



Medford School District #763

Custodial/Maintenance Report
December 2022

Personnel Information

We are currently fully staffed

Training Conducted

The OSHA required safety training was completed

Inspections

- Completed monthly fire extinguisher, playground inspections.
- Conducted audits for custodians
- Completed emergency wall packs
- Completed necessary Preventative Maintenance items

Progress on Projects

- Great start to winter
- Good list of projects for winter break
- Transitioning into winter, inside and outside the building
- DNR assistance on Rain garden

Comments:

We have had a great month in the maintenance department! I have been working with the DNR on some potential options for a facelift on the rain garden. We are also gearing up for Christmas break for some bigger maintenance projects with limited numbers in the building.

Respectfully Submitted,

AJ Krogh
Facilities Manager