 | 12.4%                 | 4,504,035                    | 4,697,427                    |
| Parkrose  | 4,261.39                  | 4,261.39                  | 3.6%                  | 1,310,362                    | 1,366,626                    |
| Portland Public   | 58,067.74                 | 58,067.74                 | 49.3%                 | 17,855,620                   | 18,622,298                   |
| Reynolds  | 15,301.12                 | 15,301.12                 | 13.0%                 | 4,705,039                    | 4,907,062                    |
| Riverdale (X1.61)   | 648.67                    | 1,044.36                  | 0.9%                  | 321,137                      | 334,925                      |
| <b>Total</b>  | <b>116,626.73</b>         | <b>117,899.75</b>         |                       | <b>\$ 36,253,748</b>         | <b>\$ 37,810,396</b>         |

\* ODE Extended ADMw from 12/5/2016 Estimates

<sup>1</sup> The SSF estimate is based on the \$8.0159B Governor's Proposed Budget and assumes a 49/51 split over the biennium.

<sup>2</sup> This estimate uses 16/17 ODE SSF estimate dated 12/5/2016 as the base and assumes a 3.8% increase in each year of the 17-19 biennium.

## Instructional Services

**Alternative Pathways:** Alternative Pathways includes a TRiO Educational Talent Search and/or Upward Bound program, grant funded through the US Department of Education. Both TRiO and Upward Bound provide educational opportunities for low-income and first-generation students established with the passage of Title IV of the Higher Education Act of 1965.

**Assessment and Evaluation Program:** Provides educational and social skills to assist students in completing their High School Diploma. The students in these programs are between the ages of 12 and 18. The program operates from the Multnomah County, Donald E. Long Juvenile Justice Facility.

**College/ Career Readiness:** The purpose of College/Career readiness is to facilitate the acceleration of component districts' movement toward a system that provides increased opportunities and clearly articulated pathways for high school students in attaining college credit while attending their home high schools as well as preparing them to enter post-secondary career training. The development of middle school and early high school programs and activities that foster a "college-going" culture and increased access to dual credit opportunities.

**Curriculum Services:** MESD provides access to the Classroom Law Project, which brings law-related educational programs into Oregon schools.

**Donald E. Long School Program:** The Donald E. Long School Program, located at the Multnomah County Juvenile Justice Complex, provides educational program services to students currently detained by the legal system. This program provides educational and social skills development to students who are detained, awaiting trials, or hearings at the Multnomah County Donald E. Long Juvenile Justice Complex. This program also serves students within the A&E (Assessment and Evaluation) program for youth in component school districts at the Donald E Long Juvenile Detention Facility.

**Educational Programs in Adult Correction Facilities:** Incarcerated Youth serves school-age youth up to 21 years of age who are detained within Multnomah County adult detention facilities (Inverness Jail and Multnomah County Detention Center).

**Educational Programs in Youth Correction Facilities:** Provides educational and post-secondary planning to assist students in completing their High School Diploma and/or GED and dual credit and college options. The students in these programs (Ocean Dunes at Camp Florence, Riverside and Three Lakes at Oak Creek Youth Correctional Facility) are between the ages of 12 and 25. They have been adjudicated and are in the custody of the Oregon Youth Authority.

## Instructional Services (Continued)

**Helensview School** – Helensview provides individualized instruction and specialized support services for youth ages 12-21 who have dropped out of school or who are experiencing chronic attendance/behavioral issues. Students ages 12-21 who are on probation, parole and/or returning from both juvenile and adult state correctional facilities.

Helensview also provides individualized academic, social services and job training for students ages 12-21 identified as at-risk and who have not had success in other conventional or alternative settings.

**Helensview Phoenix – Pregnant and Parenting Student Services:**

Phoenix provides services to youth, ages 12-21, who are pregnant and/or parenting and identified as at-risk and requiring individualized programming, prenatal and parenting instruction.

**Helensview Reconnecting Youth** – Helensview School, serving ages 12-21, is designed for students needing comprehensive support to meet their educational needs and post-secondary career goals. Helensview School provides educational and school-to-work services combined with therapeutic, social skills and behavioral support unique to the needs of each student. Students focus on essential skills within a school-to-college/career emphasis culminating in an Oregon diploma.

**Home School Notification:** Parents who elect to teach students at home instead of enrolling their student(s) in a regular school must notify the MESD, as required by statute ORS 339.035. MESD, as required by law, maintains a database with all student directory information, requests test results from students who fall under the OAR's requirement, submits reports to component districts to notify them of their home school population and maintains a web page as a resource for parents and component districts to refer to regarding the laws pertaining to home schooling.

**Hospital School Program:** The Hospital School Program provides instruction to students with significant, acute medical, rehabilitation or mental health needs during the course of their hospitalization and/or ongoing treatment. The educational impact to hospitalized children is mitigated by receiving ongoing educational services, maintaining contact with their home districts, and by planning a reasonable and realistic transition back to school following hospitalization.

**Instruction Services Special Projects:**

MESD Instruction Services has considerable expertise in developing and strengthening instructional programs. Instruction Services special projects could include consultation, management or coordination of projects that seek to develop/strengthen instructional programs. Additional projects could include curriculum and instruction development, as well as coaching. These projects could be at a local school district level, county level or state level.



## Instructional Services (Continued)

**Long Term Care and Treatment:** The Long Term Care and Treatment program at Wynne Watts School provides a high quality therapeutic environment where children gain academic and behavior skills, and the ability to function in a less restrictive environment. The Wynne Watts School serves students who require schooling in a sheltered environment in order to protect the health and safety of themselves and/or others and allow the treatment process to extend into the school day in order to fully implement the treatment plan. Wynne Watts serves approximately 300 students per year.

**Migrant Education:** MESD provides education services (including supportive services) that address migrant students' needs and ensure such children receive full and appropriate opportunities to meet the same challenging academic standards that all children are expected to meet. The primary focuses of the program include kindergarten readiness, reading, math, high school graduation, parent engagement and recruitment.

**Migrant Education Pre-School:** MESD provides children (ages 3-5) with monthly learning opportunities for cognitive, social, emotional and motor skills development in English and their native Spanish language. Preschool parents receive specialized training and materials to support their child's development and growth. Incoming kindergarten students participate in a summer preschool class to prepare for kindergarten.

**Migrant Education Summer School:** MESD provides a supplemental summer extension for K – 12th grade students eligible for Migrant Education Program services during the summer months, with a focus on reading, math and high school graduation.

**Outdoor School and Companion Programs:** Outdoor School is a residential environmental science program for sixth grade students and high school student leaders. Companion programs include Oregon Trail Overnight and other customized programs for grades 2-12.

At Outdoor School, sixth grade students are immersed in local, place-based science instruction. The Outdoor School program model has three main components: authentic, hands-on science instruction in the out-of-doors; intentional community-building activities for a diverse student population that promote social emotional learning and leadership skill development for high school student leaders using a mentor model. Since 1966 MESD Outdoor School has been a place where students learn about themselves, their classmates, new friends and the natural world around them.

Oregon Trail Overnight is an immersive overnight experience for fourth grade students, their classmates and parent volunteers. High school students serve as instructional assistants who help students become pioneers from the mid-nineteenth century. Students explore the fur trade, wash clothes using a washboard and tub, make butter, dance "The Virginia Reel", and engage in other activities that enrich their classroom studies.

## Instructional Services (Continued)

**Outdoor School Special Projects:** Custom “companion” programs have been periodically developed for schools for grades 2-8. MESD Outdoor School has considerable expertise in the creations and implementation of outdoor education programs aligned to state standards. Outdoor School special projects can include consultation services for schools or other organizations that seek to develop youth programming in the outdoors. Other projects could include professional development for youth programming in leadership, outdoor science and community building, and curriculum development that can include teaching kits for use in the outdoor setting.

**Regional School Improvement:** School Improvement provides professional development and technical support in the following areas: High School Diploma Requirements, Common Core Standards, Common Formative Assessment, Secondary and Elementary Literacy coaching support as well as training and support in Mathematics provided by a Math Specialist. The High School Diploma initiative includes the development of alternative assessment and credit by proficiency assessments as well as facilitating the development of Reading, Writing and Math Work Samples to meet state required Essential Skills assessments. Essential Skills Assessments are now available in ten languages. Support is also provided for appropriate implementation of the Smarter Balance Assessment.

School improvement also provides professional development and technical support in science/STEM. Services include instructional support and coaching for science teachers as well as facilitation in the implementation of Next Generation Science Standards (NGSS).

**Student Assessment Services – Special Projects:** Student Assessment Services provides data collections support, technical assistance, support and training on assessment procedures and administration of the score sites; and provides help desk support, technical assistance and training to school districts participating in the state’s on-line English Language Proficiency Assessment. In addition, Student Assessment Services provides the development and support of Essential Skills work samples in reading, writing and mathematics. Reading, writing and mathematics essential skills assessments are provided in six languages.

**Therapeutic Classroom: (Wynne Watts School)** The Therapeutic Classroom program at Wynne Watts School provides a high quality therapeutic environment where children gain academic and behavioral skills and the ability to function in a less restrictive environment. The Wynne Watts School serves students who require schooling in a sheltered environment in order to protect the health and safety of themselves and/or others and allows the treatment process to extend into the school day in order to fully implement the treatment plan. Wynne Watts Therapeutic Classroom program serves approximately 8 students per classroom.

DESCRIPTION OF SERVICES

Instructional Services (Continued)

**Yamhill County Juvenile Detention Program:** The Yamhill County Juvenile Detention Program, located at Yamhill County Juvenile Detention Center, provides educational program services to students currently detained by the legal system. This program provides educational and social skills development to students who are detained, awaiting trial, or hearing, at the Yamhill County Juvenile Detention Center.

## School Health Services (SHS)

**Child Health Insurance Access Program (CHIAP):** MESD bi-lingual/ bi-cultural eligibility staff conduct outreach activities in partnership with local agencies and school districts to identify students who are uninsured or not eligible for the Oregon Health Plan. Specialists assist families with the application process, establishment of a medical home, navigation of the health system, and access to routine preventative care to ensure students are safe, healthy, and able to attend school to achieve their education potential. This program partners with the Multnomah County Health Department, and with Kaiser Permanente, who provides grant funding to insure children who are not eligible for the Oregon Health Plan.

**Contracted Health Education Services:** MESD SHS provides instruction and support to component districts and independent schools in meeting state and national mandates for required health and safety training, in responding to occupational exposures to bloodborne pathogens, and in immunization management for schools. Health education training includes:

- ◆ Medication Administration
- ◆ Severe Allergic Reaction (with epinephrine administration)
- ◆ Glucagon Administration
- ◆ First Aid/CPR AED training
- ◆ Oregon Occupational Safety and Health Administration (OSHA) required Bloodborne Pathogen Training, including management of post-exposure evaluation and follow-up.

**Contracted Nursing Services including Direct One-to-One Nursing:** School districts may contract with MESD for additional nursing services for schools and unique programs, as well as direct one-to-one services for students with complex health conditions or those identified as medically fragile. Contracted nursing is for a minimum of 21 hours per week. Training, orientation, oversight, and supervision is provided by the MESD.

**Vision Screening Team:** The MESD screening team, with school nurses, assists component districts in meeting the requirements of OAR 581-022-0705 by screening students' vision (in grades K, 1, 3, 5, & 7). Students needing additional testing are referred to community health providers. MESD School Health Services may have funding or resources to help reduce costs for students needing prescription glasses (OAR 581-022-0705). Training, orientation, oversight and supervision provided by the MESD.

## School Health Services (SHS) (Continued)

**Hearing Screening Team :** The Hearing Program provides state-mandated screening to grades K and 1, identifying students with hearing loss. Other school-aged students referred for screening, as well as those in K-1 requiring follow up, are evaluated by the department's licensed audiologist, who conducts a comprehensive exam and makes referrals as indicated. This supports student engagement and success in the classroom (OAR 581-022-0705). Training, orientation, oversight, and supervision is provided by the MESD.

**Immunization Program:** Immunizations promote wellness by protecting all students and school staff against vaccine-preventable diseases. Under contract with Multnomah County Health Department (MCHD), School Health Services (SHS) assists school districts with immunization management to meet state requirements for school attendance. Services include records review, data entry, family notification, state reporting, preparation of exclusion letters, and data analysis and reporting (ORS 433.267). Training, orientation, oversight and supervision is provided by SHS. Monitoring records minimizes the number of students excluded due to non-compliance, and maximizes student attendance and learning time. Nurses, together with the immunization team, assist families to navigate the health system to access resources for required vaccines.

**School Nursing:** School nursing services provide mandated health services, promote wellness, and assist students to achieve optimal educational experiences. Nursing services include direct health services to ill and injured students, management of acute and chronic illnesses, and surveillance and follow up of communicable disease. Nurses are a liaison between home, school, and community health care providers; they promote safety, assess growth and development, and contribute to mental, emotional, and physical well-being. Training, orientation, oversight, and supervision is provided by the MESD. By July 1, 2018, HB 2693 recommends one registered nurse for every 1,500 students.

**School Health Assistants (SHA):** MESD School Health Assistants (SHAs) are non-licensed personnel who provide illness and injury management for students, with oversight from an RN. SHAs perform delegated nursing tasks and may be the primary point of contact for health services in the absence of the MESD registered nurse. Training, orientation, oversight, and supervision is provided by the MESD.

## School Health Services (SHS) (Continued)

**School Nurse Consultant:** The Nurse Consultant functions as a liaison between School Health Services staff, district personnel, local community resources, and County and State Health Departments. The Nurse Consultant provides parent contact, health counseling, and referral in situations of inadequate health access, as well as investigation, reporting, and collaboration with county health departments in issues and events related to reportable and communicable diseases. The Nurse Consultant provides management of staff body fluid and blood borne pathogen exposures, including consultation and follow up. Training, orientation, oversight, and supervision is provided by the MESD.

**Special Needs Nursing (SNN):** Special Needs Nurses (SNN) are registered nurses with expertise in the management of students with complex, chronic health needs in the school setting. SNNs augment MESD school nurse services by providing training, consultation and support for medically fragile, medically complex, and nursing-dependent students, as defined in HB 2693.

The special needs nurse may provide initial training and develop an individualized health plan until the health condition is stabilized, and then transition management to the school nurse. SNNs participate in multi-disciplinary planning and placement meetings, IEP development, and feeding team assessments. Training, orientation, oversight, and supervision is provided by the MESD.

**Nurse-School Health Services Consultation:** For both resolution and non-resolution schools or programs, MESD SHS may provide limited professional nursing consultation on a case by case or limited duration contract. Services may include assessment of complex health conditions and recommendations for required nursing services, assessment and evaluation of existing health services, delegations, training, and care coordination with families, schools and health care providers, and orientation to the delivery of health services in a school setting. Training, orientation, oversight and supervision is provided by the MESD.

**Coordinated School Health Consultation:** Provide consultation and tools to help districts improve their school wellness policies and implementation, communicate the connection between school wellness and achievement, write grants, and convene the Multnomah Healthy Schools to collaborate on the Whole School, Whole Community, Whole Child model in order to support student learning and achievement throughout the districts served by MESD.

## Special Education

### **Abilities in Motion (AIM)-Wheatley (ages 5-21)**

The AIM program provides an educational opportunity for special education students with significant medical needs which impact their ability to learn. Students benefit from an academic curricula and social skills program that are modified to accommodate their unique medical challenges. The program provides instruction to develop communication skills, adaptive behaviors and personal management skills that can be utilized within the classroom and community settings. Services are individualized and based on a student's IEP.

### **Arata Creek/Burlingame Creek Behavioral Health & Social Emotional Skills Programs**

Arata Creek Behavioral Health (6th-12th Grade)

Arata & Burlingame Creek SESP Transition Program (ages 18-21)

The SESP program is designed for students with an individualized Education Plan (IEP) from Kindergarten to 18 years of age to provide structural social skills training, behavioral intervention and academic instruction to students who are not being successful in the general education setting. This program provides mental health and behavioral consultative services within a small classroom setting (lower teacher : student ratio) for students needing additional therapeutic support. Additionally, the Transition classroom ages 18-21, offers job training and supports for students as they begin post-secondary work experiences. Instruction focuses on functional applied academics, community and classroom instruction to prepare students for adult life. The Behavioral Health program serves students 6th - 12th grade with significant behavioral challenges with lower cognitive capabilities. All students benefit from an academic curriculum and a social skills program that is modified to meet their cognitive and social emotional abilities. This classroom has a high staff to student ratio based on data and demonstrated need to ensure success.

### **Behavior and Instructional Consultation Services**

Consultation from the Special Education Services Department is provided at the request of a district. Services may be provided within the regular classroom setting or in alternate educational setting. There is a referral process that includes a needs assessment at no cost with further consultation and services provided as fee for service. A contract agreement is created which includes a clear description of services provided and fees. The team may include an administrator, teacher, speech pathologist, occupational therapist and a behavior consultant

## Special Education (Continued)

### **Feeding Team Contract Services**

The MESD feeding team provides assessment and training for safe feeding within the school and classroom environment. The feeding team assesses the following considerations while assessing students: positioning, medical history, nursing needs and safe feeding for students who present difficulties with oral feeding to avoid choking or aspiration. The feeding team provides safe eating protocols and consultation to districts on mealtime procedures at their request. The district completes a referral to the MESD to begin the assessment process. The MESD feeding team includes a speech language pathologist and an occupational therapist. The Feeding Contract includes staff cost, mileage to and from sites, time spent assessing, writing protocols and meeting with staff (consultation and training to feed the student safely).

### **Functional Living Skills Program (ages 5-18)**

The Functional Living Skills (FLS) Program provides evidence based instructional practices in the areas of academics, communication, motor, adaptive, social emotional, medical, health care, behavioral and vocational training to students with significant disabilities. All staff has extensive training in the area of Autism. The FLS program provides positive behavior intervention services including Functional Behavioral Assessments (FBAs) and Behavior Intervention Plans (BIPs) for students, in accordance with Individuals with Disabilities Education Act (IDEA) and Individualized Education Plans (IEPs). The curriculum used in all classrooms aligns with the Common Core. Services are provided in component school districts or at Wheatley School (FLS Alternative Behavioral Program) in order to provide the least restrictive environment (LRE) as possible. Extended School Year services are available for those students that qualify and approval is provided by local school district. Additional staffing decisions are made through the IEP process including a local education agency (LEA) representative.

### **Functional Living Skills Transition Program (ages 18-21)**

The Functional Living Skills Transition Program provides post-secondary instruction for student's age 18-21 that are exited from high school and Individualized Education Plan (IEP) identifies the need for significant post high school supports (academic, behavioral and or medical). The curriculum is focused upon functional applied academics, community and classroom instruction and for preparing students for adult life. Students have the opportunity to access a variety of work experiences in the local community and develop leisure and independent living skills. The curriculum used in all classrooms aligns with the Common Core. Transition has a high staff to student ratio. Extended School Year services are available for those students that qualify and approval is provided by local school district. Additional staffing decisions are made through the IEP process including a local education agency (LEA) representative.



## Special Education (Continued)

**Individually purchased option.**

**Related Services: Speech/Language Pathology, Occupational Therapy, Physical Therapy, Psychological Services**

Related Services provides direct and or consultation services according to student IEP needs. Services may be provided in .2 FTE increments. Caseloads are variable dependent upon IEPs and locations.

**Assistive Technology:**

- Conduct systematic assessment of student's AT needs
- Provide assistance in IEP development
- Provide consultation and technical assistance to district teams
- Training and in-service at District request

**Speech/Language Pathology :**

- 1:1 therapy
- conduct formal or informal evaluations
- Write, review, and revise IEPs as mandated by IDEA, state and federal rules
- Provide direct or indirect therapy
- Consultation services (IEP driven)
- Technical assistance (professional development)
- Attend IEP or three year re-evaluation meetings

**Occupational Therapy:**

- Conduct formal and informal evaluations
- Write, review and revise IEPs as mandated by IDEA, state and federal rules
- Provide direct or indirect therapy
- Consultation services (IEP) driven
- Technical assistance (professional development)
- Attend IEP or three year re-evaluation meetings

**Physical Therapy:**

- Conduct formal and informal evaluations
- Write, review and revise IEPs as mandated by IDEA, state and federal rules
- Provide direct or indirect therapy
- Consultation services (IEP) driven
- Technical assistance (professional development)
- Attend IEP or three year re-evaluation meetings

## Special Education (Continued)

### Psychological Services:

- Conduct evaluations for: intelligence, adaptive behavior, social/emotional, formal and informal observations, traumatic brain injury
- Participate as a member of the evaluation team for Autism Spectrum Disorder or upon the request of the team for other eligibilities
- Provide support to write, review and revise IEPs as mandated by state and federal rules and regulations
- Provide consultation services based on each student's IEP
- Attend IEP or three year re-evaluation meetings
- Technical assistance (professional development)

Included in the cost of this service option is travel, supplies, materials and technology (computer needs) for staff.

### **Educational Assistants**

Educational Assistant Services may be provided in the regular classroom setting or in another educational setting. Services may be purchased in .875 FTE increments.

## Technology Services

Through Cascade Technology Alliance  
[www.cascadetech.org](http://www.cascadetech.org)

The Cascade Technology Alliance (CTA) is a part of the Cascade Education Alliance (CEA). The CEA is a collaboration of four regional ESDs: Columbia Gorge, Multnomah, Northwest Regional, and Willamette. The CEA directly impacts 53 school districts, indirectly benefitting approximately 50% of the K-12 students in Oregon. The four ESDs make all of their education services available to any school district in their combined service area enabling school districts to access the local service plans of all four ESDs.

The CTA was created by the technology departments of each of the participating ESDs to serve their area component districts, as well as other public and nonprofit agencies in need of technology solutions. CTA services include network management; server management and data center; technical support; financial and human resource systems; student information systems; data warehouse and student reporting systems; instructional services and operational services.

The CTA has a menu of services available to its component school districts. The following is a list of services historically selected by MESD districts.

### Application and Development Services

- **Business Systems Support:** MESD provides an extensive and integrated administrative financial and human resource system including hundreds of customized reports specifically for use in public schools.
- **Data Warehouse:** The CTA data warehouse is part of a statewide initiative to facilitate state reporting and data-based decision making.
- **Student Information Services:** Student Services provides comprehensive computer applications for student accounting and data management. The Synergy application offers access for administrators, teachers, professional staff, students and parents to engage in the instructional process.
- **ORMED:** MESD developed a Medicaid Fee For Service billing application to allow School Districts to submit claims to the State for Medicaid reimbursement. The most common disciplines that provide Medicaid eligible services to students are Speech Pathologists (SLP's), Occupational Therapists (OT's), Physical Therapists (PT's) and Nurses.

## Technology Services (Continued)

### District Office Services

- **AESOP Substitute Services:** MESD provides on-line substitute application and registration, verification of employment eligibility documents, blood borne pathogen training and updates, child abuse prevention training, maintenance of classified and certified substitutes, and registration of Teacher Standards and Practices Commission licenses.
- **School Messenger Automated Attendance/Emergency Notification:** School Messenger delivers flexible and modern communication capability with secure and robust performance for student attendance calling, emergency notifications, and other district communication needs.

### Infrastructure Services

- **Internet Connectivity:** MESD provides Internet Service Provision (ISP) service out of the Pittock Block for districts and agencies through a shared meet-me point. This includes redundant connections to multiple ISPs.
- **Network Services:** Wide area data networking support is provided in the form of communication lines, router maintenance, network management and connection to the Internet.
- **Engineering Support & On-Site Help Desk Support:** Experienced technical support and engineering staff provide high level technical support to District IT staff and for District's infrastructure needs.

### Instructional Services

- **Follett Destiny Library and Textbook Management:** Destiny is a fully functional, internet-based library and textbook management system designed specifically to support K-12 education. CTA provides Destiny services to MESD and its component districts.

### Other Regional Services

The MESD provides general administrative support services to Districts upon request.

# DESCRIPTION OF SERVICES

## Administrative Support Services

- **Inter-District Delivery System (PONY):** Facilities and Transportation Services provide inter-district “pony” mail delivery service to component districts.
- **Procurement Card Services:** MESD administers procurement card (PCard) services to other smaller Oregon ESDs and school districts through Bank of America. It provides an opportunity for smaller entities to take advantage of a more efficient purchasing process and potential cost savings. Services include ordering/deactivating cards, program maintenance, on-site PCard training, and PCard auditing services.
- **School Announcement Closure Network:** MESD contracts with FlashAlertNewswire.net each year for the ESD and component districts to support the interface between component districts and radio/television stations when emergency closures must be communicated to the public.
- **Other Administrative/Operational Services:** MESD can provide other general operational services to districts such as payroll services.
- **Public Affairs:** MESD may hire a specialist to provide technical support and professional assistance to Multnomah County school districts in the area of government relations at the state and/or local level.

**ADOPTION OF MULTNOMAH ESD  
PROGRAMS AND SERVICES PROPOSALS  
FOR 2017-2018**

\_\_\_\_\_ SCHOOL DISTRICT NO. \_\_\_\_\_

This certifies that the following Resolution was adopted by the Board of Directors of \_\_\_\_\_ School District No. \_\_\_\_\_ on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, in the manner proposed by law, and has not been altered or repealed.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2017

\_\_\_\_\_  
Superintendent/Deputy Clerk  
School District No. \_\_\_\_\_

\*\*\*\*\*

**RESOLUTION**

BE IT RESOLVED that, according to ORS 334.175, the Board of Directors of \_\_\_\_\_ School District No. \_\_\_\_\_, Multnomah County, Oregon, agrees to the conditions and provision of all programs and services, described in the 2017-2018 Local Service Plan - Multnomah Education Service District, EXCEPT:

(Specify here each and every program not approved. If all are approved, please indicate "none".)

Please note that in the event that the required resources are not available, each and every program and service is subject to reduction or elimination at the discretion of the Multnomah ESD Board. If such reductions or eliminations are necessary, they will be made through contingency planning in cooperation with the Superintendents of the local component districts.

# KEY COMMUNITY PARTNERS

211

Albertina Kerr

City of Portland

DHS

F.A.C.T.

Kaiser Permanente

Launch

OHSU Doernbecher

Multnomah County

Oregon Youth Authority

Legacy Emmanuel/Randall Children's Hospital

Shriner's

Trauma Informed Oregon

Trillium Services

Providence Willamette Falls Hospital

## Links to Other Information

### **Multnomah Education Service District**

Information about departments and specific programs can be found on the district website: [www.mesd.k12.or.us](http://www.mesd.k12.or.us)

### **MESD Accountability Report**

The annual Accountability Report is a comprehensive summary of the programs and services the MESD provides to support districts in serving students. It reports information specific to each component district; including, number of students served, services provided, and financial data. The report is available online in the Component School Districts section on the MESD Web page.

### **MESD School Health Services Annual Report**

The School Health Services department issues an [annual report](#) available on its homepage.

### **MESD Budgets and Financial Reports**

MESD's annually Adopted Budgets and Comprehensive Annual Financial Reports (CAFRs) for the past 5 years can be found at the Business Services homepage: [www.mesd.k12.or.us/businessservices](http://www.mesd.k12.or.us/businessservices)