



Proposal for OVERNIGHT or EXTENDED Student Trips

Group GLHS Model United Nations

Proposer Position Scott Minehart, Advisor

Destination Hyatt Hotel City San Francisco State California

Proposed Departure Date January 15, 2026 Return Date January 20, 2026

Date by which response is needed ASAP Proposal Date October 6, 2025

A. Purpose of Trip

- 1. What is the major place to be visited or event to be attended?** Harvard Model Congress San Francisco (HMCSF)
Founded in 2001, HMCSF is one of the best civic engagement conferences under the umbrella organization of Harvard Model Congress, the nation's oldest government simulation conference run exclusively by undergraduates at Harvard College. First and foremost a teaching institution, HMC is also the most dynamic model congress simulation available to high school students. Over the course of the conference, HMCSF 2026 will offer students the unique opportunity to dive into the issues and debates facing the United States Congress today. The approach of the Harvard Model is centered around small-group learning, inspires debate, cooperation, and legislation, while also forcing students to expand their own perspectives and to understand the issues at hand in a new, more nuanced way.
- 2. How is this trip related to the educational program of the District?** Model UN supports reading, writing, speaking with purpose, researching, history, current events, networking, and bargaining, all of which align with GL goals
- 3. In what ways will the students benefit?** Students will practice and compete in the above areas (purpose, researching, history, current events, networking, and bargaining) throughout the year and at these specific events.

B. Students and Staff

- 1. How many students will be going?** 16
- 2. What staff member will be in charge?** Scott Minehart
- 3. What previous experience has the staff member had in conducting overnight/extended field trips?**
I have taken groups overnight with DECA, Model UN, and multiple sports teams to Europe.
- 4. What other staff members will be going?** Izzy Tackman
- 5. How many chaperones, in addition to staff members, will be going?** 0
- 6. Chaperone names and affiliations with the students?** Scott Minehart and Izzy Tackman (teachers)
- 7. How many school days will be missed?** 4
- 8. How will teachers be notified in advance that students will be out of school?** Email from me and students

C. Itinerary

- 1. Where will the group be housed and fed? (list phone numbers for housing)**
Hyatt Regency San Francisco Downtown SOMA, 50 3rd St, San Francisco, CA 94103, [\(415\) 974-6400](tel:4159746400)
- 2. What will be the mode of transportation? What liability insurance does the carrier have?** Southwest Air for air travel and Ace Luxury Transportation for ground transportation

3. What arrangements have been made for dealing with emergency situations? The conference requires medical forms to be filled out and will carry copies with me.

4. If tour guides are involved, what liability insurance do they carry? N/A

D. Finances

1. What is the estimated total cost AND cost per student? The estimated total cost is \$22,000.00 and per student is \$1500.00

2. What is the source of funds? Parents and current funds and fundraising

3. How will the funds be collected and safeguarded? E- funds

4. How will any shortfall be made up or excess funds used? We have enough money in the UN account to cover shortfalls

5. What provision has been made for students who are financially unable to pay any necessary costs?
Current money in the MUN account

E. Communications

1. How will you communicate to parents prior to, during and after the trip? A parent meeting is scheduled and through emails and texts and Google Classroom

Signature of the Requestor

Date

 Trip approved Trip not approved

Bethi J. Stoner

10/6/2025

Principal

Date

Board of Education **Date**