

Livonia Public School

Director of Operations

To: Andrea Oquist, Superintendent

From: Phillip Francis, Director of Operations

Date: May 16, 2017

Re: Renewal of District Web Hosting Services

I would like an opportunity to share with the Board of Education the recommendation of a two-year renewal of Web Hosting and Content Management provider services paid for from the District's General Fund Budget. Currently, the District is completing its third year of a three-year contract with West Interactive Services Corporation (formerly SharpSchool). Our contract includes an option to extend for up to two additional years, which I am recommending. Traditionally, the District has reviewed and researched potentially new web host providers and has changed in five year cycles. This effort takes time to research, vet, and, if a change is required, train staff. Therefore, it is my recommendation we extend our contract with West Interactive Services Corporation for two additional years, while continuing, over that time period, to research potential new providers as compared to our current provider.

I am requesting this item be added to the agenda of the Monday, May 22, 2017, Committee of the Whole Meeting. Please find attached a recommendation memo from Tim Klan, Administrator of Information and Instructional Technology, and Stacy Jenkins, Administrator of Communications, outlining the rationale for the renewal/extension.

Attachments

PF/ko

c: Board of Education