

Board of Trustees Agenda Item

Complete and submit this form, along with any supplemental documentation, to the Office of the President by 5:00pm on the seventh day prior to the Board meeting.

Date of Board Meeting: Feb

February 21, 2023

Subject: Approve the quote by MLN Services of Stafford to replace the damaged CHW coil in the HVAC system at the Richmond Campus.

Recommendation: Approve the quote by MLN Services of Stafford of \$12,061.00 to replace the damaged CHW coil in the HVAC system at the Richmond Campus with funds transferred from the Plant Repair and Replacement Fund.

Background and Rationale: Maintenance noticed a water leak at the Richmond Campus. They traced it back to a damaged coil in our HVAC chilled water system. MLN Services has a Buy Board cooperative contract in place that will replace the damaged coil complete with installation under Contract # 631-20 for \$12,061.00. This is an expense that was not anticipated and the Facilities Department is asking that money be transferred from the Plant Repair and Replacement Fund to cover this unexpected expense.

Cost and Budgetary Support: \$1 Transfer from the Plant Repair and I			
Strategic Priority Alignment:	☐ Student Success☐ Resource Optimization	☐ Community Impact ☐ Institutional Excellence	
Resource Person(s):			
Bryce D. Kocian, Vice President of Administrative Services			
Doug Baumgarten, Assistant Director of Facilities Management			
Philip Wuthrich, Director of Purchasing			
Signatures:			
BOD COSE		2-10-23	
Originator Doy Baury	Da Da	te	
BAROCIÓ		2/13/2023	
Cabinet-Level Supervisor	Da	te	
President's Approval:			
Bottes a. mel	shi _	2-13-23	
President	Da	ate	

MLN°

MLN Service Company

Mechanical Contractors

10101 Mula Road Stafford, Texas 77477 713.782.3633 T 713.782.3340 F www.mlncompany.com

1/6/2023

Doug Baumgarten – Asst. Director Maintenance & Operations Wharton County Junior College 911 E. Boling Hwy Wharton, TX. 77488



Ref: Richmond Campus - CHW Coil in DOS OAHU Replacement

Buy Board Contract Number: # 631-20

Re: RICHMOND CAMPUS - REPLACE CHILL WATER COIL IN DOS OAHU

MLN Service Company is pleased to offer this proposal for your consideration. We propose to perform the following HVAC services below at the referenced location:

Replace Defective CHW Coil

- New / Replacement CHW Coil to be (Trane) OEM Manufacturer specific Coil.
- Shut off and lock out electrical.
 - o Customer responsible for removal/installing acoustical ceiling.
- Man-Lift will be required and is included in this scope of work.
- Remove piping insulation and disconnect CHW Piping.
- Remove side panels from the AHU.
- Remove existing CHW coil and install new CHW coil.
- Install side panels, reconnect CHW piping, open valves, and check for Leaks.
- Reinsulate piping.
- Unlock and turn on power.
- Start AHU and check operation.
- Provide labor to leak check work.
- Provide labor and materials to re-insulate disturbed insulation by MLN.
- Provide labor to clean work area.

TOTAL PROJECT PRICE	\$12,061.00
ADD PAYMENT & PERFORMANCE BOND (IF REQUIRED)	\$



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Clarifications:

- Work scope is based upon specifications provided by customer
- Labor is based on regular working hours
- Customer to assist in draining lines and refilling
- Customer to put building on test during hot work
- · Customer to provide electrical for welding machine
- MLN warranty is one (1) year against any defects in materials or workmanship
- Project start is contingent upon a mutually agreeable contract
- All agreements are contingent on accidents and delays beyond our control
- We have Not Included the costs for prior service and/or diagnosis which will be Invoiced Separately.
- No equipment and/or materials will be ordered until submittals are approved
- No additional work beyond specified work scope will be performed by MLN Service Company unless written approval is received first
- All Salvage/Scrap/Refrigerant is calculated in this proposal
- This proposal may be withdrawn if not approved within thirty (30) days of proposal date
- · All work will be performed on a concurrent schedule
- MLN terms and conditions apply

Exclusions:

- Taxes
- Labor warranty on equipment
- Overtime
- Painting / labeling
- ASHRAE Upgrade
- Breakers /or disconnects
- Isolation and or containment apparatus
- Asbestos/Hazardous testing and or removal
- · Structural engineering, design, drawings, alterations
- . MEP design, drawings
- Correction of existing code violations