

INDEPENDENT SCHOOL DISTRICT NO. 831
Forest Lake, Minnesota
SCHOOL BOARD MEETING
December 17, 2015

A School Board Meeting of Independent School District No. 831, Forest Lake, Minnesota was called to order by President Rob Rapheal at 8:03 pm on Thursday, December 17, 2015 at the School District Offices. At roll call the following members were present: Julie Corcoran, Dan Kieger, Karen Morehead, Luke Odegaard, Jill Olson, Rob Rapheal, and Superintendent Linda Madsen ex officio. Member Gail Theisen was absent.

3.0 CONSENT AGENDA ITEMS:

Member Kieger asked to pull agenda item 3.3 and moved to approve Consent Agenda items 3.1 and 3.2. The motion was 2nd by Member Morehead. All members present voted aye and the motion carried. Member Kieger recognized Janine Allen for 34 years of service to the district and congratulated her on her retirement. Member Kieger then moved to approve Consent Agenda item 3.3. The motion was 2nd by Member Morehead. All members present voted aye and the motion carried.

3.1 Approve the bills as of December 17, 2015

3.2 Approve Classified Personnel:

Retirement:

- Olsen, Pamela – Cook Helper/Long Hour at Century Jr. High, effective January 4, 2016 after 15 years of service.

Resignation:

- Knutson, Charles – School Bus Driver, effective October 12, 2015.
- LeMire, Rebecca – Special Education Paraprofessional II at Wyoming Elementary, effective December 5, 2015.
- Waldren, Jill – ECFE Teacher Assistant at the Central Learning Center ECFE, effective December 18, 2015.

Recommendation of Employment:

- Marabella, Kathie – Cook Helper/Short Hour at Forest Lake Elementary, 3.5 hours per day and 175 days per year, effective December 7, 2015. (Open position)
- Schwab, Vicki – School Age Care Program Aide at the Central Learning Center Steps Ahead, 5 hours per day and 40 weeks per year, effective December 7, 2015. (Open position)

Authorization of Transfer:

- Danielson, DeAnn – Special Education Paraprofessional II, from STEP/ECSE to ECSE at the Central Learning Center, 6 hours per day and 37 weeks per year, effective August 31, 2015.

- Elfers, Kevin – from Custodian, B shift at Southwest/STEP to Night Lead Custodian V, B shift at Southwest Jr. High, effective December 7, 2015. (Open position)
- Nakazawa, Kyoko – School Age Care Program Aide at Lino Lakes Elementary, from 2.5 hours per day to 4.5 hours per day and 40 weeks per year, effective November 17, 2015.
- McGraw, Melissa – Special Education Paraprofessional II, from Scandia Elementary to Columbus Elementary, 6 hours per day and 37 weeks per year, effective December 3, 2015.
- Raczkowski, Taeko – ECFE Teacher Assistant, from Lino Lakes Elementary ECFE, 31.25 hours per week and 30 weeks per year to the Central Learning Center ECFE, 18.75 hours per week and 30 weeks per year, effective January 4, 2016. (Open position)

Leave of Absence:

- Dougherty, Kay – Cook Helper/Long Hour at Linwood Elementary, extend leave of absence from November 30, 2015 through December 31, 2015.
- Kutz, Peggy – School Bus Driver, leave of absence from November 23, 2015 through December 21, 2015.
- Onasch, Shelia – School Age Care Program Aide at Forest View Elementary, unpaid leave of absence from January 4, 2016 through April 29, 2016.
- Proehl, Barbara – School Age Care Program Aide at Linwood Elementary, extend leave of absence from December 8, 2015 through March 31, 2016.
- Stafford, Lori – Cook Helper/Short Hour at Southwest Jr. High, leave of absence from November 11, 2015 through November 30, 2015.

Reduction of Hours:

- Olson, Judy – Cook Helper/Long Hour at the Central Learning Center, from 5.25 hours per day to 5 hours per day and 178 days per year, effective December 1, 2015. This reduction of hours is due to no longer having the Meals on Wheels program at the Central Learning Center.

3.3 Approve Licensed Personnel:

A. UNPAID LEAVE OF ABSENCE (LOA):

Larson, Angela: Unpaid LOA for approx dates: 4/20/16-5/27/16

B. NON-CURRICULAR ASSIGNMENT(S):

1. Conley, Brian: .50 Asst Girls' Basketball (SR)
(.4 Approved 12/3/15 & .10 Authorization Requested Below)
2. Erichsrud, Chad: .5 Head/Asst Adapted Athletics (Winter) - SR
3. Fore, Reid: .5 Head/Asst Adapted Athletics (Winter) - SR
4. Frericks, Kelli: Head SADD (SR)

5. Jordahl, Alysha: Gen Music Elem (LW)
6. Koch, Dan: Head Open Minds (SR)
7. Laqua, Maurya: .39 Asst Girls' Basketball (SR)
8. Nicholls, Kelly: Head Super Mileage (SR)
9. Taylor, Patrick: .37 Asst Wrestling (SR)

C. AUTHORIZATION OF ADDITIONAL COACHING ASSIGNMENT(S):
.10 Asst Basketball (SR)

D. EMPLOYMENT:
Andrews, Kimberly: 1.0 FTE, effective 12/7/15

E. RESIGNATION(S)/RETIREMENT(S)
1. Allen, Janine: retire effective 12/24/15 (34 years)
2. Quigley, Dawn: resign effective 12/10/15

F. AUTHORIZATION OF TRANSFER:
Stoyke, Andrew: from Peer Coach to Sr. High Dean w/Prorated Dean Stipend
Effec 12/10/15

G. AUTHORIZATION OF POSITION:
1.0 FTE Special Education @ Lino Lakes

4.0 OLD BUSINESS:

- 4.1 Member Olson moved to offer the superintendent a subsequent contract. The motion was 2nd by Member Corcoran, by roll call vote all members present voted aye and the motion carried. Member Rapheal stated that Members Kieger, Olson and Odegaard expressed interest on being on the negotiating team and they were asked to meet and begin the negotiating process.

5.0 NEW BUSINESS: There was no new business reported.

As there was no further business, Member Corcoran moved to adjourn. The motion was 2nd by Member Olson. All members present voted aye and the meeting adjourned at 8:06 pm.

Rob Rapheal

President

Gail Theisen

Clerk