



# Wisconsin School Nutrition Purchasing Cooperative

DATE: April 8, 2024  
TO: Member District of the Wisconsin School Nutrition Purchasing Cooperative  
FROM: Advisory Council of the Wisconsin School Nutrition Purchasing Cooperative  
SUBJECT: 2024-25 SY Agreement

The attached packet for the Wisconsin School Nutrition Purchasing Cooperative (WiSNP Co-op) includes:

1. Resolution
2. 66.0301 Agreement (sign and return)
3. Proposed Annual budget for WiSNP Co-op
4. Membership Listing
5. Governance and Bylaws of the WiSNP Co-op

NOTE:

1. The Resolution should be presented to your school board for approval
2. The 66.030 Agreement must be signed and returned to:  
WiSNP Co-op, MCPASD,  
2130 Pinehurst Drive, Middleton, WI 53562 or [agundeck@mcpasd.k12.wi.us](mailto:agundeck@mcpasd.k12.wi.us)

For the 2024-25 SY, the annual dues are set at \$300 per school district. Middleton Cross Plains Area School District will serve as the fiscal agent for WiSNP Co-op.

## Wisconsin School Nutrition Purchasing Cooperative Agreement (Section 66.0301)

Pursuant to a resolution adopted by school districts participating in the Wisconsin School Nutrition Purchasing Cooperative (WiSNP Co-op) to cooperatively procure and purchase food and supplies for the member district's Child Nutrition Program(s): Participating school districts hereby mutually agree, pursuant to Section 66.0301 of the Wisconsin Statutes, to the following conditions:

1. That said parties agree to retain a school nutrition procurement consultant to coordinate the bidding and procurement process for the WiSNP Co-op as hereinafter set forth;
2. That the fiscal agent for the WiSNP Co-op shall be a Member District or a CESA;
3. That the fiscal agent shall maintain necessary records for WiSNP Co-op and establish and maintain financial accounts in accordance with uniform financial accounting systems prescribed by the Department of Public Instruction;
4. That the fiscal agent shall be authorized to pay necessary bills and collect fees;
5. That the proration of costs will be collected through administrative fees from approved vendor agreements based on purchase volume of each participating school district; and annual membership dues;
6. That the estimated budget and plan of operation for this cooperative shall be approved in advance of contract signing by all school district parties hereto;
7. That variations from the budget will require prior approval of all school district parties hereto;
8. That attached hereto and incorporated herein by reference are the authorizing resolution, budget, plan of payments to fiscal agent, and the plan for operation (WiSNP Co-op bylaws).

### School District Signature of Approval

\_\_\_\_\_  
School District

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

### Fiscal Agent Signature of Approval

\_\_\_\_\_  
Middleton Cross Plains Area School District  
Fiscal Agent District

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

2/20/24

Terrud Rossing

Asst Superintendent

**Membership**  
**Wisconsin School Nutrition Purchasing Cooperative**

2024-25 SY Member School Districts of the WiSNP Co-op

- |                                      |  |
|--------------------------------------|--|
| 1. Adams Friendship                  | 31. Middleton Cross Plains                 |
| 2. Almond Bancroft                   | 32. Milton                                 |
| 3. Benton                            | 33. Mishicot                               |
| 4. Big Foot Union High School        | 34. Monona Grove                           |
| 5. Brillion                          | 35. Mount Horeb                            |
| 6. Cambridge                         | 36. Necedah                                |
| 7. Campbellsport                     | 37. Norwalk Ontario Wilton                 |
| 8. Cassville                         | 38. Oregon School District                 |
| 9. Cuba City                         | 39. Port Edwards                           |
| 10. D C Everest Area                 | 40. Potosi                                 |
| 11. Deerfield                        | 41. Poynette                               |
| 12. DeForest                         | 42. Princeton                              |
| 13. Dodgeville                       | 43. Randolph                               |
| 14. East Troy                        | 44. Random Lake/St Johns<br>Sherman Center |
| 15. Fall River                       | 45. Rio                                    |
| 16. Fort Atkinson                    | 46. River Valley                           |
| 17. Hartford Union High School       | 47. Sauk Prairie                           |
| 18. Highland                         | 48. Sharon Community Schools               |
| 19. Janesville                       | 49. Sheboygan Falls                        |
| 20. Jefferson School District        | 50. Slinger                                |
| 21. Johnson Creek                    | 51. Sun Prairie                            |
| 22. Kewaskum                         | 52. Valders                                |
| 23. Lake Mills                       | 53. Verona                                 |
| 24. Lakeside Lutheran High<br>School | 54. Watertown                              |
| 25. Lomira                           | 55. Wausau                                 |
| 26. Marshfield                       | 56. Wautoma                                |
| 27. Mayville                         | 57. West Bend                              |
| 28. McFarland                        | 58. Westfield                              |
| 29. Menominee Falls                  | 59. Wisconsin Rapids                       |
| 30. Menominee Indian                 |  |