



Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.

Date of Board Meeting: March 26, 2024

Subject: Accept the quote from RJK Tree Trimming of \$24,300.00 to completely remove the brush line on the East side of the Richmond Campus to include all small trees and vines and grinding the stumps with funds transferred from the Plant Repair and Replacement Fund.

Recommendation: Accept the quote from RJK Tree Trimming of \$24,300.00 to completely remove the brush line on the East side of the Richmond Campus to include all small trees and vines and grinding the stumps with funds transferred from the Plant Repair and Replacement Fund.

Background and Rationale: The shrub and brush line that had been allowed to grow for years on the East side of the Richmond Campus has finally gotten to the point that not only is it unsightly, but it is beginning to cause a nuisance at the campus. Tree companies were contacted, but few were willing to haul off the debris or grind the stumps below the surface. RJK Tree Trimming supplied the College with a quote to clean the whole area, haul off the debris, and grind the stumps below the surface.

Cost and Budgetary Support: \$24,300.00

Transfer from the Plant Repair and Replacement Fund

Strategic Priority Alignment:

☐ Student Success

☐ Resource Optimization

☒ Community Impact

☐ Institutional Excellence

Resource Person(s):

Bryce D. Kocian, Vice President of Administrative Services

Doug Baumgarten, Assistant Director of Facilities Management

Philip Wuthrich, Director of Purchasing

Signatures:

Originator

Cabinet-Level Supervisor

3-7-24

Date

03/18/2024

Date

President's Approval:

President

3-18-24

Date